



**Knutsford Town Council
Tender for:**

Creation of Cycle Path

Issued 12th October 2018

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REQUIREMENTS

Knutsford Town Council is looking to create a shared use path from the Moor to Mallard Close. The path will be 3m wide and approximately 415m in length. The surface must be suitable for cycling and wheelchairs e.g. a self-binding gravel or similar.

The path currently runs through an area of woodland/overgrowth and is boggy in parts. The gradient steepens towards Mallard Close.

The contractor will be responsible for the full deliver of the path including:

- a) Site management
- b) Site clearance and groundworks
- c) Installation of path
- d) Management of the gradient and drainage/bridging

Works would be likely to be undertaken from Spring 2019.

The tender submission must include a detailed method statement outlining a step-by-step guide as to how the works will be undertaken including to tackle the drainage and the steepness of the gradient. The tender submission must confirm that a site visit has been undertaken.

TENDER SUBMISSION

Tenders must be submitted in hard copy by ordinary post. Tenders shall comprise a paper copy of all information and a digital submission contained on either a USB stick or CD. The tender pack will be sealed so as to prevent the contents becoming known. The packs shall not have any external means of identifying a potential supplier.

The envelope must be addressed to:

The Town Clerk
Cycle Path Tender
Knutsford Town Council
Council Offices, Toft Road, Knutsford, WA16 6TA

NB: Tenderers must disclose, as part of their submission, if they are known to any Member or Officer of Knutsford Town Council and the nature of that relationship. Failure to do so may result in disqualification from the process.

TENDER TIMEFRAME

October 12th 2018

Issue of tender

November 30th 2018

Deadline for submission of tenders

EVALUATION PROCEDURE

Submitted tenders shall be scored as follows:

- 1) **Price** most competitively priced tender shall score ten points, second lowest nine points and so on until zero is reached when all remaining tenders shall score zero.
- 2) **Perceived quality of service** – the highest perceived quality of service shall score ten points, second highest nine points and so on until zero is reached when all remaining tenders shall score zero
- 3) **Locality** Companies based in Knutsford (parish) shall score an additional two points; companies based in Cheshire shall score an additional one point.

Subject to contract the tender will be awarded to the supplier scoring the highest number of points.

The Council reserves the right not to award the tender.

CONTACT AND SITE VISITS

The site is a public footpath and may be visited at any time. For an accompanied visit or for any enquires in relation to this tender contact:

Sarah Morgan

Deputy Town Clerk

sarah.morgan@knutsfordtowncouncil.gov.uk

01565 653 929

PLAN

