 **Appendix 3**

**STAFF SECURITY CLEARANCE**

**NOTIFICATION FORM**

**CONTRACTOR:**

|  |  |  |
| --- | --- | --- |
| **Level of CRB** | | |
| **IWM Branch** | **Start Date** | **Staff Name** | **Basic** | **Standard** | **Enhanced** |
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| --- | --- |
| Signed |  |
| Name |  |
| Job Title |  |
| **Date** |  |

Please complete all sections of the Form and forward to IWM’s Technical Security Manager at [jpawley@iwm.org.uk](mailto:jpawley@iwm.org.uk) or addressed to Technical Security Manager, CWR, Clive Steps, King Charles Street, London SW1A 2AQ, a minimum of 48 hours prior to the individual(s) commencing work at IWM.