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| Seaton Valley Council  A Community Council |  |

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| **Title** | Submission Form – Playpark Equipment Contract March 2025 |
| **Reference** | SVC-PP-001-2025 |
| **Contract** | Removal, Relocation and Disposal, Supply and Installation of Playpark Equipment. |
| **Location(s)** | The Links Road, Seaton Sluice and St. Michael’s Avenue, New Hartley. |
| **Timescales** | **Deadline for submissions:** Midday on Thursday, 10th April 2025.  **Internal review:** Monday, 14th April 2025.  **Final decision:** Wednesday, 23rd April 2025.  **Start date for project:** 28th April 2025.  **Completion date:** 30th May 2025. |
| **Contact Details** | **Completed submission forms should be emailed to:**  Admin – [admin@seatonvalleycommunitycouncil.gov.uk](mailto:admin@seatonvalleycommunitycouncil.gov.uk)  **For further information about Seaton Valley Council:**  Website – <https://seatonvalleycommunitycouncil.gov.uk/> |

**Company Profile**

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| **Company Name** |  | | | |
| **Postal Address** |  | | | |
| **Named Contact** |  | | | |
| **Contact Details** | Email: |  | | |
| Telephone: |  | Mobile: |  |
| **Website** |  | | | |

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| **Experience** | *Summary of relevant experience and similar work completed, including references if available.* |
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| **Description** | *Detailed specification of all work to be completed with particular attention to the evaluation criteria included in the notice of contract such as quality, play value, design, environment, and maintenance.* |
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| **Equipment** | *Items of equipment to be supplied including image(s) if available.* |
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| **Safety** | *Safety standards and regulations to be observed/applied.* |
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| **Timescale** | *Timeline for each stage with potential start and completion dates.* |
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| **Price** | *Detailed breakdown of costs for all goods, services and equipment to be supplied.* |
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| **Legal** | *Evidence of relevant insurances, and health and safety protocols.* |
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