

Stanwick Parish Council Grounds Maintenance Tender 2023

Summary of key points

This document summarises the key points and should be read in conjunction with the Introduction to Specification and the Maps and Schedule pack

Commencement: 1st January 2024

Contract period: 3 years

Contract end date: 31st December 2026

Option to extend: 1 year extension on the same terms can be mutually agreed prior to 30th June 2026

Insurance: the contract holder must have a minimum of £10,000,000 public liability insurance

Machinery & plant: the contract holder will provide all necessary machinery and plant. This will remain the property of the contract holder who will have full responsibility for the items.

Invoices: the contract holder will provide monthly invoices for work undertaken in each month together with a summary of what that work was undertaken in a form that is agreed with the Parish Council.

Payment: the Parish Council will settle invoices by BACS, subject to the Council being satisfied that the work has been completed to a satisfactory standard, within 30 days.

Employees: persons employed by the contract holder for the delivery of the contract will remain in the employ of the contract holder and will not be employees of the Parish Council. All employment will conform to English Employment Law.

Health & Safety: the contractor holder will be responsible for ensuring all aspects of Health and Safety as required by legislation, regulation and the Health and Safety Executive are complied with by all employees at all times.

Risk Assessment: the contract holder will be responsible for undertaking and retaining Risk Assessments for all aspects of work in the parish. The Parish Council will be provided with copies upon request.

Contract termination: either party may give six months written notice to terminate the contract prior to the given date of expiry.

Council processes: This tender has been solicited in accordance with the Parish Council's Standing Orders and Financial Regulations and Public Procurement Law.