

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form Template

CALL-OFF REFERENCE:

THE BUYER: His Majesty's Prison & Probation Service

BUYER ADDRESS 102 Petty France, London, SW1H 9AJ

SUPPLIER REFERENCE 006Qv000004R8Yf

THE SUPPLIER: Exponential-e Limited

SUPPLIER ADDRESS: 100 Leman Street, London, E1 8EU

REGISTRATION NUMBER: 04499567

DUNS NUMBER: **64-096-1145**

SID4GOV ID: **Not Applicable**

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 11/03/2024

It's issued under the Framework Contract with the reference number RM6116 for the provision of Network Services.

CALL-OFF LOT(S):

[REDACTED]

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form, including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6116
3. Framework Special Terms
4. The following Schedules in equal order of precedence:
 - Joint Schedules for RM6116
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Call-Off Schedules for RM6116
 - Call-Off Schedule 1 (Transparency Reports)
 - Call-Off Schedule 2 (Staff Transfer)
 - Call-Off Schedule 3 (Continuous Improvement)
 - Call-Off Schedule 14 (Service Levels)
 - Call-Off Schedule 24 (Supplier Furnished Terms)
5. CCS Core Terms (version 3.0.11)
6. Joint Schedule 5 (Corporate Social Responsibility) RM6116

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:
None

CALL-OFF START DATE: **16/04/2024**

CALL-OFF EXPIRY DATE: **[REDACTED]**

CALL-OFF INITIAL PERIOD: **1 year**

CALL-OFF OPTIONAL EXTENSION PERIOD **3 x 12 months**

MINIMUM PERIOD OF NOTICE FOR WITHOUT REASON TERMINATION **Ninety (90) days**

CATALOGUE SERVICE OFFER REFERENCE

[REDACTED]

CALL-OFF DELIVERABLES VIA DIRECT AWARD

[REDACTED]

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

[REDACTED]

CALL-OFF CHARGES:

[REDACTED]

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The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

- Indexation
- Specific Change in Law

Any such Purchase Order that is required to be provided in order for invoicing to occur shall be provided to the Supplier within ten (10) Working Days of signature of this Order Form. The Buyer acknowledges that where a Purchase Order is not provided within this time, the Supplier shall be entitled to invoice for any such Services provided.

REIMBURSABLE EXPENSES

Recoverable as stated in the Framework Contract

PAYMENT METHOD

Electronic, Via BACS

BUYER'S INVOICE ADDRESS:

[REDACTED]

BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]

BUYER'S ENVIRONMENTAL POLICY

<https://www.gov.uk/guidance/ministry-of-justice-and-the-environment>

BUYER'S SECURITY POLICY

<https://www.gov.uk/guidance/ministry-of-justice-climate-change-and-sustainability>

SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]

SUPPLIER'S CONTRACT MANAGER

[REDACTED]

PROGRESS REPORT FREQUENCY

Not applicable

PROGRESS MEETING FREQUENCY

Not applicable

KEY STAFF

Not Applicable

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KEY SUBCONTRACTOR(S)**None****COMMERCIALLY SENSITIVE INFORMATION****[REDACTED]****SERVICE CREDITS****[REDACTED]****ADDITIONAL INSURANCES**

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

Not applicable

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	[REDACTED]	Signature:	[REDACTED]
Name:	[REDACTED]	Name:	[REDACTED]
Role:	[REDACTED]	Role:	[REDACTED]
Date:	[REDACTED]	Date:	[REDACTED]

