IFF Research,

5th Floor St Magnus House,

3 Lower Thames Street,

London

Attn: **[Redacted]**

**[Redacted]** Date: 08/03/2021

Contract ref: CCZZ20A85

Dear Sir/Madam,

**Award of contract for the Provision of Photographic ID Ownership Research**

Further to your submission of a bid for the above Procurement, on behalf of The Cabinet Office (the “Authority”), I am pleased to inform you that you ranked first in our evaluation and therefore we would like to award the contract to you.

The attached appendix provides detailed feedback on your submission.

The call-off contract shall commence 9th day of February 2021 and the Expiry Date will be 8th day of May 2021. The Contracting Authority reserves the option to extend the call-off contract by 1 period of 4 additional months. The total contract value shall be £216,723.75 Ex-Vat including all extension options.

This procurement activity was a Call Off under Commercial Agreement - Research Marketplace DPS and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please print and sign a copy of this letter and forward to the Procurement Lead electronically via the e-Sourcing Suites’ messaging service by 17:00 09/02 /2021. You are reminded that no engagement with the Contracting Authority is permitted until a copy of the signed contract is received.

 A copy signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

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| Signed for and on behalf of Cabinet Office |
| Name: **[Redacted]** |  |
| Signature:**[Redacted]** |  |
| Date: 08/02/2021 |  |