

## CONTRACT ORDER FORM

This Contract Order Form is issued in accordance with the provisions of the Apprenticeship Training Provider Dynamic Marketplace (DMP) Agreement for the provision of Apprenticeship Training Services 34785. (Dated [28/12/2022]).

The Supplier agrees to supply the Goods and/or Services specified below on and subject to the terms of this Contract.

For the avoidance of doubt this Contract consists of the terms set out in this Contract Order Form and the Contract Terms

Order Number	PROC 480-20222
From	Competition and Markets Authority ("Customer") The Cabot 25 Cabot Square London E14 4QZ
To	QA LIMITED ("Supplier") Rath House 55-65 Uxbridge Road, Slough, Berkshire, SL1 1SG

### 1. CONTRACT PERIOD

1.1	Commencement Date	24/01/2023
1.2	Expiry Date (Apprenticeship programme completion date / End Point Assessment completion date)	30/10/2025

### 2. SERVICES REQUIRED

2.1	Services Required.	Provision of Level 3 Data Technician apprenticeship to CMA staff.
	Location	Apprenticeship training provider services (and end point assessor services)  UK based
	APPRENTICESHIP TYPE AND SPECIFIC APPLICABLE INSTITUTE FOR APPRENTICESHIPS STANDARD	Data Essentials Apprenticeship Level 3, using INSTITUTE FOR APPRENTICESHIPS STANDARD Reference: ST0795 – Data Technician Level 3.
	NUMBER OF STUDENTS	Up to 20

	CLASS BASED	Remote
	ADDITIONAL SERVICES	N/A

### 3. CONTRACT PERFORMANCE

3.1	Required Apprenticeship Standard	Level 3 Data Technician
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3.1	Quality Standards	<ul style="list-style-type: none"> <li>Continued adherence to the relevant Institute for Apprenticeships industry standard. (<a href="http://www.instituteforapprenticeships.org/">www.instituteforapprenticeships.org/</a>)</li> <li>Maintained ESFA registration and accreditation.</li> <li>General industry good practice</li> </ul>
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### 4. PAYMENT

4.1	Contract Charges	[Auto-populate price from catalogue] [Contract Charges = £236,000] [Contract Charges comprises: Levy services funded by ESFA <span style="background-color: black; color: black;">XXXXXXXXXX</span> Top up for fees in excess of ESFA band <span style="background-color: black; color: black;">XXXXXX</span> ; Additional extra services <span style="background-color: black; color: black;">XXXXXX</span> Includes the cost of any subcontractors and the cost of an approved end point assessor.
4.2	Payment terms/Profile	Payment to be made in accordance with the current in force ESFA funding rules. Further additional terms in Annex 2 of Contract Schedule 3
4.3	Customer billing address	Accounts Payable <a href="mailto:invoices@cma.gov.uk">invoices@cma.gov.uk</a>

### 5. LIABILITY AND INSURANCE

5.1	Suppliers limitation of Liability	In Clause 25 of the Contract Terms
5.2	Insurance	(Clause 26 of the Contract Terms): Professional Indemnity Insurance cover of £1 million any one claim.

		Public Liability Insurance cover of £1 million any one claim. Employers Liability insurance cover of £5 million any one claim.
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### FORMATION OF CONTRACT

By signing and completing this Contract Order Form the Supplier and the Customer agree to enter into a binding contract governed by the terms of this Contract Order Form and the attached terms and conditions.

For and on behalf of the Supplier:

Name and Title	
Date	

For and on behalf of the Customer:

Name and Title	
Signature	
Date	