

NHS Leadership Academy

No. 3 The Embankment,
Sovereign Street,
Leeds, LS1 4BJ

Tricordant Ltd

FAO: 

6 January 2022

Contract Award Notice – Specification Reference NHSLA.EOE.342

Thank you for your application, received 17 December 2021, for the provision of NHSLA.EOE.342 Organisation Development Facilitation Support to ICSSs.

1. We are pleased to confirm that your application has been successful, and you have been awarded a contract for: NHSLA.EOE.342 Organisation Development Facilitation Support to ICSSs.
2. The award criteria for this contract were detailed in the Specification document shared via email on 6 December 2021, and subsequently reshared on 7 December 2021.
3. For your application, the qualitative element was scored at 60/70, and the pricing scored at 28.1/30. The overall score you obtained against the award criteria for your bid was 88.1 out of a maximum of 100.
4. The contract is awarded based on the costings and day rates submitted in your response, up to a total price of £23,062.50 (excluding VAT), covering 33 days. Please see **Appendix A Contract Detail** for a full breakdown. Travel and accommodation expenses are not payable separately under this specification.
5. The contract period for this specification is 10 January 2022 to 31 March 2022.
6. The contract will come into existence once the Academy receives your signed agreement confirming acceptance and availability to proceed with the work detailed within specification NHSLA.EOE.342 and your associated bidder response. Please forward this to Faculty@leadershipacademy.nhs.uk by return.
7. Once in receipt of your confirmed acceptance, the Academy will allocate this work to your Faculty Framework Contract and associated terms (NHS/SoEPS/18.412) and connect you with the commissioning team to enable the work to progress.

A purchase order, to inform your usual invoicing process, will be requested by the commissioning team and notified to you. Once in place, the PO confirms the conclusion of the contractual process.

Thank you for your interest in the Academy and we look forward to working with you on this contract.

Yours sincerely,

Faculty Resource Team, NHS Leadership Academy
Leadership and Lifelong Learning



AGREEMENT

Signed for and on behalf of **NHS Trust Development Authority**, as part of NHS England and NHS Improvement:

Signed for and on behalf of **Tricordant Ltd**:

By signing, you are indicating your agreement of the detail laid out within the Contract Award Notice and Appendix A (Contract Detail); and confirming your availability to proceed with the work awarded under specification NHSLA.EOE.342 "Organisation Development Facilitation Support to ICSs".

APPENDIX A: CONTRACT DETAIL

Tricordant Ltd

NHSLA.EOE.342

Contract Terms: Faculty Framework NHS/SoEPS/18.412

Contract Date: 10 January 2022 to 31 March 2022

1. Summary Programme Information

To provide subject matter experts who operate in the system leadership space and who have a key understanding of systems leadership and can facilitate a blended learning approach across the requirements identified.

The work will need to be completed by 31 March 2022 with the associated deliverables including:

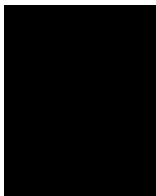
1. Meeting with Programme Lead to confirm the scope and plan
2. Design and development of all interventions, including contribution to evaluation, as required
3. Delivery of virtual 'bite-size' sessions (minimum x 5)
4. Delivery of virtual Masterclasses potentially up to 2 hours each session, open to OD, transformation and development leads across the East of England (minimum x 2)
5. Delivery of Action Learning Sets (minimum x 5)
6. Provision of 'expert mentor' role to ICS change agents (able to support enquiries from the six ICSs with up to 2hrs for each ICS on a call off basis)

You will work in close partnership with East of England Leadership Academy for the co-creation and co-design the content and outputs, reflecting session evaluation feedback as required, across any subsequent sessions.

Marketing, registrations, and bookings will be managed by the East of England Leadership Academy internal events team.

2. Contract Pricing Detail

Full costing details submitted and accepted under this specification and award are as follows:



Additional Notes:

1. *All prices above exclude VAT at the prevailing rate, where applicable*
2. *Expenses are not payable under this specification*
3. *Tech support and video editing for the webinars and masterclasses are included within the days and costs outlined above*