

Invitation to Tender

West End Parish Council – Skate Park Project

1. Background:

- 1.1. West End Parish Council are in receipt of CIL funding for new community facilities. Following wide consultation, extensive support amongst the community was shown for the building of a skate park. Survey results are on the following link:

http://www.westendparishcouncil.org.uk/images/front_page/Survey_Results_Overview.pdf

- 1.2. Hence a skate park is planned to be built on Rosewood Way Recreation Ground, West End. The Parish Council has informal agreement from the landowners, Surrey Heath Borough Council and have the funding in place.

It should be noted that Planning Permission will be required, and any tender is subject to Permission being obtained. It is expected that the successful tenderer will provide any suitable scale drawings as required to enable final Planning Permission to be applied for.

2. Specification:

- 2.1. The Parish Council require a concrete skate park to be built so as to minimise noise impact, increase longevity and minimise maintenance costs.
- 2.2. A full design and build contract is being sought, with an expectation that a variety of ramps and design features will be provided so as to satisfy a range of challenges for all levels of skater and wheeled sport participants. The skate park will not be illuminated.
- 2.3. This will be a Minor Works Design and Build Contract under JCT regulations.
- 2.4. The main contract should be managed and delivered by the tendering company. Subcontracts will only be allowed for specialist works and should be approved by the Council prior to commencement of work on site.
- 2.5. Tenderers may be invited to attend a meeting of the Parish Council to discuss their proposals.
- 2.6. Tenderers will be expected to comply with all regulations and industry best practise in force at the time including all current CDM, British Standards and Health and Safety at Work regulations.

3. Tender:

It is expected that the tender will include:

- 3.1. Full set of scale plans and elevations suitable for applying for planning permission

- 3.2. An estimate of noise impact at distances of 0 (zero) metres, 50 metres and 100 metres from the skate park.
- 3.3. A full working method statement to include:
 - 3.3.1. Proposed working hours
 - 3.3.2. Access routes on to site
 - 3.3.3. On site security during construction
 - 3.3.4. Project timetable and milestones
 - 3.3.5. Construction method and working practise, including all plant, machinery etc. to be used
 - 3.3.6. Examples of previous projects and two references who can be contacted
 - 3.3.7. Evidence of public liability insurance, health and safety policy
 - 3.3.8. Evidence of how compliance with all relevant industry standards, regulations and best practise will be adhered to.
4. **Budget:**
 - 4.1. A budget of £85 - £90,000 has been allocated for the project to include all design and installation costs, contingencies and other fees and charges (not including costs of planning permission, which will be met by the Parish Council).
 - 4.2. The final figure cost provided must be a fixed sum for the delivery of the contract.
5. **Site:**
 - 5.1. The skate park is to be situated on Rosewood Way Recreation Ground. See attached plan. No overall dimension is provided, but the tenderer will be expected to take in to account the context of the setting when considering the layout, size and content of the proposal.
6. **Selection Criteria:**
 - 6.1. The winning tender will be selected based on what the Parish considers to be best value for money within a fixed budget price (see 4.2). Tenderers are welcome to explain their choice of design and highlight any particular advantages it may have.
7. **Tender Returns**

All Tenders should be marked “Tender SP 2018” and returned by Monday 3rd September in a sealed package to:

Suzanne Price,
Clerk to the Council,
West End Parish Council,
The Pavilion, Benner Lane,
West End,
Surrey GU24 9JP

8. Further Information

For an informal discussion on the project, please contact the Parish Council's consultant,

Leigh Thornton T: 07811 588420 e: leighthornton2@gmail.com

ANNEXES: Site Location Plan 1
Site Location Plan 2