

## CONTRACT ORDER FORM

This Contract Order Form is issued in accordance with the provisions of the Apprenticeship Training Provider Dynamic Marketplace (DMP) Agreement for the provision of **Apprenticeship Training Services.** Dated: 3<sup>rd</sup> June 2025.

The Supplier agrees to supply the Goods and/or Services specified below on and subject to the terms of this Contract.

For the avoidance of doubt this Contract consists of the terms set out in this Contract Order Form and the Contract Terms

Order Number	K280022794
From	Driver and Vehicle Standards Agency ("Customer")
To	Firebrand Training Limited ("Supplier")

### 1. CONTRACT PERIOD

1.1	Commencement Date	26/05/2025
1.2	Expiry Date (Apprenticeship programme completion date / End Point Assessment completion date)	25/05/2027 with support until completion

### 2. SERVICES REQUIRED

2.1	Services Required.  APPRENTICESHIP TRAINING PROVIDER SERVICES / END POINT ASSESSOR SERVICES / BOTH.  LOCATION  APPRENTICESHIP TYPE AND SPECIFIC APPLICABLE INSTITUTE FOR APPRENTICESHIPS STANDARD  NUMBER OF STUDENTS  CLASS BASED  ADDITIONAL SERVICES	L4 Software Tester ST0129 Apprenticeship training provider and EPA  Online via MS teams and f2f  L4 Software Tester ST0129  1  N/A  N/A
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### 3. CONTRACT PERFORMANCE

3.1	Required Apprenticeship Standard [ie the required apprenticeship course]	L4 Software Tester ST0129
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3.1	Quality Standards	Continued adherence to the relevant Institute for Apprenticeships industry standard. ( <a href="http://www.instituteforapprenticeships.org/">www.instituteforapprenticeships.org/</a> ) Maintained ESFA registration and accreditation. General industry good practice
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### 4. PAYMENT

4.1	Contract Charges	Contract Charges = XXXXXX redacted under FOIA section 43  Contract Charges comprises: Levy services funded by ESFA: N/A Top up for fees in excess of ESFA band: XXXXXX redacted under FOIA section 43 Additional extra services: N/A Includes the cost of any subcontractors and the cost of an approved end point assessor.
4.2	Payment terms/Profile	Payment to be made in accordance with the current in force ESFA funding rules.  Further additional terms in Annex 2 of Contract Schedule 3
4.3	Customer billing address	XXXXXX redacted under FOIA section 40 XXXXXX redacted under FOIA section 40

### 5. LIABILITY AND INSURANCE

5.1	Suppliers limitation of Liability	In Clause 25 of the Contract Terms
5.2	Insurance	Clause 26 of the Contract Terms: Professional Indemnity Insurance cover of £1 million any one claim.  Public Liability Insurance cover of £1 million any one claim.

		Employers Liability insurance cover of £5 million any one claim.
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## 6. FURTHER INFORMATION

6	Further information	The Parties have agreed that they are joint controllers for the purpose of the Data Protection legislation and have completed the Joint Controller Agreement at Schedule 8 of the Contract Terms
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## FORMATION OF CONTRACT

By signing and completing this Contract Order Form the Supplier and the Customer agree to enter into a binding contract governed by the terms of this Contract Order Form and the attached terms and conditions.

For and on behalf of the Supplier:

Name and Title	XXXXXX redacted under FOIA section 40
Date	03/06/2025

For and on behalf of the Customer:

Name and Title	XXXXXX redacted under FOIA section 40
Date	3.6.2025