



Contract Change Note ("CCN")

CCN Number	001
Contract Reference Number & Title	CR_2036
Variation Title	Increase apprenticeship delegates.
Number of Pages	2

WHEREAS the Contractor Ioda Limited and the Authority, Department for Business and Trade, entered into a Contract for [Coaching Professional Apprenticeship Level 5], dated [30th August 2022] (the "Original Contract") and now wish to amend the Original Contract.

IT IS AGREED as follows

1. The Original Contract shall be amended as set out in this Change Control Notice (CCN):

Change Requestor / Originator	[REDACTED]	
Summary of Change	To add 10 more students to the contract to total a maximum of 30 students on the contract. Numbers are indicative and may vary, and as such do not commit the Customer to these levels.	
Reason for Change	This is a popular apprenticeship and the current contract only allows for another 6 individuals to enrol between now and December 2025.	
Revised Contract Price	Original Contract Value	[REDACTED]
	Previous Contract Changes	No previous changes
	Contract Change Note 001	[REDACTED]
	New Contract Value	£150,000 total
Revised Payment Schedule	Payment to be made in accordance with the current in force ESFA funding rules. Payment will be made via the BEIS and DIT's joint ESFA apprenticeship levy funding account.	
Revised Specification (See Appendix 1 for Details)	Not Applicable – update as appropriate	
Revised Contract Period (if applicable)	Not Applicable – update as appropriate	
Change in Contract Representative(s)	Not Applicable – update as appropriate	
Other Changes	None – update as appropriate	

0. Save as amended all other terms of the Original Contract shall remain effective.



3. This CCN takes effect from the date on which both Parties sign for acceptance of its terms.

Parties:

Contractor: Ioda Limited

Signed by:

Title: Director

Date: 28/11/2023

Signature:

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Authority: Department for Business and Trade

Signed by:

Title: Head of People and Professional Services Category, Commercial

Date: 30/11/2023

Signature:

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