

**Joint Schedule 2 (Variation Form)**  
Crown Copyright 2022

## Joint Schedule 2 (Variation Form)

This form is to be used in order to change a contract in accordance with Clause 24 (Changing the Contract)

Contract Details									
This variation is between:	UK Research and Innovation (the "Contracting Authority") And Hays Specialist Recruitment Limited ("the Supplier")								
Contract name:	THE SUPPLY OF NON CLINICAL STAFFING RM6277 CALL OFF ("the Contract")								
Contract reference number:	GSS23042								
Details of Proposed Variation									
Variation initiated by:	Contracting Authority								
Variation number:	003								
Date variation is raised:	24/03/2025								
Proposed variation:	To extend the temporary worker's original contract end date from 31/03/2025 to 30/06/2025.								
Reason for the variation:	To extend original contract end date.								
An Impact Assessment shall be provided within:	N/A								
Impact of Variation									
Likely impact of the proposed variation:	Low								
Outcome of Variation									
Contract variation:	<p>This Contract detailed above is varied as follows:</p> <p>██████████ – Organisational Development Lead</p> <p>Contract End Date extended to: 30<sup>th</sup> June 2025</p> <p>Day rate @ ██████████ ex VAT x █ additional working days (01/04/2025 – 05/04/2025) = £2,757.20 excluding VAT.</p> <p>Day rate @ ██████████ ex VAT x █ additional working days (06/04/2025 – 30/06/2025) = £39,754.08 excluding VAT.</p> <p>Total additional cost: £42,511.28</p> <p>The Total Contract Value shall not exceed £437,681.17 excluding VAT.</p>								
Financial variation:	<table border="1"> <tbody> <tr> <td>Original Contract Value:</td> <td>£83,134.77 excluding VAT</td> </tr> <tr> <td>Additional cost due to variation 001:</td> <td>£134,430.70 excluding VAT</td> </tr> <tr> <td>Additional cost due to variation 002:</td> <td>£177,604.42 excluding VAT</td> </tr> <tr> <td>Additional cost due to variation 003:</td> <td>£42,511.28 excluding VAT</td> </tr> </tbody> </table>	Original Contract Value:	£83,134.77 excluding VAT	Additional cost due to variation 001:	£134,430.70 excluding VAT	Additional cost due to variation 002:	£177,604.42 excluding VAT	Additional cost due to variation 003:	£42,511.28 excluding VAT
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Additional cost due to variation 001:	£134,430.70 excluding VAT								
Additional cost due to variation 002:	£177,604.42 excluding VAT								
Additional cost due to variation 003:	£42,511.28 excluding VAT								

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	New Contract value:	£437,681.17 excluding VAT
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1. This Variation must be agreed and signed by both Parties to the Contract and shall only be effective from the date it is signed by the Contracting Authority.
2. Words and expressions in this Variation shall have the meanings given to them in the Contract.
3. The Contract, including any previous Variations, shall remain effective and unaltered except as amended by this Variation.

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Signed by an authorised signatory for and on behalf of the Contracting Authority

Signature  
Date

Name (in Capitals)

Address

[Redacted Signature and Date]

[Redacted Name]

[Redacted Address]

Signed by an authorised signatory to sign for and on behalf of the Supplier

Signature  
Date

Name (in Capitals)

Address

[Redacted Signature and Date]

[Redacted Name]

[Redacted Address]