

## **701547527 - Ground Based Surveillance Radar (GBSR) Tender Evaluation Methodology Version 3.0**

### **1. Introduction**

- 1.1. This document sets out the process and criteria that the Authority will use to evaluate the Ground Based Surveillance Radar Tenders. The objective of the evaluation is to identify the Most Economically Advantageous Tender (MEAT) for the purpose of recommending an award of Contract to the approving authority.
- 1.2. The MEAT will be determined by calculating a Tender Score for each Tender using the Value for Money Index method. In this method, the Tender Score is calculated by dividing the non-cost score by the Tender Price. The aim of this method is to maximise the capability that is delivered by each £ of tender cost. The Tender that achieves the highest Tender Score using this method within the constraint of the project budget will be the winning Tender and the MEAT.

### **2. Outline of the Tender Evaluation Process**

- 2.1. Tenders will be evaluated using the SoW Compliance Matrix (DEFFORM47 Appendix 3), TSoR Compliance Matrix (DEFFORM47 Appendix 10), Pricing Schedule (Contract Annex D) and other evidence provided in the Tender. No additional information or prior knowledge that is not contained within the Tender will be used in the evaluation.
- 2.2. The evaluation process comprises four stages:
  - Stage 1 - Commercial evaluation (Pass/Fail)
  - Stage 2 – Basic Technical evaluation (Pass/Fail)
  - Stage 3 – Developed Technical evaluation (Scored)
  - Stage 4 – Determination of the MEAT (Calculated)

### **3. Exclusion of Tenders before the reaching the end of the Evaluation**

- 3.1. **All Tenders will be evaluated at Stage 1 and only those that achieve PASS at Stage 1 will qualify for Stage 2. Tenders that do not achieve PASS at Stage 1 will be excluded from further consideration in the evaluation process.**
- 3.2. **Tenders that achieve PASS at Stages 1 and 2 will qualify for evaluation at Stage 3. Tenders that do not achieve PASS at Stage 2 will be excluded from further consideration in the evaluation process.**
- 3.3. All tenders that are evaluated at Stage 3 will pass to Stage 4 for MEAT calculation.

### **4. Evaluation Teams and Governance**

- 4.1. The Tender evaluation process will be overseen by Tender Assessment Panel (TAP) chaired by the Artillery Systems Senior Commercial Officer. The purpose of the TAP is to ensure that the evaluation process set out in this evaluation methodology has been followed and to endorse the outcome of the evaluation.
- 4.2. The Authority has appointed teams of assessors, who are professionals or subject matter experts (SMEs) in their respective fields, to undertake the commercial and technical evaluations. If substitutions become necessary, staff with equivalent experience and skills will be used.
- 4.3. A lead evaluator will be appointed from each team of SMEs, who will have visibility of both the marking and the supporting rationale entered by the individual evaluators. The lead evaluator will be responsible for moderating the individual evaluations and providing a consolidated result for each area of evaluation, supported by concise reasoning. If agreement cannot be reached, the issue will be referred to the Tender Assessment Panel.

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