



**Crown
Commercial
Service**

Crown Commercial Service

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REDACTED

MPLA Academy Director
Oxford Saïd Business School
University of Oxford
Ergrove Park
Oxford
OX1 5NY

CCS Ref: L1149
Cabinet Office Ref: RM1631

14 March 2016

Dear **REDACTED**,

Re: Contract Variation / Extension of Initial Contract Period for Major Project Leadership Academy (MPLA)

Crown Commercial Service are writing to inform you of the Authority's intention to vary the existing contract for Major Project Leadership Academy with your organisation signed on 25 January 2012, contract reference RM1631 ("the Contract") on the terms set out in this letter.

The variations to the Contract will apply from 25 January 2016, are made in accordance with Clauses 42 and 46 of the Contract and the Parties agree the following:

- to extend the Initial Contract Period for a period of 3 years until 24 January 2019. This period to be referred to as "Extended Phase 2". No further extensions will be permitted at the expiry of this extension period;
- all references:
 - to "Major Projects Authority" will be read as the "Infrastructure and Projects Authority";
 - t "MPA" will be read as "IPA";
 - to "Executive Director of the MPA" will be read as "Chief Executive of the IPA";
- to replace Schedule 1 of the Contract with the new Schedule 1 that is attached to this letter, which includes the requirements in respect of Extended Phase 2.

Unless agreed otherwise, all other terms and conditions of the Contract remain unchanged.

For clarity of interpretation, any terms which are capitalised but not defined within this letter has the meaning given to them in the Contract.

I would be grateful if you can sign one copy of this letter, confirming your acceptance of the variations to the Contract including the extension of the Initial Contract Period and return this within 7 (seven) working days to me at the above address.

Should you wish to discuss this matter, please do not hesitate to contact me on the details below.

Yours sincerely

REDACTED

Commercial Manager

Customer Operations CCS Managed Services

D REDACTED

E REDACTED

The Contractor accepts the terms of the Contract extension and variation as set out in this award letter.

Name of Organisation: Oxford Saïd Business School

Authorised Signatory (print): _____

Signature: _____

Date: _____

Name of Department: Cabinet Office

Authorised Signatory (print): _____

Signature: _____

Date: _____