



Shepton Mallet Town Council

Expressions of Interest for the Design and Build of a Skate Park in Shepton Mallet.

Shepton Mallet Town Council is seeking expressions of interest from suitably qualified and experienced design and build companies working in construction of skate parks to design and construct a new skate park for the Town Council.

The applicant must have proven and demonstrable experience in designing and constructing similar projects, as well as the wide-ranging skill sets to achieve the various requirements of a community leisure facility.

When selecting a contractor from which to procure goods and services, the Council must be confident that the contractor is financially stable and has an excellent health & safety record free from enforcement action. Contractors that are not able to prove such a record will not be considered.

A written cost/quality submission will be requested as part of the tender. The Town Council has a maximum budget of £125,000 excl. VAT and the tender submission must demonstrate how the funds will be spent. The tender must include an initial design and, although the Town Council has full planning permission for the site, it will be necessary for the successful tenderer to successfully obtain from Mendip District Council an amendment to that permission to permit the agreed design.

Evaluation of Expressions of Interest

Evaluation will be in accordance with the following criteria. A fail under the health & safety criteria will automatically result in exclusion from being invited to tender.

A total of 3 or more fails will automatically result in exclusion from being invited to tender.

Evaluation Criteria	Pass / Fail
Proven experience in type and scale of work for local authority clients in an operational public space	Pass / Fail
Financial capability – adequate resources to undertake the contract works	Pass / Fail
Proven experience in type and scale of work in the leisure sector, working in a community led project.	Pass / Fail
Evidence of excellent health & safety record (no enforcement action under current legislation)	Pass / Fail

Resources and availability to tender, undertake design and aim to complete construction by end of September 2017	Pass / Fail
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Interested parties are requested to submit the following in hard copy by post with their expression of interest:

1. Company name, address, registration number
2. Contact name
3. Name of company's bank and account number
4. Company's Health & Safety Policy
5. Details of any enforcement action under Health & Safety legislation
6. Brief details (max 1000 words) of 2 recent comparable projects undertaken by the company within the last 36mths
7. Confirmation that the company will be able to submit a tender and, if successful, commence work before the end of June 2017

Expressions of interest must be received by no later than 12 noon on 14th March 2017. Please send to:

Sam Winter
Projects Officer
Shepton Mallet Town Council
1 Park Road
Shepton Mallet
BA4 5BS

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