



Sutton Bridge Parish Council

Sutton Bridge Parish Council, The Curlew Centre, Bridge Road, Sutton Bridge,
Spalding, Lincs, PE12 9SA

Tel. 01406 350802 E-mail: clerk@suttonbridge-pc.gov.uk

'Gateway to Lincolnshire'

CONTRACTING AUTHORITY:

Sutton Bridge Parish Council

REF: T2024_001

Project: Memorial Park Under 7s play

Tender Specification

PROJECT: Memorial Park Under 7's Play, Sutton Bridge

TENDER: T2024-001 PROVISION OF under 7's Play Equipment

SPECIFICATION BRIEF

1. Introduction

1.1 Sutton Bridge Parish Council and the local community have successfully secured funding for the installation of new play equipment. This is an existing open space in the Council's management which currently has children's play facilities for various age groups.

1.2 The Memorial Park provides vital and well-used greenspace for the surrounding community. It is located behind the Curlew Centre and is the main open greenspace in the village.

1.3 The area is readily accessible and includes an open amenity grassland, good links to the surrounding footpath network. It is well used and valued by local residents but the current park equipment has been in place for many years and now needs updating. In the last few months equipment and fencing have been removed as they have been condemned in a health and safety inspection.

2. Overview

2.1 This project aims to provide new facilities for children and families and to build a resilient, integrated community based around this open space. This is the first phase of refurbishing the area and it is hoped a further phase to provide equipment for older children will go ahead once further grant funding is identified.

The first phase of the project will:

- replace the existing under 7s play equipment with new equipment. The new play area will be within the existing site and some of the old equipment and surfacing– Monkey bars, see-saw and wooden bridge need to be removed.

The play equipment will be attractive and challenging, providing a range of play levels so that as children develop their strength and skill they can find something new to explore and play on. It will also provide 'inclusive' play wherever possible that can be used by children with disabilities or limited mobility.

3. Service Specification

3.1 Overall, we are looking for innovative design that makes high-quality use of the space and budget available.

3.2 The basis for the tender in respect of all the works will include the submission of a design to maximise the full potential of the allocated site area.

The tender submission will include one design encompassing under 7's play, fencing, seating, signage and a bin. Designs should take into account the following preferences identified in public consultation:-

Under 7's play area

- Favourite 3 pieces of equipment were a multi play unit, roundabout and slide.
- Accessible equipment is a priority.
- Fencing around the play area

3.3 Site Constraints

The tender submission should include any identified constraints with the site location and how these will be addressed.

3.4 Reinstatement

Following the installation of the equipment it is expected that any grassed areas affected by the installation, will be reinstated to a satisfactory condition that is agreed and approved by the appointed officer from the Council.

3.5 Other Considerations

- A site visit will be welcome prior to submitting a tender.
- Post installation the equipment should be inspected by a suitably qualified safety assessor.

4. Submission of Tender – requirements

4.1 In the tender response you should include the following:-

- One complete design for the site.
- Detailed description of the design both in written and diagrammatic format.
- Costs, which clearly breakdown and identify all works that are included and any additional costs that, may possibly be incurred.
- Confirmation of a start date (should you be successful) and a project plan/work programme for completion of the project. An October build would be preferred. The grant funding needs to be spent and project completed 31st December 2024.
- A brief statement of your reasons for design choice and how this will meet the needs of the users identified.
- A full Method Statement specific to this project with particular emphasis on the management of the identified constraints of the site
- Risk Assessments specific to this project
- Details of Reinstatement of grassed areas

Submissions need to be returned by midday on 26th August 2024 for consideration by the Council 3rd September 2024. A decision will be made at this meeting with the project to be built October/November 2024

Email submissions should be sent to Claire Smith clerk@suttonbridge-pc.gov.uk . All documents should be able to be printed on A4 or A3. Any larger documents or presentation materials need to be sent by post.

A fixed budget of £30,000 not including VAT is available for this project and it is expected that potential suppliers will demonstrate value for money with any submissions.