|  |  |
| --- | --- |
| Commercial Directorate | |
| XXXXX redacted under FOI Section 40 | |
|  |  |
| www.gov.uk/browse/driving | |
| @dvlagovuk | |
| Your ref: | PS/22/100 |
| Our ref: | PS/22/100 |
| Date: | 20.02.2023 |

XXXXX redacted under FOI Section 40

Dear Sir/Madam

**CONTRACT REFERENCE NUMBER: PS/22/100**

**CONTRACT TITLE: Provision of Furniture including Specialist/Bespoke Items**

**FRAMEWORK REFERENCE NUMBER: RM6119**

I refer to my letter dated 13/01/2023. I am writing to confirm that the standstill period has now ended.

On behalf of the Secretary of State for Transport, I accept your quotation dated 12/12/2022 under the terms and conditions of the **RM6119 Framework.** This letter and the documents listed below form a binding contract between you and the Department for Transport.

1. The terms and conditions for Framework reference RM6119
2. The Department’s Request for Proposal letter dated 18/11/2022
3. The Department's specification
4. Your quote dated 12/12/2022
5. The call-off schedules for Framework reference RM6119.

The period of the contract will be **2 years** commencing on the day after the last party signs the contract with an option to extend for a further period of **12 months** at DVLAs discretion.

The Firm Price for the Contract is **£210,225.64**, exclusive of Value Added Tax.

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will follow shortly. Invoices submitted to the Department **must also quote the PO number** and must be submitted in accordance with DVLA’s Invoicing Procedures below.

**Please ensure invoices are sent to SSa and not DVLA. Invoices received without the correct Purchase Order Number will be returned to you and will delay receipt of payment.**

Please contact the Contract Owner **XXXXX redacted under FOI Section 40** on telephone number **XXXXX redacted under FOI Section 40** and email address **XXXXX redacted under FOI Section 40**, to discuss arrangements for commencement of the contract

Please complete the Supplier Details form at Annex **A** and return to the email address below.

Please acknowledge your receipt of this letter.

Yours sincerely,

|  |
| --- |
| XXXXX redacted under FOI Section 40 |

**Annex A:**

XXXXX redacted under FOI Section 40