**Schedule 1 - Definitions of Contract**

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| **Article** | means, in relation to clause 24 and Schedule 6 only, an object which during production is given a special shape, surface or design which determines its function to a greater degree than does its chemical composition; |
| **Articles** | means, (except in relation to Schedule 10) the Contractor  Deliverables (goods and/or the services), including Packaging (and  Certificate(s) of Conformity and supplied in accordance with any QA requirements if specified) which the Contractor is required to provide under the Contract in accordance with Schedule 2  (Schedule of Requirements), but excluding incidentals outside  Schedule 2 (Schedule of Requirements) such as progress reports. (**This definition only applies when DEFCONs are added to these Conditions**); |
| **Authority** | means the Secretary of State for Defence acting on behalf of the Crown; |
| **Authority’sRepresentative(s)** | shall be those person(s) defined in Schedule 3 (Contract Data Sheet) who will act as the Authority’s Representative(s) in connection with the Contract. Where the term “Authority’s Representative(s)” in the Conditions is immediately followed by a functional description in brackets, the appropriate Authority’s Representative(s) shall be the designated person(s) for the purposes of Condition 7; |
| **Business Day** | means 09:00 to 17:00 Monday to Friday, excluding public and statutory holidays; |
| **Central Government Body** | a body listed in one of the following sub-categories of the Central Government classification of the Public Sector Classification Guide, as published and amended from time to time by the Office for National Statistics:   1. Government Department; 2. Non-Departmental Public Body or Assembly Sponsored   Public Body (advisory, executive, or tribunal);   1. Non-Ministerial Department; or 2. Executive Agency; |
| **Collect** | means pick up the Contractor Deliverables from the Consignor. This shall include loading, and any other specific arrangements, agreed in accordance with Clause 28.c and Collected and Collection shall be construed accordingly; |
| **Commercial Packaging** | means commercial Packaging for military use as described in Def Stan 81-041 (Part 1) |
| **Conditions** | means the terms and conditions set out in this document; |
| **Consignee** | means that part of the Authority identified in Schedule 3 (Contract  Data Sheet) to whom the Contractor Deliverablesare to be Delivered or on whose behalf they are to be Collected at the address specified in Schedule 3 (Contract Data Sheet) or such other part of the Authority as may be instructed by the Authority by means of a Diversion Order; |
| **Consignor** | means the name and address specified in Schedule 3 (Contract Data Sheet) from whom the Contractor Deliverables will be dispatched or Collected; |
| **Contract** | means the Contract including its Schedules and any amendments agreed by the Parties in accordance with Condition 6 (Formal  Amendments to the Contract); |

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| **Contract Price** | means the amount set out in Schedule 2 (Schedule of  Requirements) to be paid (inclusive of Packaging and exclusive of any applicable VAT) by the Authority to the Contractor,for the full and proper performance by the Contractor of its obligations under the Contract. |
| **Contractor** | means the person who, by the Contract, undertakes to supply the Contractor Deliverables, for the Authority as is provided by the Contract. Where the Contractor is an individual or a partnership, the expression shall include the personal representatives of the individual or of the partners, as the case may be, and the  expression shall also include any person to whom the benefit of the Contract may be assigned by the Contractor with the consent of the Authority; |
| **Contractor Deliverables** | means the goods and/or the services, including Packaging (and Certificate(s) of Conformity and supplied in accordance with any QA requirements if specified) which the Contractor is required to provide under the Contract; |
| **Control** | means the power of a person to secure that the affairs of the Contractor are conducted in accordance with the wishes of that person:   1. by means of the holding of shares, or the possession of voting powers in, or in relation to, the Contractor; or 2. by virtue of any powers conferred by the constitutional or corporate documents, or any other document, regulating the Contractor;   and a change of Control occurs if a person who Controls the Contractor ceases to do so or if another person acquires Control of the Contractor; |
| **Counterfeit Materiel** | means any Contractor Deliverable or any part thereof whose origin, age, composition, configuration, certification status or other characteristic (including whether or not such Contractor Deliverable or part has been used previously) has been falsely represented by: a. misleading marking of the materiel, labelling or packaging;   1. misleading documentation; or 2. any other means, including failing to disclose information; except where it has been demonstrated that the false   representation was not the result of dishonesty by the Contractor or any party within the Contractor’s supply chain. |
| **CPET** | means the UK Government’s Central Point of Expertise on Timber, which provides a free telephone helpline and website to support implementation of the UK Government timber procurement policy; |
| **Crown Use** | in relation to a patent means the doing of anything by virtue of Sections 55 to 57 of the Patents Act 1977 which otherwise would be an infringement of the patent and in relation to a Registered  Design has the meaning given in paragraph 2A(6) of the First  Schedule to the Registered Designs Act 1949; |
| **Dangerous Goods** | means those substances, preparations and articles that are capable of posing a risk to health, safety, property or the environment which are prohibited by regulation, or classified and authorised only under the conditions prescribed by the:  a. Carriage of Dangerous Goods and Use of Transportable Pressure Equipment Regulations 2009 (CDG) (as amended 2011); b. European Agreement Concerning the International Carriage  of Dangerous Goods by Road (ADR);   1. Regulations Concerning the International Carriage of   Dangerous Goods by Rail (RID);   1. International Maritime Dangerous Goods (IMDG) Code; |

1. International Civil Aviation Organisation (ICAO) Technical

Instructions for the Safe Transport of Dangerous Goods by Air;

1. International Air Transport Association (IATA) Dangerous Goods Regulations;

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| **DBS Finance** | means Defence Business Services Finance, at the address stated in Schedule 3 (Contract Data Sheet); |
| **DEFFORM** | means the MOD DEFFORM series which can be found at [https://www.kid.mod.uk;](https://www.kid.mod.uk/) |
| **DEF STAN** | means Defence Standards which can be accessed at [https://www.dstan.mod.uk;](https://www.dstan.mod.uk/) |
| **Deliver** | means hand over the Contractor Deliverables to the Consignee. This shall include unloading, and any other specific arrangements, agreed in accordance with Condition 28 and Delivered and Delivery shall be construed accordingly; |
| **DeliveryDate** | means the date as specified in Schedule 2 (Schedule of Requirements) on which the Contractor Deliverables or the relevant portion of them are to be Delivered or made available for Collection; |
| **Denomination of Quantity** | means the quantity or measure by which an item of material is |
| **(D of Q)** | managed; |
| **Design Right(s)** | has the meaning ascribed to it by Section 213 of the Copyright, Designs and Patents Act 1988; |
| **Diversion Order** | means the Authority’s written instruction (typically given by MOD Form 199) for urgent Delivery of specified quantities of Contractor  Deliverables to a Consignee other than the Consignee stated in Schedule 3 (Contract Data Sheet); |
| **EffectiveDate of Contract** | means the date upon which both Parties have signed the Contract; |
| **Evidence** | means either:   1. an invoice or delivery note from the timber supplier or Subcontractor to the Contractor specifying that the product supplied to the Authority is FSC or PEFC certified; or 2. other robust Evidence of sustainability or FLEGT licensed origin, as advised by CPET; |
| **Firm Price** | means a price (excluding VAT) which is not subject to variation; |
| **FLEGT** | means the Forest Law Enforcement, Governance and Trade initiative by the European Union to use the power of timber consuming countries to reduce the extent of illegal logging; |
| **Government Furnished** | is a generic term for any MOD asset such as equipment, |
| **Assets (GFA)** | information or resources issued or made available to the  Contractor in connection with the Contract by or on behalf of the Authority; |
| **Hazardous Contractor** | means a Contractor Deliverable or a component of a Contractor |
| **Deliverable** | Deliverable that is itself a hazardous material or substance or that may in the course of its use, maintenance, disposal, or in the event of an accident, release one or more hazardous materials or substances and each material or substance that may be so released; |
| **Independent Verification** | means that an evaluation is undertaken and reported by an individual or body whose organisation, systems and procedures conform to “ISO Guide 65:1996 (EN 45011:1998) General |

requirements for bodies operating product certification systems or equivalent”, and who is accredited to audit against forest management standards by a body whose organisation, systems and procedures conform to “ISO 17011: 2004 General Requirements for Providing Assessment and Accreditation of Conformity Assessment Bodies or equivalent”;

**Information** means any Information in any written or other tangible form

disclosed to one Party by or on behalf of the other Party under or in connection with the Contract;

**Issued Property** means any item of Government Furnished Assets (GFA), including

any materiel issued or otherwise furnished to the Contractor in connection with the Contract by or on behalf of the Authority;

**Legal and Sustainable** means production and process methods, also referred to as timber production standards, as defined by the document titled “UK Government Timber Production Policy: Definition of legal and sustainable for timber procurement". The edition current on the day the Contract documents are issued by the Authority shall apply;

**Legislation** means in relation to the United Kingdom any Act of Parliament, any

subordinate legislation within the meaning of section 21 of the Interpretation Act 1978, or any exercise of Royal Prerogative;

**Military Level Packaging (MLP)** means Packaging that provides enhanced protection in accordance with Def Stan 81-041 (Part 1), beyond that which Commercial Packaging normally provides for the military supply chain;

**Military Packager** is a MOD sponsored scheme to certify military Packaging

**Approval Scheme (MPAS)** designers and register organisations, as capable of producing acceptable Services Packaging Instruction Sheet (SPIS) designs in accordance with Defence Standard (Def Stan) 81-041 (Part 4);

**Military Packaging Level (MPL)** shall have the meaning described in Def Stan 81-041 (Part 1);

**Mixture** means a mixture or solution composed of two or more substances;

**MPAS Registered Organisation** is a packaging organisation having one or more MPAS Certificated Designers capable of Military Level designs. A company capable of both Military Level and commercial Packaging designs including MOD labelling requirements;

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| **MPAS Certificated Designer** | shall mean an experienced Packaging designer trained and certified to MPAS requirements; |
| **NATO** | means the North Atlantic Treaty Organisation which is an intergovernmental military alliance based on the North Atlantic Treaty which was signed on 4 April 1949; |
| **Notices** | shall mean all Notices, orders, or other forms of communication required to be given in writing under or in connection with the Contract; |
| **Overseas** | shall mean non UK or foreign; |
| **Packaging** | Verb. The operations involved in the preparation of materiel for; transportation, handling, storage and Delivery to the user; |
|  | Noun. The materials and components used for the preparation of the Contractor Deliverables for transportation and storage in accordance with the Contract; |
| **Packaging Design Authority** | shall mean the organisation that is responsible for the original |
| **(PDA)** | design of the Packaging except where transferred by agreement. The PDA shall be identified in the Contract, see Annex A to  Schedule 3 (Appendix – Addresses and Other Information), Box 3; | |
| **Parties** | means the Contractor and the Authority, and Party shall be construed accordingly; | |
| **Plastic Packaging** | shall have the same meaning as set out in Part 2 of the Finance | |
| **Components** | Act 2021 together with any associated secondary legislation; | |
| **PPT** | means a tax called “plastic packaging tax” charged in accordance with Part 2 of the Finance Act 2021; | |
| **PPT Legislation** | means the legislative provisions set out in Part 2 and Schedules 915 of the Finance Act 2021 together with any secondary legislation made under powers contained in Part 2 of the Finance Act 2021.  This includes, but is not limited to, The Plastic Packaging Tax  (Descriptions of Products) Regulations 2021 and The Plastic  Packaging Tax (General) Regulations 2022; | |
| **Primary Packaging Quantity** | means the quantity of an item of material to be contained in an | |
| **(PPQ)** | individual package, which has been selected as being the most suitable for issue(s) to the ultimate user, as described in Def Stan 81-041 (Part 1); | |
| **Publishable Performance** | means any of the Information in Schedule 9 (KPI Data Report) as | |
| **Information** | it relates to Key Performance Indicator where it is expressed as publishable in the table in Schedule 9 which shall not contain any Information which is exempt from disclosure which shall be determined by the Authority; and which shall not constitute Sensitive Information; | |
| **Recycled Timber** | means recovered wood that prior to being supplied to the Authority had an end use as a standalone object or as part of a structure. Recycled Timber covers:   1. pre-consumer reclaimed wood and wood fibre and industrial by-products; 2. post-consumer reclaimed wood and wood fibre, and driftwood; 3. reclaimed timber abandoned or confiscated at least ten years previously;   it excludes sawmill co-products; | |

**Robust Contractor Deliverables** shall mean Robust items as described in Def Stan 81-041 (Part 2)

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| **Safety Data Sheet** | has the meaning as defined in the Registration, Evaluation, Authorisation and Restriction of Chemicals (REACH) Regulations 2007 (as amended); |
| **Schedule of Requirements** | means Schedule 2 (Schedule of Requirements), which identifies, either directly or by reference, Contractor Deliverables to be provided, the quantities and dates involved and the price or pricing terms in relation to each Contractor Deliverable; |
| **Sensitive Information** | means the Information listed in the completed Schedule 5 |
|  | (Contractor’s Sensitive Information), which is Information notified by the Contractor to the Authority, which is acknowledged by the Authority as being sensitive, at the point at which the Contract is entered into or amended (as relevant) and remains sensitive information at the time of publication; |
| **Short-Rotation Coppice** | means a specific management regime whereby the poles of trees are cut every one to two years and which is aimed at producing biomass for energy. It is exempt from the UK Government timber procurement policy. For avoidance of doubt, Short-Rotation Coppice is not conventional coppice, which is subject to the timber policy; |

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| **Specification** | means the description of the Contractor Deliverables, including any specifications, drawings, samples and / or patterns, and shall include any document or item which, individually or collectively is referred to in Schedule 2 (Schedule of Requirements). The  Specification forms part of the Contract and all Contractor Deliverables to be supplied by the Contractor under the Contract shall conform in all respects with the Specification; |
| **STANAG4329** | means the publication NATO Standard Bar Code Symbologies which can be sourced at [https://www.dstan.mod.uk/faqs.html;](https://www.dstan.mod.uk/services/faq.html) |
| **Subcontractor** | means any subcontractor engaged by the Contractor or by any other subcontractor of the Contractor at any level of subcontracting to provide Contractor Deliverables wholly or substantially for the purpose of performing (or contributing to the performance of) the whole or any part of this Contract and ‘Subcontract’ shall be interpreted accordingly; |
| **Substance** | means a chemical element and its compounds in the natural state or obtained by any manufacturing process, including any additive necessary to preserve its stability and any impurity deriving from the process used, but excluding any solvent which may be separated without affecting the stability of the substance or changing its composition; |
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| **Timber and Wood-Derived** | means timber (including Recycled Timber and Virgin Timber but |
| **Products** | excluding Short-Rotation Coppice) and any products that contain wood or wood fibre derived from those timbers. Such products range from solid wood to those where the manufacturing processes obscure the wood element; |
| **TransparencyInformation** | means the content of this Contract in its entirety, including from time to time agreed changes to the Contract, except for (i) any Information which is exempt from disclosure in accordance with the provisions of the Freedom of Information Act 2000 (FOIA) or the Environmental Information Regulations 2004 (EIR), which shall be determined by the Authority, and (ii) any Sensitive Information; |
| **Virgin Timber** | means Timber and Wood-Derived Products that do not include Recycled Timber. |

Where project specific DEFCONs are included under Condition 45 definitions shall be in accordance with DEFCON 501.

**Annex A to Schedule 1 – Additional Definitions of Contract** **i.a.w. Conditions 45 - 47 (Additional Conditions)**

**Schedule 2 – Contract Requirements for Contract No: 710136450**

For ‘The Provision of Services and Facilities for Exercise Snowjack Events 2024 – 2028’

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|  | | | **Contractor Deliverables** |  | | |  | | |
| **Item Number** | **MOD Stock Reference No.** | **Part No.**  **(where applicable)** | **Specification** | **Consignee**  **Address**  **Code** (full address is detailed in  DEFFORM  96) | **Packaging**  **Requirements inc. PPQ and**  **DofQ** (as  detailed in  DEFFORM 96) | **Delivery Date** | **Total Qty** | **Price (**€**) Inc VAT** | |
| **Per Item** | **Total inc. Packaging**  **(and Delivery if specified in Schedule 3 (Contract Data Sheet))** |
| 1. |  |  | **Delivery of services and facilities IAW Exercise Snowjack ‘SOR’ - FY 24/25 – Contract award date to 11/02/25.** |  |  |  |  |  | REDACTED |
| 2. |  |  | **Delivery of services and facilities IAW Exercise Snowjack ‘SOR’ - FY 25/26 - 12/02/25 to 11/02/26. (Option)** |  |  |  |  |  | REDACTED |
| 3. |  |  | **Delivery of services and facilities IAW Exercise Snowjack ‘SOR’ - FY 26/27 - 12/02/26 to 11/02/27. (Option)** |  |  |  |  |  | REDACTED |
| 4. |  |  | **Delivery of services and facilities IAW Exercise Snowjack ‘SOR’ - FY 27/28 - 12/02/27 to 11/02/28. (Option)** |  |  |  |  |  | REDACTED |
|  | | |  |  | | | **Total Price** | | REDACTED |

**Please note:** Each Financial Year (FY) specified above has an applied duration from ‘12/02’ to ‘11/02’ for each respective Contract year after the initial year (four-year term).

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| **Item**  **Number** | **Consignee Address (XY code only)** |
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**Annex A to Schedule 2**

Annex A to 710136450

STATEMENT OF REQUIREMENT (SOR)

EXERCISE SNOWJACK

GENERAL

Definitions.

Regular British Army – a full time member of the British Army.

Reserve British Army – a part time member of the British Army.

Wounded Injured and Sick veterans or Serving members of the British Army

Exercise background. Exercise SNOW JACK is the annual British Army Snowboarding & Freestyle Skiing Championships which is open to Regular and Reserve British Army personnel. The event takes place over 21 days and is scheduled outside of peak holiday periods.

Key User Requirements (KURs). This SOR has the following KURs:

Events, for the Open category and Novice (Slope Style (SS), Parallel Giant Slalom (PGS), and Snowboard Cross (SBX)) and for Novices category; Parallel Slalom (PSL), mini-SBX and SS, must deliver a challenging yet safe course in accordance with International de Ski (FIS) standards, course and competition guidelines and principles.

If weather conditions such as poor visibility, high winds or lack of snow prevent an event from taking place a reserve location is to be activated in time to deliver the event; which must be within 20 minutes driving time from the primary resort. The Project Manager (Exercise Director) is the authority for this decision.

Dedicated resort and mountain offices to enable the co-ordination and safe conduct of Exercise SNOW JACK.

Lift passes for all Military Officials must be provided within the contract. The contractor is to negotiate discounted lift passes to be made available to all competitors which are to be purchased within the contract.

The Contractor must be able to speak and write English well and demonstrate a history of delivering FIS Level C snowboarding competitions. Most Army competitors will not be at FIS Level B, but the ability to deliver to FIS criteria is a Key User Requirement.

The Contractor provided Officials must have a good grasp of the English language and be able to convey instructions and results to competitors and other Officials either directly or via radio.

Sufficient accommodation for all the users within a reasonable travelling time (20 minutes) of the race piste lift.

Contractor must provide accommodation for Officials as per Para 16 below.

The competition area must demonstrate a high level of snow surety in January.

Average temperature for the race and competition pistes must be conducive to safe operating temperatures for all competitors; the mean static air temperature cannot as an average be below --10 Degrees Celsius.

Competitor and Officials breakdown. There will be a maximum of 300 competitors plus military and contracted Officials.

Stakeholders.

The Contractor – the organisation selected to deliver the Championships.

The Sponsor – the Army Winter Sports Association (AWSA).

The Users – Officials, snowboard and freestyle ski competitors (teams and/or individuals), official guests and sponsors.

Project Manager and Director of Exercise SNOWJACK (Senior User).

Officials

Military Officials – personnel provided by the Project Manager.

Contracted Officials – personnel provided by the Contractor.

RESPONSIBILITY OF THE CONTRACTOR

Venue. The resort must be capable of delivering a challenging yet safe series of events. If poor weather conditions prevent an event from taking place a reserve location must be activated in time to deliver the event; within 20 minutes driving time from the primary resort.

Safety.

Courses. All events (SS, PGS, SBX, GS and PSL) must deliver a challenging yet safe course broadly in accordance with FIS course and competition guidelines and principles, with the courses being set by the contractor in consultation with the Army TD. For the open category this will be at least FiS Level C; for the Novice Category FIS Level C will be the very highest standard expected

Officials. The breakdown and source of Officials for each event is detailed at Appendix 9. The Contractor provided Officials must have a good grasp of the English language and be able to convey instructions and results to competitors and other Officials either directly or via radio.

Radios. The Contractor is to provide a radio to all Officials.

Risk assessments. The Contractor will be required to contribute to the risk assessments conducted by the Project Manager (Exercise Director) and Technical Delegate (TD).

Race programme. Ex SNOW JACK usually takes place annually in the month of January immediately prior to the February half term and therefore outside peak holiday periods; a recommended competition programme is at Appendix 1. Note that some events run concurrently on the same day; sufficient support personnel, facilities and equipment must be provided to allow both Open and Novice schedules to run without interference should it be necessary eg. In the case of bad weather.

Evaluation Visit. As part of the evaluation process prior to contract announcement, the Contractor shall host a visit by the Authority to the resort to verify the technical evaluation criteria. The visit will take place at a date and time specified by the Project Manager.

1. **Advanced preparation and Visit**.The Contractor shall host a visit by the Authority to the resort prior to the Exercise at a date and time specified by and agreed by the Project Manager.

a. During the visit the Contractor shall hold a Progress review meeting to review progress against all deliverables and discuss any issues arising as to delivery of the requirement.

b. The Contractor shall be responsible for providing a secretary and for the circulation of minutes for progress meetings. Minutes recording decisions and actions shall be published no later than 15 working days after the date of the meeting.

Race offices.

Resort race office. The Contractor is to provide a Resort Race Office; full details are at Appendix 5. All the requirements must be ready for use when the Officials arrive at D-1 and remain available for their sole use until D+12. The office must be available from 08:00 – 20:00 each day. The Team Captains’ race brief will be held in the Resort Race Office from D+1 to D+11 at 18:30-19:15. The Contractor must be represented at this brief.

Mountain race office. The Contractor is to provide a Mountain Race Office; full details are at Appendix 6. All the requirements must be ready for use from D-1 and remain available for their sole use until D+12. The office must be available from the arrival of the ‘first lift’ to the departure of the ‘last lift’ each day.

Arrival presentation & prize giving. The Contractor is to arrange a venue for the arrival presentation on D Day and end of competition prize giving on D+12; full details are at Appendix 7.

Individual event requirements. Guidance for course design for the Snowboard Cross (SBX), Parallel Giant Slalom (PGS) and Slopestyle (SS) are at Appendices 2, 3 and 4 respectively. A list of resources required for all events is at Appendix 8. All courses must be set and confirmed with the relevant event Technical Delegate (TD).

Timing and scores. The Contractor is responsible for the provision of certified course times and event scores and full results for all events. The Military Officials will use the times/scores to create the competition results. The Contractor will be responsible for holding the race results on file for at least 3 years or the duration of the contract.

Lift passes. Lift passes for all Military Officials must be provided within the contract. The contractor is to negotiate discounted lift passes reduced by at least 33% to be made available to all competitors which are to be purchased outside of the contract.

Accommodation. The contractor shall provide accommodation for the military Officials central to the resort area and easy reach of the race piste lift and restaurants. The accommodation must not be split across different locations and must have appropriate areas for Officials meetings and meals, with broadband wifi access and laundry facilities. An expected sharing ratio of no more than 2 per room across the 12 officials as per Appendix 9

RESPONSIBILITY OF THE ARMY SNOWBOARDING ASSOCIATION (ASBA)

Event assurance. The Project Manager will always refer to the military provided Technical Delegate (TD), Chief of Race (CoR) and Riders’ Rider over matters concerning the safe conduct and delivery of the competition and appropriateness of the courses design and build. The Contractor must acknowledge the authority of the TD and CoR and be able to react and make changes accordingly.

Timing and scores. The Military Officials will use the Contractor provided times/scores to create and distribute the competition results.

Equipment. The ASBA will provide all bibs and race sails for the exercise, and ASBA clothing for officials.

Mobile phones. All Military Officials will hold a mobile phone with a SIM card of the host country or via home country contract.

Trophies. The ASBA will provide all medals and trophies for the exercise.

Publicity. Publicity will be managed by the Military Race Committee in concert with a contractor nominated representative.

Official visitors. The ASBA will be responsible for all official visitors.

Inventory takeover/handover. The ASBA will conduct a comprehensive takeover and handover at the beginning and end of the exercise of any Contractor provided resources.

Course marking. The Military Officials will liaise with the Contractor reference course building, preparation and marking. The contractor must refer to the Technical Delegate (or Chief of Race if not available)

Insurance. The ASBA will be responsible for ensuring all competitors and Military Officials have appropriate medical and personal liability insurance to participate in the exercise. The Contractor is to have sufficient Insurance to cover all, Medical, Public liability and event cancellation costs.

EXERCISE CANCELLATION

In the event of insufficient snow both at the primary and reserve location the Project Manager retains the right to cancel the exercise.

Appendices:

1. Race programme.

2. SBX Requirements

3. PGS Requirements

4. SS Requirements

5. Resort Race Office Requirement

6. Mountain Race Office Requirement

7. Arrival briefing and prize giving venue

8. Resources required for SBX, SBS and PGS and GS

9. Event officials

**APPENDIX 1**

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| **Day** | **Day No** | **Activity** | **Remarks** |
| Week Zero | D-7 to 1 | Slalom, SBX and SS training facilities available for both competing categories | Army TD to oversee and coordinate training access. Corps encouraged to use this week as their Corps training event. |
| Sat | -1 | Officials arrive | Resort & Mountain offices avail |
| Sun | D | Competition registration  Arrival presentation | 14:00 – 17:00  19:00 – 20:00 |
| Mon | +1 | Open PGS training  Novice Training Day |  |
| Tue | +2 | PGS qualifier  Novice Training Day |  |
| Wed | +3 | PGS final (male & female)  Novice Training Day |  |
| Thu | +4 | Open SBX training  Novice GS Qualifier |  |
| Fri | +5 | Open SBX Training  Novice GS Final |  |
| Sat | +6 | Open SBX qualifier  Novice Training Day (PSL) |  |
| Sun | +7 | Open SBX final (male & female)  Novice PSL Qualifier |  |
| Mon | +8 | Open Slopestyle training  Novice PSL Final |  |
| Tue | +9 | Open Slopestyle training  Novice Slopestyle Training | Judging calibration |
| Wed | +10 | Open Slopestyle qualifier  Novice Slopestyle Training |  |
| Thu | +11 | Novice Slopestyle Finals (male and Female | Best of 2 runs over a short 2 obstacle course |
| Fri | +12 | Open Slopestyle final (male & female)  Prize giving (early eve) |  |
| Sat | +13 | Competitors & Officials depart |  |

**APPENDIX 2**

SBX REQUIREMENTS

General. The SBX competitions provide an excellent competitive format and an ideal sponsorship platform. It is the most inclusive event of any of the competitive components within Snowboarding and begins with a knockout competition which can be (but not routinely) as large as 128 riders.

Technical specification. Fig 1 below provides guidance on the course specifications. Any deviation from the specification must be agreed in advance by the Project Manager and during the competition by the Technical Delegate (TD). In outline the Contractor is to ensure that the course is broadly compliant with FIS Level B in that:

Course terrain. The slope should be of a medium pitch (average course angle of 12°) with varied terrain. The SBX/SX slope must be a minimum of 40m wide (wider is better), excluding ‘Chicken Runs’. The track can range between 6.0 – 16.0m.

Course setting. The setting of the gates must be done before the official inspection and training and should incorporate the skilful use of the terrain with the integration of terrain features and jumps into the setting. Minor adjustments in the setting may be necessary during the training to adjust the course for a smooth race line. Any changes made during training should be announced in the start area so all competitors and Team Captains are aware of any such changes. All courses must be set and marked with dye assuming poor light affecting the safe delivery of the event.

Start and Separation. The total number of terrain features and jumps should be at the discretion of the course designer but will incorporate as many different possibilities as practical. Blind jumps or terrain features where a competitor is unable to see the landing from the take-off should be avoided, where unavoidable safety mitigation must be in place prior to course inspection by the TD. The course should be designed so as to separate the competitors as quickly as possible after the start (i.e. 3–5 rolls or other terrain features between the start and the first turn). These terrain features should be placed in a straight line from the start to the first turn. Minimum distance of the straight section of the course between the start and the first turn should be approximately 80 meters. The start should be relatively flat (12–14°).

Start and Finish Area. The start area must be flat and wide enough for competitors to prepare for the competition and for coaches, staff and media teams to work. The finish area must have sufficient width and depth so as to provide the competitors a secure area for termination of their performance and appropriate video capture of the finish line to support the Finish Referee and Finish Judges. The finish area cannot encroach into or lead directly onto a pisted slope that is open for public use.

Course Preparation. The track should be closed to the public at least 20 hours before training. Terrain features and jumps must be built with sufficient time so that the snow has been compacted to ensure that they can be properly maintained during training and competition. The use of artificial means is permitted (salt, fertiliser, water, etc.).

Gates.

The gates must be set so that the competitors can distinguish them clearly and quickly even at high speeds.

Triangular banners have to be placed at the bottom of each gate and set at right angles to the competition line.

A gate consists of one long slalom pole and one 45cm stubby flex pole and one triangular banner. Consecutive gates must alternate in colour (except ‘bananas’ – one turn one colour). The slalom poles must carry triangular banners matching the colour of the pole.

‘Chicken Run’. Due to the varying standards of competitors the course should include a ‘chicken run’. This will promote inclusivity but must represent a distinct time disadvantage when compared to a rider staying on the racing line.

Course features. The course construction will allow some or all of the terrain features below. The total number of terrain features and jumps should be at the discretion of the course designer but will incorporate as many different possibilities as is practical. Blind jumps or features where a rider is unable to see the landing from the take-off should be avoided; gap jumps will not be permitted under any circumstances. Other terrain features can be built but safety considerations must always be a priority. The features should be designed so that competitors are attempting to gain speed and not having to reduce speed before each one:

Banks (crescent shaped)

Double Banks

Single, double or triple Rollers

Offset Rollers - (Single, double, triple, etc.)

Step-up jumps

Spines and double spines

Pro style jumps

Hip jumps

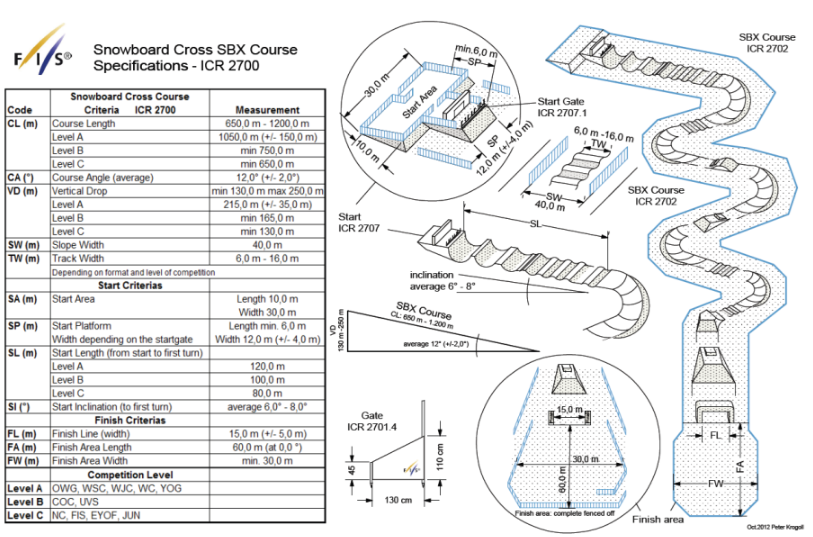
Table top jumps

Medium or long GS type turns (when building a feature is not possible).

Inspection. The competitors are allowed to inspect the course by slowly sliding down through or alongside the course. Inspection times are at the discretion of the Event Jury but should be for a minimum of 15 minutes. Competitors must visibly wear their start numbers, goggles and helmets during inspection.

Training. At least one training session prior to the actual competition is mandatory for each site. Training sessions should be 1 – 2 hours in duration and should be held the day before the actual event takes place.

Safety. Access to the course is to be denied to non-Users. There is sufficient type A and B netting applied at identified parts of the course to mitigate competitors from serious injury. The Contractor is also responsible for the satisfactory grooming and marking of the course throughout training and competition.



**APPENDIX 3**

PGS/GS/SL REQUIREMENTS

General. The PGS Open riders and GS and SL for the Novice competition are the foundation events of Exercise SNOW JACK. The PGS requires two competitors to ride simultaneously side-by-side down two courses. The GS requires a single competitor to race a single track version of the PGS course. The SL is simian to the GS but the gates are set for a Slalom, the setting of the courses, the configuration of the ground and the preparation of the snow for the PGS, GS and SL are to be as identical as possible.

Technical specification. Fig 2 below provides guidance only for the course specifications. Any deviation from the specification must be agreed by the Project Manager. In outline the Contractor is to ensure that the course is broadly compliant with FIS Level B in that:

Course terrain. The vertical drop of the courses should be between 120 - 200 meters. 11 - 15% of the vertical drop in meters = number of turns by rounding up or down into the nearest decimal number. It is recommended to set the gates between 20 – 27m apart. The courses should be parallel, have the same variety of terrain, snow conditions and difficulties; the courses flow should be smooth, variety in the curves and that the course causes rhythm changes.

Course position. The course should be positioned on a slope wide enough to permit two courses that are separated 9-12m between two corresponding markers (from turning pole to turning pole). The whole course should preferably be set on a slightly concave slope thus permitting a view of the whole course from any point. There must be a lift next to the course to ensure that the races are run smoothly and rapidly. The course start must be entirely closed off by barriers less the entrance points.

Course setting. The setting of the gates must be done before the official training sessions. Minor changes in the setting may be necessary during the training to adjust the courses for a smooth race line. Any changes made during training should be announced in the start area so all competitors are aware. All courses must be set assuming poor light affecting the safe delivery of the event.

Course colouring. When the two courses are set, the left course (looking from the top) will be set with red poles and red triangular banners and the right course (looking from the top) will be set with blue poles and blue triangular banners.

Start. The Start Ramp shall be prepared in such a way that the competitors can stand relaxed on the starting line and can quickly reach full speed after leaving the start. Push off posts will be installed on the starting installation. The first gate in each course must be placed no less than 6m from the start.

Start Gates. The two recommended procedures to start are below. Ultimately any starting system can be employed provided that the system guarantees a simultaneous start.

Simultaneous. The gates have to open simultaneously for both runs and a competitor must not be able to push the gates open. The gates have to open simultaneously in the first run. In the second run the start gates open with the time difference of the first run.

Delayed. The Start Referee(s) will control the start. The start signal can only be given after the Chief of Event has given the competitors permission to start or the gates are released by the timing equipment to reflect the time difference between competitors.

Finish. Shortly before the finish line, after the last gate, the separation between the two tracks must be well defined so that they direct each competitor towards the centre of each finish line. The finish areas must be symmetrical and the line of the finish must be parallel with the line of the starts. Each finish line is marked by two poles connected by a banner which must be at least 8 m wide. The finish lines are separated by a post, or vertical banner, with a maximum width of approximately one meter. It is necessary to set up visually separate finish approaches and exits. There is to be appropriate video capture of the finish line to support the Finish Referee and Finish Judges.

Gates.

The gates must be set so that the competitors can distinguish them clearly and quickly even at high speeds.

Triangular banners have to be placed at the bottom of each gate and set at right angles to the competition line.

A gate consists of one long slalom pole and one 45cm stubby flex pole and one triangular banner. Consecutive gates must alternate in colour (except ‘bananas’ – one turn one colour). The slalom poles must carry triangular banners matching the colour of the pole.

Inspection. The competitors are allowed to inspect the course by slowly sliding down through or alongside the course. Inspection times are at the discretion of the race jury but should be for a minimum of 15 minutes. Competitors must visibly wear their start numbers, goggles and helmets during inspection.

Training. At least one training session prior to the actual competition is mandatory for each site. Training sessions should be 1 – 2 hours in duration and should be held the day before the actual event takes place.

Safety. Access to the course is to be denied to non-Competitors. There is netting applied at identified parts of the course to mitigate Competitors from serious injury. The Contractor is also responsible for the grooming of the course throughout training and competition.

PSL/SL REQUIREMENTS

General. The PSL competition is the Novice foundation event of Exercise SNOW JACK. The IS requires one competitor to ride a slalom course.

Technical specification. Fig 2 below provides guidance on the course specifications. Any deviation from the specification must be agreed by the Project Manager. In outline the Contractor is to ensure that the course is broadly compliant with FIS Level B in that:

Course terrain. The vertical drop of the courses should be between 90-120 meters. 11 - 15% of the vertical drop in meters = number of turns by rounding up or down into the nearest decimal number. It is recommended to set the gates between 10-14m apart. The courses should be parallel, have the same variety of terrain, snow conditions and difficulties; the courses flow should be smooth, variety in the curves and that the course causes rhythm changes.

Course position. The course should be positioned on a slope wide enough to permit two courses that are separated 8-10m between two corresponding markers (from turning pole to turning pole). The whole course should preferably be set on a slightly concave slope thus permitting a view of the whole course from any point. There must be a lift next to the course to ensure that the races are run smoothly and rapidly. The course start must be entirely closed off by barriers less the entrance points.

Course setting. The setting of the gates must be done before the official training sessions. Minor changes in the setting may be necessary during the training to adjust the courses for a smooth race line. Any changes made during training should be announced in the start area so all competitors are aware. All courses must be set assuming poor light affecting the safe delivery of the event.

Course colouring. When the two courses are set, the left course (looking from the top) will be set with red poles and red triangular banners and the right course (looking from the top) will be set with blue poles and blue triangular banners.

Start. The Start Ramp shall be prepared in such a way that the competitors can stand relaxed on the starting line and can quickly reach full speed after leaving the start. Push off posts will be installed on the starting installation. The first gate in each course must be placed no less than 6m from the start.

Start Gates. The two recommended procedures to start are below. Ultimately any starting system can be employed provided that the system guarantees a simultaneous start.

Simultaneous. The gates have to open simultaneously for both runs and a competitor must not be able to push the gates open. The gates have to open simultaneously in the first run. In the second run the start gates open with the time difference of the first run.

Delayed. The Start Referee(s) will control the start. The start signal can only be given after the Chief of Event has given the competitors permission to start or the gates are released by the timing equipment to reflect the time difference between competitors.

Finish. Shortly before the finish line, after the last gate, the separation between the two tracks must be well defined so that they direct each competitor towards the centre of each finish line. The finish areas must be symmetrical and the line of the finish must be parallel with the line of the starts. Each finish line is marked by two poles connected by a banner which must be at least 8 m wide. The finish lines are separated by a post, or vertical banner, with a maximum width of approximately one meter. It is necessary to set up visually separate finish approaches and exits. There is to be appropriate video capture of the finish line to support the Finish Referee and Finish Judges.

Gates.

The gates must be set so that the competitors can distinguish them clearly and quickly even at high speeds.

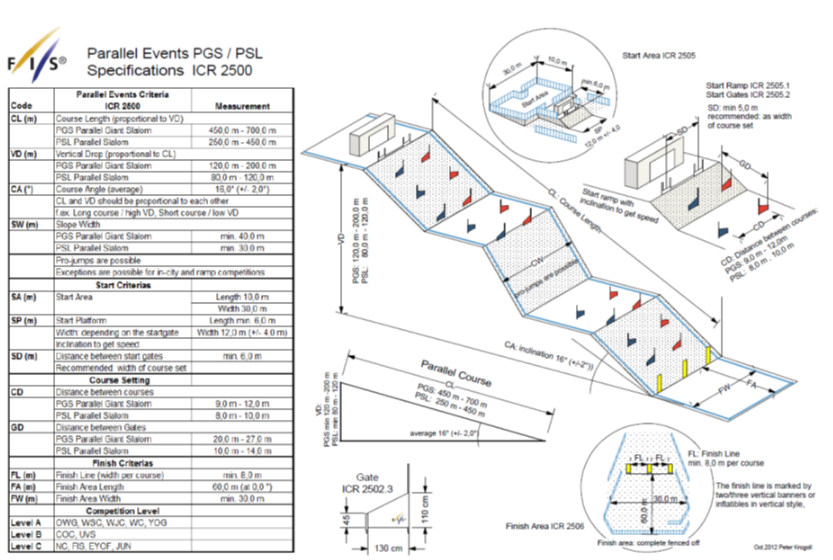
Triangular banners have to be placed at the bottom of each gate and set at right angles to the competition line.

A gate consists of one long slalom pole and one 45cm stubby flex pole and one triangular banner. Consecutive gates must alternate in colour (except ‘bananas’ – one turn one colour). The slalom poles must carry triangular banners matching the colour of the pole.

Inspection. The competitors are allowed to inspect the course by slowly sliding down through or alongside the course. Inspection times are at the discretion of the race jury but should be for a minimum of 15 minutes. Competitors must visibly wear their start numbers, goggles and helmets during inspection.

Training. At least one training session prior to the actual competition is mandatory for each site. Training sessions should be 1 – 2 hours in duration and should be held the day before the actual event takes place.

Safety. Access to the course is to be denied to non-Competitors. There is netting applied at identified parts of the course to mitigate Competitors from serious injury. The Contractor is also responsible for the grooming of the course throughout training and competition.



**APPENDIX 4**

SS REQUIREMENTS

1. **General**. The SS competition is a technically difficult and visually appealing spectacle at Exercise SNOW JACK. The SS competition offers a series of consecutive features that allows a rider to demonstrate a level of technical freestyle expertise and magnitude by performing tricks which can then be scored. The ideal SS course should be technically challenging, with a wide variety and balance of features in diverse combinations. The course must offer each rider the opportunity of completing a red or blue line or a combination of both.

Technical specification. Fig 3 below provides guidance on the course specifications. Any deviation from the specification must be agreed by the Project Manager. In outline the Contractor is to ensure that the course is broadly compliant with FIS Level B in that:

Course terrain. The average slope inclination should be approximately 12 degrees. Overall the slope should have a regular pitch without any marked variations. The course must be a minimum of 30 meters wide and be a minimum of 100 and a maximum of 150m in vertical drop. The course should be designed to require a minimum run time of 20 seconds.

Course position. There must be a lift next to the course to ensure that the Competitors are recycled smoothly and rapidly.

Course setting. The course must be set before the official inspection and training. Minor adjustments in the setting may be necessary during the training to adjust the course. The course must be set and marked with dye assuming poor light affecting the safe delivery of the event.

Features. The competition will be held on a course with a variety of features such as hits, jumps, rails, tables, big-airs and with two or more lines that the competitors may choose to perform. The course should have a minimum of three different features types. The course should not favour regular or goofy foot competitors while providing the competitors the opportunity to display their freestyle skills and talents. The distance between the features should allow a smooth transition and performance. The features and the overall course should be designed in such a manner so as to allow usage by both male and female competitors.

Jumps. The jumps should be in proportion (ratio) to the rest of the course and in accordance with the approved course design for the event.

Rails, boxes and industrial features. These features should include a minimum of two options for competitors. These should vary in difficulty providing the rider with the ability to choose a more technically difficult line. Rail on-ramps and landings should be suitable for the size and speed necessary to complete the obstacle safely.

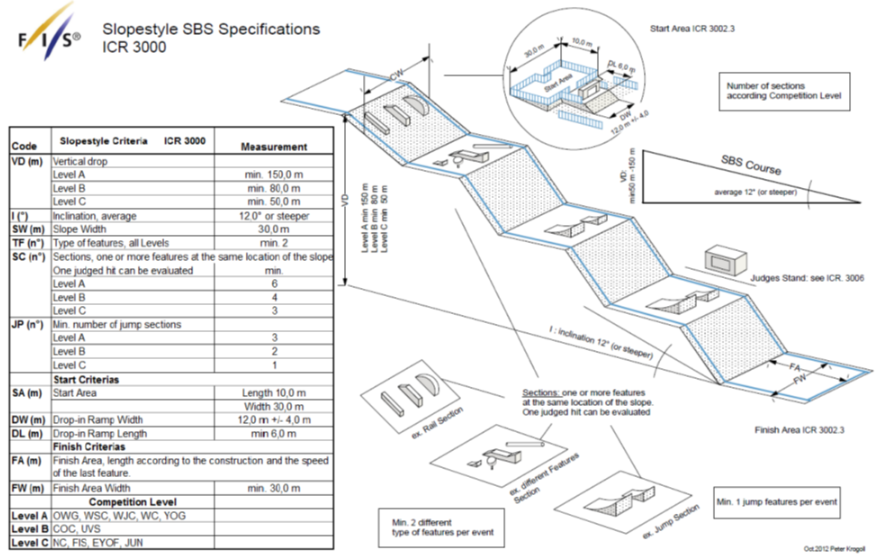
Start and finish area. The start area must be flat and wide enough for competitors to prepare for the competition. The finish area should be designed to provide the competitors a secure termination of their performance. The entire course should be visible from the finish area judging stand(s).

Inspection. The competitors are allowed to inspect the course by sliding down the course (without riding the features). Inspection times are at the discretion of the Officials. Competitors must wear their start numbers and helmets at all times during inspection, training and competition.

Music. Music is to be available at the SS event. If it is used the sound system must be powerful and depending on the length of the course it should be sufficient for the competitors to have the opportunity to hear the music clearly and without distortion while on any part of the course.

Judging stands. The Judges viewing area should be constructed so as to provide viewing of all necessary amenities for the operation of the competition. The stand needs to be elevated to give the best possible view of the complete course. If this is not possible, then a second stand will need to be constructed so as to view the entire course.

Safety. Access to the course is to be denied to non-Competitors. There is netting applied at identified parts of the course to mitigate Competitors from serious injury. The Contractor is also responsible for the grooming of the course throughout training and competition.



**APPENDIX 5**

RESORT RACE OFFICE REQUIREMENTS

The Race Office must be secure, located in the primary resort and should be at least 48 square metres in size. The office must provide a working environment that meets EU Health & Safety regulations and be equipped with the following:

1 x voice/fax telephone line with all numbers available at D-1.

Wifi internet.

Minimum of 4 broadband plug-in connections.

1 x multi-colour printer/photocopier with a sorting and stapling capability, supplied with 4,000 sheets of A4 photocopier paper and the means to obtain extra paper if required.

Minimum of 5 x 6ft tables and 20 chairs or appropriate equivalent.

4 x keys to the door.

Minimum of 8 power points.

Overhead projector with screen/plain wall.

Lavatory facilities close to the office must be available.

**APPENDIX 6**

MOUNTAIN RACE OFFICE

The Mountain Race Office must be secure and located at least halfway up the piste area. The office must provide a working environment that meets EU Health & Safety regulations and be equipped with the following:

Wifi internet.

Minimum of 2 broadband plug-in connections.

1 x printer/photocopier.

Capacity to seat up to 40 persons.

Minimum of 4 x 6ft tables.

Minimum of 4 x keys to the door.

Minimum of 8 power points.

Overhead projector with screen/plain wall.

Lavatory facilities close to the office must be available.

There must be a secure storage area, close to the office, for the storage of military provided competition equipment.

**APPENDIX 7**

ARRIVAL BRIEFING AND PRIZE GIVING VENUE REQUIREMENTS

The venue must be secure and within easy reach (10mins) of the Officials’ and Competitors’ accommodation. The venue must provide an environment that meets EU Health & Safety regulations and be equipped with the following:

Sufficient tables and chairs to seat 300 people.

Minimum of 4 power points.

Adjacent lavatory facilities.

Projection screen and audio system with connectivity.

The cleaning of the venue after both uses is the responsibility of the Contractor.

**APPENDIX 8**

RESOURCES REQUIRED FOR SBX, SS, PGS, GS AND SL

The following items will be provided by the Contractor:

Snow guns

Snow cement (if permitted by resort)

Gate poles (Snowboard)

Flex poles (Snowboard)

Gate flags (Snowboard)

Gate banners (Snowboard)

Dye

Clocks

Ice Drills

Picks

Shovels

Rakes

Safety barriers

Finish barriers

Safety matting

Start hut

Finish hut

Timing equipment (incl back-up)

Electronic relay (if available)

Scoreboard

Starting signal

Public address system

1 x Altimeter

2 x Air Thermostat

Stationery for judges

Sufficient radios for all Officials

Mobile generator to power laptops

Weather shelters for all Officials

Stationary

Hot and cold refreshments for all Officials

The Contractor will be responsible for the provision of adequate medical cover at all three events including training periods. The following resources will be provided by the Military Officials:

1 x computer for seeding competitors and recording data

Race bibs with competitors start numbers

**APPENDIX 9**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Ser** | **Appointment** | **Event** | | | **Source** | |
| **SS** | **PGS/GS/SL** | **SBX** | **Contractor** | **Military** |
|  | Ex Director | X | X | X |  | X |
|  | Tech Delegate x2 | X | X | X |  | X |
|  | Chief of Race x2 | X | X | X |  | X |
|  | Chief of Gates x2 | X | X | X |  | X |
|  | Mil Admin Support x3 | X | X | X |  | X |
|  | Timings and Calcs x2 |  |  |  |  | X |
|  | Riders’ “rider” | X | X | X |  | X |
|  | Admin support | X | X | X | X |  |
|  | Course Setter | X | X | X | X |  |
|  | Course Builder | X | X | X | X |  |
|  | Chief of Course | X | X | X | X |  |
|  | Referee |  | X | X | X |  |
|  | Asst referee |  | X | X | X |  |
|  | Paramedic 1 | X | X | X | X |  |
|  | Paramedic 2 | X | X | X | X |  |
|  | Gate judge/maint 1 |  | X | X | X |  |
|  | Gate judge/maint 2 |  | X | X | X |  |
|  | Gate judge/maint 3 |  | X | X | X |  |
|  | Gate judge/maint 4 |  | X | X | X |  |
|  | Gate judge/maint 5 |  | X | X | X |  |
|  | Gate judge/maint 6 |  | X | X | X |  |
|  | Event Timing/Scoring | X | X | X | X |  |
|  | Event Timing/Scoring Asst | X | X | X | X |  |
|  | Grip |  | X | X | X |  |
|  | Start referee 1 | X | X | X | X |  |
|  | Start referee 2 |  | X | X | X |  |
|  | Finish referee 1 | X | X | X | X |  |
|  | Finish referee 2 |  | X | X | X |  |
|  | Head judge | X |  |  | X |  |
|  | SS judge 1 | X |  |  | X |  |
|  | SS judge 2 | X |  |  | X |  |
|  | SS judge 3 | X |  |  | X |  |
|  | SS judge 4 | X |  |  | X |  |
|  | SS judge 5 | X |  |  | X |  |
|  | Scribe/maintainer 1 | X | X | X | X |  |
|  | Scribe/maintainer 2 | X | X | X | X |  |
|  | Scribe/maintainer 3 | X | X | X | X |  |
|  | Scribe/maintainer 4 | X | X | X | X |  |
|  | Scribe/maintainer 5 | X |  |  | X |  |
|  | Protocol |  |  |  |  | X |

**Reference No. 710136450 - Provision of Services and Facilities for Exercise SNOWJACK Events 2024 – 2028,**

**PRICING SCHEDULE 2024 to 2028 (Four Year Term)**

**REDACTED**

**Schedule 3 – Contract Data Sheet**

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| **General Conditions** |
| **Condition 2 – Duration of Contract:**    The Contract expiry date shall be: 11/02/2025  Year 1: Contract Award date – 11/02/2025  Year 2: 12/02/2025-11/02/2026 (Option in accordance with condition 46.3 of the contract)  Year 3: 12/02/2026-11/02/2027 (Option in accordance with condition 46.3 of the contract)  Year 4: 12/02/2027-12/02/2028 (Option in accordance with condition 46.3 of the contract) |
| **Condition 4 – Governing Law:**    Contract to be governed and construed in accordance with:  English Law      ~~Scots Law clause 4.d shall appl~~y *(one must be chosen)*    Solicitors or other persons based in England and Wales (or Scotland if Scots Law applies) irrevocably appointed for Contractors without a place of business in England (or Scotland, if Scots Law applies) in accordance with Clause 4.g (if applicable) are as follows: |
| **Condition 7 – Authority’s Representatives:**    The Authority’s Representatives for the Contract are as follows:    Commercial: *(as per Annex A to Schedule 3 (DEFFORM 111))*    Project Manager: *(as per Annex A to Schedule 3 (DEFFORM 111))* |
| **Condition 18 – Notices:**    Notices served under the Contract shall be sent to the following address:    Authority: *(as per Annex A to Schedule 3 (DEFFORM 111))*    Contractor:    Notices can be sent by electronic mail?  *(tick as appropriate)* |
| **Condition 19.a – Progress Meetings:**    The Contractor shall be required to attend the following meetings: Not applicable. |
| **Condition 19.b – Progress Reports:**    The Contractor is required to submit the following Reports: Not applicable        Reports shall be Delivered to the following address: |

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| --- |
| **Supply of Contractor Deliverables** |
| **Condition 20 – Quality Assurance:**    Is a Deliverable Quality Plan required for this Contract? *(tick as appropriate)*        If yes:    A Deliverable Quality Plan is required in accordance with DEFCON 602A (SC2) or    A Deliverable Quality Plan with additional Quality Assurance Information is required in accordance with  DEFCON 602C (SC2)    If required, the Deliverable Quality Plan and / or Deliverable Quality Plan with additional Quality Assurance Information must be delivered to the Authority (Quality) within Business Days of Contract Award.    **Other Quality Assurance Requirements:** |
| **Condition 21 – Marking of Contractor Deliverables:**    Special Marking requirements: Not applicable. |
| **Condition 24 - Supply of Data for Hazardous Substances, Mixtures and Articles in Contractor Deliverables:**    A completed Schedule 6 (Hazardous and Non-Hazardous Substances, Mixture or Articles Statement), and if applicable, UK REACH compliant Safety Data Sheet(s) are to be provided by e-mail with attachments in Adobe PDF or MS WORD format to:     1. The Authority’s Representative (Commercial)      1. Defence Safety Authority – DESEngSfty-QSEPSEP-HSISMulti@mod.gov.uk     to be Delivered no later than one (1) month prior to the Delivery Date for the Contract Deliverable or by the following date: |
| **Condition 25 – Timber and Wood-Derived Products:**    A completed Schedule 7 (Timber and Wood-Derived Products Supplied under the Contract: Data  Requirements) is to be provided by e-mail with attachments in Adobe PDF or MS WORD format to the Authority’s Representative (Commercial)    to be Delivered by the following date: Not applicable. |

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| **Condition 26 – Certificate of Conformity:**    Is a Certificate of Conformity required for this Contract? *(tick as appropriate)*    Applicable to Line Items:    If required, does the Contractor Deliverables require traceability throughout the supply chain?  *(tick as appropriate)*    Applicable to Line Items: |
| **Condition 28.b – Delivery by the Contractor:**    The following Line Items are to be Delivered by the Contractor:        Special Delivery Instructions:        Each consignment is to be accompanied by a DEFFORM 129J. |
| **Condition 28.c - Collection by the Authority:**    The following Line Items are to be Collected by the Authority:        Special Delivery Instructions: Not applicable.        Each consignment is to be accompanied by a DEFFORM 129J.      Consignor details (in accordance with Condition 28.c.(4)):    Line Items: Address:    Line Items: Address:      Consignee details (in accordance with Condition 22):    Line Items: Address:    Line Items: Address: |
| **Condition 30 – Rejection:**    The default time limit for rejection of the Contractor Deliverables is thirty (30) days unless otherwise specified here:    The time limit for rejection shall be Business Days. |
| **Condition 32 – Self-to-Self Delivery:**    Self-to-Self Delivery required? *(tick as appropriate)*    If required, Delivery address applicable: |
| **Pricing and Payment** |
| **Condition 35 – Contract Price:**    All Schedule 2 line items shall be FIRM Price other than those stated below:    Line Items Clause 46. refers |

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| **Termination** |
| **Condition 42 – Termination for Convenience**:    The Notice period for terminating the Contract shall be twenty (20) days unless otherwise specified here:    The Notice period for termination shall be Business Days |

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| **Other Addresses and Other Information** *(forms and publications addresses and official use information)* |
| See Annex A to Schedule 3 (DEFFORM 111) |

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| **Schedule 3** | | DEFFORM 111 | | |
| **Annex A** | | (Edn 10/22)  Appendix - Addresses and Other Information | | |
|  | **1. Commercial Officer**    Name: Tom Shields    Address: Procure Home Command, Army Headquarters, Blenheim Bldg, Marlborough Lines, Monxton Road, Andover, Hants, SP11 8HJ  Tel: +44 7909 231192  Email: [tom.shields102@mod.gov.uk](mailto:tom.shields102@mod.gov.uk) |  | **8. Public Accounting Authority**    1. Returns under DEFCON 694 (or SC equivalent) should be sent  to DBS Finance ADMT – Assets In Industry 1, Level 4 Piccadilly  Gate, Store Street, Manchester, M1 2WD   44 (0) 161 233 5397    2. For all other enquiries contact DES Fin FA-AMET Policy, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD  44 (0) 161 233 5394 |  |
|  | |  | | |
|  | **2. Project Manager, Equipment Support Manager or PT Leader**  (from whom technical information is available)  Name: Lt Col MJ Haslett AGC(SPS)    Address Headquarters Field Army, IDL 435, Level 2, Zone 7, Ramillies Building, Marlborough Lines, Monxton Road, Andover, Hampshire, SP11 8HJ  Email: [matt.haslett592@mod.gov.uk](mailto:matt.haslett592@mod.gov.uk) |  | **9. Consignment Instructions**    The items are to be consigned as follows: |  |
|  | |  | | |
|  | **3. Packaging Design Authority**    Organisation & point of contact:      (Where no address is shown please contact the Project Team in Box 2) |  | **10. Transport.** The appropriate Ministry of Defence Transport Offices are:  **A. DSCOM**, DE&S, DSCOM, MoD Abbey Wood, Cedar 3c, Mail  Point 3351, BRISTOL BS34 8JH  Air Freight Centre  IMPORTS  030 679 81113 / 81114 Fax 0117 913 8943  EXPORTS  030 679 81113 / 81114 Fax 0117 913 8943  Surface Freight Centre  IMPORTS  030 679 81129 / 81133 / 81138 Fax 0117 913 8946  EXPORTS  030 679 81129 / 81133 / 81138 Fax 0117 913 8946 **B.** **JSCS**    JSCS Helpdesk No. 01869 256052 (select option 2, then option 3)  JSCS Fax No. 01869 256837  Users requiring an account to use the MOD Freight Collection Service should contact UKStratCom-DefSp-RAMP@mod.gov.uk in the first instance. |  |
|  | |  |  |
|  | **4. (a) Supply / Support Management Branch or Order Manager: Branch/Name:**      **Tel No:**    **(b) U.I.N.** |  |  |
|  | |  | | |
|  | **5. Drawings/Specifications are available from** |  | **11. The Invoice Paying Authority**  Ministry of Defence  0151-242-2000  DBS Finance  Walker House, Exchange Flags Fax: 0151-242-2809 Liverpool, L2 3YL **Website is:**  [https://www.gov.uk/government/organisations/ministry-ofdefence/about/procurement](https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement) |  |
|  | |  | | |
|  | **6. INTENTIONALLY BLANK** |  | **12. Forms and Documentation are available through \*:** Ministry of Defence, Forms and Pubs Commodity Management  PO Box 2, Building C16, C Site  Lower Arncott  Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824)  **Applications via fax or email:** LeidosFormsPublications@teamleidos.mod.uk |  |
|  | |  | | |
|  | **1. Quality Assurance Representative:**    Commercial staff are reminded that all Quality Assurance requirements should be listed under the General Contract Conditions.    **AQAPS** and **DEF STANs** are available from UK Defence  Standardization, for access to the documents and details of the helpdesk visi[t http://dstan.gateway.isg-r.r.mil.uk/index.html [](http://dstan.gateway.isg-r.r.mil.uk/index.html)intranet] or <https://www.dstan.mod.uk/>[extranet, registration needed]. |  | **\*NOTE**  1.Many **DEFCONs** and **DEFFORMs** can be obtained from the MOD  Internet Site:  [https://www.kid.mod.uk/maincontent/business/commercial/index.ht m](https://www.kid.mod.uk/maincontent/business/commercial/index.htm)  2. If the required forms or documentation are not available on the MOD Internet site requests should be submitted through the Commercial Officer named in Section 1. |  |
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**Schedule 4 - Contract Change Control Procedure (i.a.w. clause 6.d) for Contract No:**

**Authority Changes**

1. The Authority shall be entitled to propose any change to the Contract (a " Change") or (subject to Clause 2) Changes in accordance with this Schedule 4.
2. Nothing in this Schedule shall operate to prevent the Authority from specifying more than one Change in any single proposal, provided that such changes are related to the same or similar matter or matters.

**Notice of Change**

1. If the Authority wishes to propose a Change or Changes, it shall serve a written notice (an "Authority Notice of Change") on the Contractor.
2. The Authority Notice of Change shall set out the Change(s) proposed by the Authority in sufficient detail to enable the Contractor to provide a written proposal (a "Contractor Change Proposal") in accordance with clauses 7 to 9 (inclusive).
3. The Contractor may only refuse to implement a Change or Changes proposed by the Authority, if such change(s):
   1. would, if implemented, require the Contractor to deliver any Contractor Deliverables under the Contract in a manner that infringes any applicable law relevant to such delivery; and/or
   2. would, if implemented, cause any existing consent obtained by or on behalf of the Contractor in connection with their obligations under the Contract to be revoked (or would require a new necessary consent to be obtained to implement the Change(s) which, after using reasonable efforts, the Contractor has been unable to obtain or procure and reasonably believes it will be unable to obtain or procure using reasonable efforts); and/or
   3. would, if implemented, materially change the nature and scope of the requirement (including its risk profile) under the Contract; and:
   4. the Contractor notifies the Authority within 10 (ten) Business Days (or such longer period as shall have been agreed in writing by the parties) after the date of the Authority Notice of Change that the relevant proposed Change or Changes is/are a Change(s) falling within the scope of Clauses 5.a, 5.b and/or 5.c providing written evidence for the Contractor's reasoning on the matter; and
   5. further to such notification:
      1. either the Authority notifies the Contractor in writing that the Authority agrees, or (where the Authority (acting reasonably) notifies the Contractor that the Authority disputes the Contractor's notice under Clause 5.d) it is determined in accordance with Condition 40 (Dispute Resolution), that the relevant Change(s) is/are a Change(s) falling within the scope of Clauses 5.a, 5.b and/or 5.c; and
      2. (where the Authority either agrees or it is so determined that the relevant

Change(s) is/are a Change(s) falling within the scope of Clauses 5.a, 5.b and/or 5.c) the Authority fails to make sufficient adjustments to the relevant Authority Notice of Change (and issue a revised Authority Notice of Change) to remove the Contractor's grounds for refusing to implement the relevant Change under Clauses 5.a, 5.b and/or 5.c within 10 (ten) Business Days (or such longer period as shall have been agreed in writing by the parties) after:

i) the date on which the Authority notifies in writing the Contractor that the Authority agrees that the relevant Change(s) is/are a Change(s) falling within the scope of Clauses 5.a, 5.b and/or 5.c); or ii) the date of such determination.

1. The Contractor shall at all times act reasonably, and shall not seek to raise unreasonable objections, in respect of any such adjustment.

**Contractor Change Proposal**

1. As soon as practicable, and in any event within:
   1. (where the Contractor has not notified the Authority that the relevant Change or Changes is/are a Change(s) falling within the scope of Clauses 5.a, 5.b and/or 5.c in accordance with Clause 5) fifteen (15) Business Days (or such other period as the Parties agree (acting reasonably) having regard to the nature of the Change(s)) after the date on which the Contract shall have received the Authority Notice of Change; or
   2. (where the Contractor has notified the Authority that the relevant Change or Changes is/are a Change(s) falling within the scope of Clauses 5.a, 5.b and/or 5.c in accordance with Clause 5 and:
      1. the Authority has agreed with the Contractor's conclusion so notified or it is determined under Condition 40 (Dispute Resolution) that the relevant Change(s) is/are a Change(s) falling within the scope of Clauses 5.a, 5.b and/or 5.c and the Authority has made sufficient adjustments to the relevant Authority Notice of Change (and issued a revised Authority Notice of Change(s)) to remove the Contractor's grounds for refusing to implement the relevant Change(s) under Clauses 5.a, 5.b and/or 5.c) fifteen (15) Business Days (or such other period as the parties shall have agreed (both parties acting reasonably) having regard to the nature of the Change(s)) after the date on which the Contractor shall have received such revised Authority Notice of Change; or
      2. the Authority has disputed such conclusion and it has been determined in accordance with Condition 40 (Dispute Resolution) that the relevant Change(s) is/are not a Change(s) falling within the scope of Clauses 5.a, 5.b and/or 5.c) fifteen (15) Business Days (or such other period as the parties shall have agreed (both parties acting reasonably) having regard to the nature of the Change(s)) after the date of such determination,

the Contractor shall deliver to the Authority a Contractor Change Proposal. For the avoidance of doubt, the Contractor shall not be obliged to deliver to the Authority a Contractor Change Proposal where the Contractor notifies the Authority, and the Authority agrees or it is determined further to such notification in accordance with Clause 5, that the relevant Change or Changes is/are a Change(s) falling within the scope of Clauses 5.a, 5.b and/or 5.c.

1. The Contractor Change Proposal shall comprise in respect of each and all Change(s) proposed:
   * 1. the effect of the Change(s) on the Contractor’s obligations under the Contract;
     2. a detailed breakdown of any costs which result from the Change(s);
     3. the programme for implementing the Change(s);
     4. any amendment required to this Contract as a result of the Change(s), including, where appropriate, to the Contract Price; and
     5. such other information as the Authority may reasonably require.
2. The price for any Change(s) shall be based on the prices (including rates) already agreed for the Contract and shall include, without double recovery, only such charges that are fairly and properly attributable to the Change(s).

**Contractor Change Proposal – Process and Implementation**

1. As soon as practicable after the Authority receives a Contractor Change Proposal, the Authority shall:
   1. evaluate the Contractor Change Proposal; and
   2. where necessary, discuss with the Contractor any issues arising (and (in relation to a Change(s) proposed by the Authority) following such discussions the Authority may modify the Authority Notice of Change) and the Contractor shall as soon as practicable, and in any event not more than ten (10) Business Days (or such other period as the Parties shall have agreed in writing) after receipt of such modification, submit an amended Contractor Change Proposal.
2. As soon as practicable after the Authority has evaluated the Contractor Change Proposal (amended as necessary) the Authority shall:
   1. either indicate its acceptance of the Change Proposal by issuing a DEFFORM 10B in accordance with Condition 6 (Formal Amendments to the Contract), whereupon the Contractor shall promptly sign and return to the Authority the DEFFORM 10B indicating their unqualified acceptance of such amendment in accordance with, and otherwise discharge their obligations under, such Condition and implement the relevant Change(s) in accordance with such proposal; or
   2. serve Notice on the Contractor rejecting the Contractor Change Proposal and withdrawing (where issued in relation to a Change or Changes proposed by the Authority) the

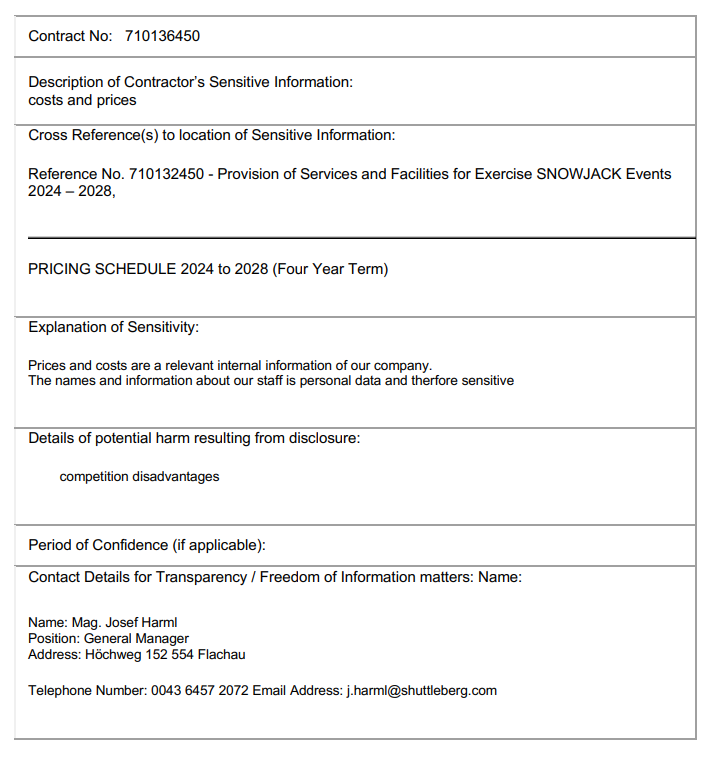
Authority Notice of Change (in which case such notice of change shall have no further effect).

1. If the Authority rejects the Contractor Change Proposal, it shall not be obliged to give its reasons for such rejection.
2. The Authority shall not be liable to the Contractor for any additional work undertaken or expense incurred in connection with the implementation of any Change(s), unless a Contractor Change Proposal has been accepted by the Authority in accordance with Clause11.a and then subject only to the terms of the Contractor Change proposal so accepted.

**Contractor Changes**

1. If the Contractor wishes to propose a Change or Change(s), they shall serve a Contractor Change Proposal on the Authority. Such proposal shall be prepared and reviewed in accordance with and otherwise be subject to the provisions of Clauses 8 to 13 (inclusive).

**Schedule 5 - Contractor’s Sensitive Information (i.a.w. Condition 12) for Contract No: 710136450**



SCHEDULE 6 HAZARDOUS MATERIALS UNDER CONTRACT CONFIRMATION NOT APPLICABLE - REDACTED DUE TO DISPLAY OF SIGNATURE

SCHEDULE 7 TIMBER WOOD & PRODUCTS CONFIRMATION NOT APPLICABLE - REDACTED DUE TO DISPLAY OF SIGNATURE

**Schedule 8 - Acceptance Procedure (i.a.w. Condition 29) for Contract No: 710136450**

**Schedule 9 – Publishable Performance Information - Key Performance Indicator Data Report (i.a.w. Condition 12) for Contract No: 710136450**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **KPI Description\*** | **Rating Thresholds** | **Frequency of Measurement** | **Quarter and Year\*** | **Average for Reporting Period** | **Rating\*** | **Comment\*** |
|  | Good\*: |  |  |  |  | As per SOR |
| Approaching Target: |
| Requires Improvement: |
| Inadequate: |
|  | Good\*: |  |  |  |  | As per SOR |
| Approaching Target: |
| Requires Improvement: |
| Inadequate: |
|  | Good\*: |  |  |  |  | As per SOR |
| Approaching Target: |
| Requires Improvement: |
| Inadequate: |
| Social Value KPI (if applicable) | Good\*: |  |  |  |  | As per SOR |
| Approaching Target: |
| Requires Improvement: |
| Inadequate: |

\*Publishable fields. Please note, of the four Rating Thresholds, only the ‘Good’ threshold is published.

Please see the [DEFFORM 539B Explanatory Notes](https://www.kid.mod.uk/maincontent/business/commercial/downloads/defforms/expl_not/539B_expln.pdf) for guidance on completing the KPI Data Report.

**Schedule 10 – Notification of Intellectual Property Rights (IPR) Restrictions for Contract No. 710136450 PART A – Notification of IPR Restrictions**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1. ITT / Contract Number | |  |  |  |
| 2.  ID # | 3.  Unique Technical Data  Reference Number / Label | 4.  Unique Article(s)\* Identification  Number / Label | 5.  Statement  Describing IPR Restriction | 6.  Ownership of the Intellectual  Property Rights |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |
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Please continue on additional sheets where necessary.

∗Article(s), for the purpose of this form only, means part or the whole of any item, component or process which the Contractor is required under the Contract to supply or in connection with which it is required under the Contract to carry out any service and any other article or part thereof to the same design as that article.

**PART B – System / Product Breakdown Structure (PBS)**

The Contractor should insert their PBS here. For Software, please provide a Modular Breakdown Structure.

(Please see the [DEFFORM 711 Completion Notes](https://www.kid.mod.uk/maincontent/business/commercial/downloads/defforms/expl_not/711_expln.pdf) for guidance on completing the Notification of Intellectual Property Rights (IPR) Restrictions form)