

**Diligent Boardbooks Ltd**

25 Bedford Street,  
London,  
WC2E 9ES

29th September 2024

Dear Supplier,

**Call-off Contract Title: Board Management Platform- BoardEffect**

**Call-off Contract Reference: DDaT23408**

**Call-off Contract Variation Reference: 002**

Please find the attached contract variation to amend the Call-Off contract DDaT23408 with the purpose of utilising the optional 12 month extension this additional 12 months will also increase the contract value by **£44,730.00 excluding VAT**.

The new value of this Call-off contract will be **£86,527.50** excluding VAT and **the new contract end date will be 30<sup>th</sup> September 2025**.

Please ensure that you review and satisfy yourselves with its content and the contractual implications of this variation before signing and returning copies to [REDACTED] and [REDACTED] for our records.

Yours Sincerely,



**UK Shared Business Services Ltd**

For and on behalf of DSIT

Call-off contract DDaT23408 is varied as follows and shall take effect on 01/10/2024 between:

(1) **Department for Science, Innovation and Technology, 1 Victoria Street, SW1H 0ET, (The Buyer).** and

(2) **Diligent Boardbooks Ltd, 25 Bedford Street, London, WC2E 9ES (The Supplier).**

Collectively known as the “**Parties**”

The Parties agree the following changes to contract Board Management Platform-BoardEffect Service – DDaT23408.

This contract variation is to amend the call off contract DDaT23408 with the purpose of utilising optional 12 month extension allowed for within the original contract.

- The new total value of the initial 12 months of this Call-off contract including this variation is **£86,527.50 excluding VAT**

**The 12 month extension [REDACTED] licences**

As a result of the above, the following terms have changed;

Words and expressions in this variation shall have the meanings given to them in Call-off Contract DDaT23408, including any previous variations, shall remain effective and unaltered except as amended by this variation.

For and on behalf of Diligent Boardbooks Ltd **(The Supplier)**

Signed

Name

Position

Date

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16/10/2024  
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For and on behalf of Department for Science Innovation and Technology **(The Buyer)**

Signed

Name

Position

Date

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18/10/2024  
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## Pricing Exhibit

### BoardEffect Package Subscription

Description	Detail	Start Date	End Date
BoardEffect Platform Subscription	BoardEffect Platform	October 02, 2024	October 01, 2025
BoardEffect Boards		October 02, 2024	October 01, 2025
BoardEffect User		October 02, 2024	October 01, 2025

