



Department for Transport

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Contract Agreement Number:
TMAR3090

3rd January 2024

Provision of Executive Search Services for the Public Appointment of the Marine and Coastguard Agency (MCA) Chair

Dear Paul,

I refer to my letter dated 18th December 2023; I am writing to confirm that the standstill period has now finished.

On behalf of the Secretary of State for Transport, I accept your tender dated 1st December 2023 for the above-mentioned Contract. The attached contract details ("Order Form"), contract conditions and the Annexes set out the terms of the contract between Department for Transport and IRG Advisors LLP (t/a Odgers Berndtson) for the provision of the deliverables set out in the Order Form.

The contract shall reflect the terms contained in the ITT, the specification, bid submission and any clarifications thereafter.

Value	£36,500
Contract Start Date	8 th January 2024
Contract End Date	7 th July 2024

We intend for the service to commence on 8th January 2024.

Please confirm your acceptance of the Conditions by signing and returning the Order Form as soon as possible from the date of this Order Form. No other form of acknowledgement will be accepted. Please remember to include the reference number above in any future communications relating to this contract.

The Order Form will be countersigned and will create a binding contract between the two named parties.

We thank you for your co-operation to date and look forward to forging a successful working relationship. The Contract Manager, Lisa Gilmour (Head of Maritime Sponsorship and Appointments), email: Lisa.gilmour@dft.gov.uk will be in contact shortly to discuss arrangements for commencement of the Contract.

Yours sincerely

Janet Costelloe Commercial Relationship Manager
by authority of the Secretary of State for Transport