



# Department for Transport

Department for Transport  
Great Minster House  
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Telephone 0300 330 3000  
Website [www.gov.uk/dft](http://www.gov.uk/dft)  
General enquiries: <https://forms.dft.gov.uk>

Addleshaw Goddard LLP  
1 St. Peter's Square  
Manchester  
M2 3DE

1st July 2021

Attn: REDACTED

REDACTED

Dear REDACTED,

**Award of Contract for the Provision of Legal Advisers to Support the Passenger Services Market North and Market South teams: PPRO 04/103/168**

I am pleased to inform you that your company has been selected for a Direct Award for the Provision of Legal Advisers in support the Passenger Services Market North and Market South teams and therefore we would like to award the contract to you.

The call-off contract shall commence on the 1<sup>st</sup> August 2021 and the expiry date will be 31<sup>st</sup> July 2022 for a period of 12 months including an option to extend by 6 months. The contract value will be up to £600,000 excluding VAT. The value of the contract shall be capped against the agreed hours of work as detailed in the call off contract.

Any further extension of duration and value to this contract is subject to approval by the DfT's internal governance procedures and will be formally agreed with the supplier.

This Direct Award is being offered under panel RM3756 Rail Legal Services Tier 1 and the panel Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those panel terms and conditions.

The Authority reserves the right to review the duration and budget of the contract at key stages of the litigation. Any further contract extensions will require internal approval and will be agreed in writing with the supplier.

Please would you print and sign a copy of this Letter of Appointment with the acknowledgement signed by a partner of your firm and return via email.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully

Signed for and on behalf of the Department for Transport

Name: REDACTED

Signature: REDACTED

Date: 1st July 2021

I hereby confirm receipt of the above Letter of Appointment and the agreement of Addleshaw Goddard LLP to provide to the Department for Transport (DfT) the Services as specified in the Letter of Appointment.

Signed on behalf of Addleshaw Goddard LLP

Signature.....REDACTED.....

Title.....REDACTED.....

Date.....7 July 2021.....