**REDACTED TEXT under FOIA Section 40, Personal Information**.

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Attn:  **REDACTED TEXT under FOIA Section 40, Personal Information**.

**REDACTED TEXT under FOIA Section 40, Personal Information.**

Date: ***6th September 2022***

Contract ref: ***CCFI22A03***

Dear **REDACTED TEXT under FOIA Section 40, Personal Information**.

**Award of contract for the Provision of Tail Spend Contract 1**

Following your submission of a bid for the Provision of Tail Spend Contract 1 to Crown Commercial Service, (The Contracting Authority) we are pleased to award this contract to you.

The call-off contract shall commence 7th day of September 2022 and the Expiry Date will be 6th day of September 2023. There shall be no option to extend this Contract. The total contract value shall be £50,000.00 excluding VAT.

This procurement activity was a Direct Award under Commercial Agreement RM6202 Tail Spend Solution; Lot 1: Tail Spend Solution and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please sign the Call-Off Contract/Terms and Conditions and forward to the Procurement Lead electronically via the e-Sourcing Suites’ messaging service by Thursday 8th September 2022.

A copy signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours Sincerely,

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| Signed for and on behalf of ***Crown Commercial Service*** |
| Name: **REDACTED TEXT under FOIA Section 40, Personal Information**.***Customer Service Manager (Procurement Lead)*** |  |
| Signature: **REDACTED TEXT under FOIA Section 40, Personal Information**. |  |
| Date: Tuesday 6th September 2022 |  |