

## Framework Schedule 6a (Short Order Form Template and Call-Off Schedules)

### Order Form C334482

THE BUYER: Secretary of State for Health and Social Care acting as part of the Crown

BUYER ADDRESS 39 Victoria Street, London, SW1H 0EU

THE SUPPLIER: MLC Partners Limited

SUPPLIER ADDRESS: c/o WeWork, 123 Buckingham Palace Road, London, SW1W 9SH.

REGISTRATION NUMBER: 09366814

DUNS NUMBER: [REDACTED]

SID4GOV ID: n/a

This Order Form, when completed and executed by both Parties, forms a Call-Off Contract. A Call-Off Contract can be completed and executed using an equivalent document or electronic purchase order system.

If an electronic purchasing system is used instead of signing as a hard-copy, text below must be copied into the electronic order form **starting from 'APPLICABLE FRAMEWORK CONTRACT' and up to, but not including, the Signature block.**

#### APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 28/01/2025

It's issued under the Framework Contract with the reference number RM6277 for the provision of Non Clinical Staff.

#### CALL-OFF LOT:

Lot 2 – Corporate Functions

#### CALL-OFF INCORPORATED TERMS

This is a Bronze Contract.

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form.
2. Joint Schedule 1 (Definitions and Interpretation) RM6277

3. The following Schedules in equal order of precedence:

- Joint Schedules for RM6277
  - Joint Schedule 2 (Variation Form)
  - Joint Schedule 3 (Insurance Requirements)
  - Joint Schedule 4 (Commercially Sensitive Information)
  - Joint Schedule 7 (Financial Difficulties including Annex 5 Optional Terms for Bronze Contracts)
  - Joint Schedule 10 (Rectification Plan)
  - Joint Schedule 11 (Processing Data)
- Call-Off Schedules for RM6277
  - Call-Off Schedule 1 (Transparency Reports)
  - Call-Off Schedule 2 (Staff Transfer)
  - Call-Off Schedule 3 (Continuous Improvement)

4. CCS Core Terms (version 3.0.11)

5. Joint Schedule 5 (Corporate Social Responsibility) RM6277

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

**CALL-OFF START DATE:** 04.03.2025

**CALL-OFF EXPIRY DATE:** 30.09.2025 (148 working days)

**CALL-OFF DELIVERABLES:**

The provision of Non-Clinical Temporary staff or any other temporary staff or fixed term workers.

**GDPR POSITION**

Independent Controller

**MAXIMUM LIABILITY**

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

**CALL-OFF CHARGES**

[REDACTED]

**PAYMENT METHOD**

Weekly in arrears, payment within 30 working days of invoice

**BUYER'S INVOICE ADDRESS:**

Accounts Payable  
39 Victoria Street  
London  
SW1H 0EU



**BUYER'S AUTHORISED REPRESENTATIVE**

[Redacted signature and name area]

**SUPPLIER'S AUTHORISED REPRESENTATIVE**

[Redacted signature and name area]

**SUPPLIER'S CONTRACT MANAGER**

[Redacted signature and name area]

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	[Redacted]	Signature:	[Redacted]
Name:	[Redacted]	Name:	[Redacted]
Role:	[Redacted]	Role:	[Redacted]
Date:	28/01/2025	Date:	29/01/25

## SCHEDULE 1 – CANDIDATE REQUIREMENTS

Candidate name:	
Job role/title:	
Agenda for Change pay band:	N/A
Fee type:	Patient Facing Non-Patient Facing (Disclosure) Non-Patient Facing (No Disclosure)
High cost area supplement:	N/A
Candidate Rate:	
Charge Rate:	
Notice period:	20 working days
Criminal records check required?	None Basic Enhanced
Person to whom candidate should report:	
Any expenses payable to candidate:	Expenses will only apply when not travelling to their contracted office.
Statutory/Mandatory training requirements:	N/A
Key Deliverables:	DHSC policies and practices apply included the CS Code of Conduct and Official Secrets Act  Individual will be contracted to their nearest DHSC office – London or Leeds

