

## Order Schedule 20 (Order Specification)

This Schedule sets out the characteristics of the Deliverables that the Supplier will be required to make to the Buyers under this Order Contract

### 1. Key deliverables:

The outcome of the following key deliverables will affect payment and performance management, as per:

- o Order Schedule 5 (Pricing Details)
- o Order Schedule 14 (Service Levels)
- o Order Schedule 15 (Order Contract Management)

1.1. To seek to identify, recruit and train assessors, from across the UK, with experience across all education sectors: Schools; Further Education and Higher Education, by end-March 2024.

1.2. To ensure that all eligible applications (up to 800) are assessed within a six-week assessment period over April 2024 to May 2024 and provide a mechanism for real time progress reporting.

1.3. To ensure that those applications deemed eligible for appeal, (around 20% of unsuccessful) are reassessed by beginning July 2024.

1.4. To provide DfE with written feedback for each application assessed within 10 working days of completion of the assessments.

1.5. To provide assurance that all data received will be treated in line with General Data Protection Regulation (GDPR) and stored securely, allowing only those who require access, access, and ensure all data is securely destroyed once no longer required, in line with agreed retention policies.

1.6. To enter into a Data Sharing Agreement (DSA) with the buyer, as per joint Schedule 11 (Processing Data).

1.7. To provide a report detailing what went well, and what could be done differently in the overall assessment process by the end July 2024.

### 2. Assessment service quality levels:

2.1. All applications must be delivered to the following standard by the Grant Applicants:

- 2.1.1. The applicant's overall vision for their Turing Scheme project, and how it will meet the Turing Scheme's aims.
- 2.1.2. The plan for the project – who will participate, what educational outcomes and skills participants will gain, and how these link to the countries that participants will visit.
- 2.1.3. Impact – how the applicant will measure the impact of the project.
- 2.1.4. Advancing social justice – how the project will benefit disadvantaged learners, including those with low incomes and those with SEND or disabilities, how many of these learners will take part, and how they will be recruited and supported.
- 2.1.5. Delivery plan – the plan for the placement including key deliverables, risks and issues, roles and responsibilities, governance, and assurance.
- 2.1.6. Environmental impact – How the participant will integrate environmental sustainability into their project, including considering transportation. This will also consider how the participant measures and evaluates said impacts.

2.2. Additionally ;

- 2.2.1. Questions will be word limited; the overall application word limit is expected to be a maximum of 4,000 words.
- 2.2.2. Each question will need to be individually assessed and scored, in line with criteria supplied by DfE.

### 3. Social Value

3.1. During the tendering process, ACU committed to delivering 140 people hours towards social value. The DfE will measure this value as a KPI, as per Order Schedule 14 (Service Levels).

3.2. Suppliers commitment: *"The number of person-hours we commit to is 140,*

*[REDACTED]*  
*[REDACTED]"*

3.3. Furthermore, ACU committed to delivering their 140 people hours in the following initiatives:

- 3.3.1. Our voluntary work will serve communities within the London Borough of Camden, where our office is located. The Borough is home to many living in conditions which place it either at or below London and national averages, e.g. in relation to child poverty (1 in 3 children live in poverty), household income (34% of people live in households with an income of less than 60% of UK median after housing costs) and homelessness. We will support volunteering days – both individual and team-based – in local community-based organisations with a primary focus on education, but also a wide range of other community work. We will work through local voluntary organisations such as The Volunteer Centre Camden and Plinth Camden, who advise and arrange volunteer placements.
- 3.3.2. Additionally, for new assessors undergoing recruitment, we will state as a desirable criterion active involvement in community initiatives. For returning assessors, we will ask them to state any such voluntary work on their expression of interest form.