

1 – Policy & Standards

Question

1a. Please confirm that you understand that your responses to this questionnaire will form the initial Security Plan and will be included in the final signed version of any resulting agreement.

Confirmed.

1b. Please confirm your organisation and any subcontractors' will conform to the requirements set out in the Government Security Policy Framework (SPF), available from [Security Policy Framework](#) and any Security Requirements recorded in the schedules and/or Order Form.

Confirmed.

1c. If you believe that the [Public Sector Network \(PSN\)](#) Code of Connection, available from www.gov.uk, will apply to your organisation and any sub-contractors, please provide details of how you will conform to this.

We do not believe this will apply to Sepura or our sub-contractors.

1d. Please confirm that your organisation and any sub-contractors will handle HMRC assets in accordance with legislation including the UK General Data Protection Regulation see UK [GDPR](#) and in accordance with Clause 23 (*Protection of Personal Data*) of the Contract.

Confirmed.

1e. Please confirm that you have paid the Data Protection Fee to the ICO or that you fall into one of the exempt categories. More information can be found [here](#)

Confirmed.

1f. Please provide details of any security accreditation that your organisation currently possesses, such as but non exclusive to, ISO 27001 and PCI DSS and describe the process used to achieve the accreditation.

ISO 27001:2013 Externally audited and certified by BSI 2022, with surveillance audits in 2023 and 2024 and a recertification audit in 2025.

Cyber Essentials self-assessment Aug-23. Cyber Essentials Plus External assessment scheduled Oct-23.

1g. If you intend to involve sub-contractors at any stage during the Contract please list them and provide details of how you will ensure their compliance with all aspects of this Security Plan.

Sepura do not plan to sub-contract.

1h. As appended to this Schedule 2.4, Appendix G, Security Aspects Record, defines the Government Security Classifications (see [Government Security Classifications](#)) carried by the HMRC data. If you are successful in the tender process, you will require a Security Manager (or appointed person), to take responsibility for the security of the data. Please provide the name of your Security Manager who will act as a first point of contact and conduct ongoing management of security risks and incidents (including identification, managing, and reporting in line with agreed procedures for actual or suspected security breaches).

Sepura Security Manager is [REDACTED]