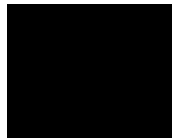


NHS Leadership Academy
No. 3 The Embankment,
Sovereign Street,
Leeds, LS1 4BJ

Tricordant Ltd



FAO: 

6 January 2022

Contract Award Notice – Specification Reference NHSLA.EOE.341

Thank you for your application, received on 17 December 2021, for the provision of NHSLA.EOE.341 “Understanding the Work Of...”.

1. We are pleased to confirm that your application has been successful, and you have been awarded a contract for: NHSLA.EOE.341 “Understanding the Work Of...”.
2. The award criteria for this contract were detailed in the Specification document shared via email on 6 December 2021.
3. For your application, the qualitative element was scored at 52/70 and the pricing scored at 30/30. The overall score you obtained against the award criteria for your bid was 82 out of a maximum of 100.
4. The contract is awarded based on the costings and day rates submitted in your response, up to a total price of £13,712.50 (excluding VAT), covering 17.5 days. Please see **Appendix A Contract Detail** for a full breakdown. Travel and accommodation expenses are not payable separately under this specification.
5. The contract period for this specification is 10 January 2022 to 31 March 2022.
6. The contract will come into existence once the Academy receives your signed agreement confirming acceptance and availability to proceed with the work detailed within specification NHSLA.EOE.341 “Understanding the Work Of...”, and your associated bidder response.
7. Once in receipt of your confirmed acceptance, the Academy will allocate this work to your Faculty Framework Contract and associated terms (NHS/SoEPS/18.412) and connect you with the commissioning team to enable the work to progress.

A purchase order, to inform your usual invoicing process, will be requested by the commissioning team and notified to you. Once in place, the PO confirms the conclusion of the contractual process.

Thank you for your interest in the Academy and we look forward to working with you on this contract.

Yours sincerely,

Faculty Resource Team, NHS Leadership Academy
Leadership and Lifelong Learning



AGREEMENT

Signed for and on behalf of **NHS Trust Development Authority**, as part of NHS England and NHS Improvement:

Signed for and on behalf of **Tricordant Ltd**:

By signing, you are indicating your agreement of the detail laid out within the Contract Award Notice and Appendix A (Contract Detail); and confirming your availability to proceed with the work awarded under specification NHSLA.EOE.341 "Understanding the Work Of...".

APPENDIX A: CONTRACT DETAIL

Tricordant Ltd
NHLA.EOE.341

Contract Terms: Faculty Framework NHS/SoEPS/18.412

Contract Date: 10 January 2022 to 31 March 2022

1. Summary Information

Design and delivery of a series of virtual interactive sessions to give an insight into working across different sectors, including the following key deliverables:

1. To co-ordinate, liaise, design, and develop the proposed outline against the 4 new topics identified:

Public Health and Public Health Management

Care Homes / Domiciliary care

Mental Health community services for children and adults

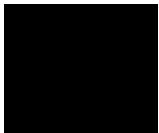
What is it like to work at place level – hear from several “places” across the East of England

2. To facilitate each session, live, and manage the discussion with the audience, delivering each session above twice, for a total of 8 virtual sessions of one hour each (via MS Teams or Zoom)
3. To record the sessions and seek agreement from all speakers and the audience as these will be shared on the Leadership & Lifelong Learning EoE FutureNHS platform for future reference
4. To also make available sharable slides/resources from the sessions

You will be working in close partnership with East of England Leadership Academy for the co-creation and co-design of the content and outputs, reflecting session evaluation feedback as required, across any subsequent sessions. Marketing, registrations, and bookings will be managed by the East of England Leadership Academy internal events team.

2. Contract Pricing Detail

Full costing details submitted and accepted under this specification and award are as follows:



Additional Notes:

1. *All prices above exclude VAT at the prevailing rate, where applicable*
2. *Expenses are not payable under this specification*