

RM6187 Framework Schedule 6 (Order Form and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE:	Project 24931
THE BUYER:	The Department for Work and Pensions
BUYER ADDRESS	Caxton House, Tothill Street, London SW1H 9NA
THE SUPPLIER:	Deloitte LLP
SUPPLIER ADDRESS:	New Street Square, London EC4A 3BZ
REGISTRATION NUMBER:	OC303675
DUNS NUMBER:	N/A
SID4GOV ID:	N/A

Applicable framework contract

This Order Form is for the provision of the Call-Off Deliverables and dated 1st April 2022

It's issued under the Framework Contract with the reference number RM6187 for the provision of Review of Sampled State Pension Calculations

CALL-OFF LOT(S): RM6187 Lot 2

Call-off incorporated terms

The following documents are incorporated into this Call-Off Contract.

Where schedules are missing, those schedules are not part of the agreement and can not be used. If the documents conflict, the following order of precedence applies:

1. This Order Form includes the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6187

3. The following Schedules in equal order of precedence:

Joint Schedules for RM6187 Management Consultancy Framework Three

- Joint Schedule 1 (Definitions) - Mandatory
- Joint Schedule 2 (Variation Form) - Mandatory
- Joint Schedule 3 (Insurance Requirements) - Mandatory
- Joint Schedule 4 (Commercially Sensitive Information) - Mandatory
- Joint Schedule 10 (Rectification Plan) - Mandatory
- Joint Schedule 11 (Processing Data) - Mandatory

Call-Off Schedules

- Call-Off Schedule 1 (Transparency Reports) - Optional
- Call-Off Schedule 7 (Key Supplier Staff) - Optional
- Schedule 9 (Security) - Optional
- Call-Off Schedule 10 (Exit Management) - Optional

4. CCS Core Terms (version 3.0.10)
5. Joint Schedule 5 (Corporate Social Responsibility) - Mandatory
6. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

Supplier terms are not part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

Call-off special term

The following Special Terms are incorporated into this Call-Off Contract:

Special Term 1 - The Buyer is only liable to reimburse the Supplier for any expense or any disbursement which is

- (i) specified in this Contract or*
- (ii) which the Buyer has Approved prior to the Supplier incurring that expense or that disbursement. The Supplier may not invoice the Buyer for any other expenses or any other disbursements*

Call-off start date: 25/04/2022

Call-off expiry date: 23/07/2022

Call-off initial period: 13 weeks

Call-off deliverables:

Stage 1: Familiarisation & Planning

- An initial period is proposed for Deloitte resources to become familiar with the State

Pension calculations that are being carried out on which quality control checks are required. • This initial period will also be used to agree data access as well as to understand the quality control processes that will be carried out and how records of quality checks carried out should be logged.

- A plan will be agreed with DWP CF&I colleagues during this initial stage for the checking of up to 300 calculations. We propose some face-to-face working sessions to allow for learning through shadowing examples etc.
- Once the plan has been agreed the team will commence work on Stage 2 straightaway.
- Up to 2 weeks of resource during Stage 1 will be invested by Deloitte.

Stage 2: Delivery

- The work is operating under a budgetary cap and will finish at the point at which that cap is met. We estimate this will allow c. 4 weeks of Deloitte support during Delivery. Deloitte does not have the data to attest that this will allow sufficient time to complete the review of the 300 cases.
- During this period, we will implement the agreed plan and work with CF&I colleagues to review State Pension calculation checks carried out by DWP. We will closely monitor progress against the target of 300 cases.
- In addition our resources will seek to identify ways in which quality control checks could be carried out more efficiently.
- Any decisions on levels of payment to be made with respect to individual cases following review and quality control checks will be made by DWP.
- All work on Stage 2 is assumed to be completed remotely.

Security

Short form security requirements apply

Maximum liability

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms

The Estimated Year 1 Charges used to calculate liability in the first contract year are:

£79,000

Call-off charges

£79,000 exc. VAT

All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4, 5 and 6 (if used) in Framework Schedule 3 (Framework Prices)

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

- Specific Change in Law

Reimbursable expenses

Recoverable as stated in Framework Schedule 3 (Framework Prices) paragraph 4.

Payment method

BACS

Buyer's invoice address

PURCHASE.2PAY@DWP.GSI.GOV.UK

FINANCIAL TRANSPARENCY OBJECTIVES

The Financial Transparency Objectives do not apply to this Call-Off Contract.

Buyer's authorised representative

REDACTED

Supplier's authorised representative

REDACTED

Supplier's contract manager

REDACTED

Progress report frequency

Not applicable

Progress meeting frequency

Not applicable

Key staff

REDACTED

The Hanover Building, Corporation Street, Manchester, M4 4AH

Neil Campbell
Engagement Director, Project Oversight
nacampbell@deloitte.co.uk
110 Queen Street, Queen Street, Glasgow, G1 3BX

Key subcontractor(s)

Not applicable

Commercially sensitive information

Not applicable

Service credits

Not applicable

Additional insurances

Not applicable

Guarantee

Not applicable

Social value commitment

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)

Formation of call off contract

By signing and returning this Call-Off Order Form the Supplier agrees to enter a Call-Off Contract with the Buyer to provide the Services in accordance with the Call-Off Order Form and the Call-Off Terms.

The Parties hereby acknowledge and agree that they have read the Call-Off Order Form and the Call-Off Terms and by signing below agree to be bound by this Call-Off Contract.

For and on behalf of the Supplier:

Signature: REDCATED

Name: R4EDACTED

Role:

Date: 21.04.2022

For and on behalf of the Buyer:

Signature:

Name: REDACTED

Role:

Date: 21 April 2022