

FRAMEWORK SCHEDULE 4

Part 1: Pro Forma Letter of Appointment

Deloitte LLP
Athene Place
66 Shoe Lane
London,
EC4A 3BQ

ConsultancyOne Framework number RM1502

GLA80879 Homes for Londoners

20 October 2016

Dear Sirs,

1. Contract for the provision of consultancy services by Deloitte LLP, Athene Place, 66 Shoe Lane, London EC4A 3BQ as Supplier to The Greater London Authority, City Hall, The Queen's Walk, London SE1 2AA as Customer pursuant to the ConsultancyONE Framework Agreement (RM 1502) dated 18/02/13 between the Minister for the Cabinet Office acting through Crown Commercial Service as the Authority and the Supplier We refer to the above-mentioned ConsultancyONE Framework Agreement (the "Framework Agreement"). For the purposes of this Letter of Appointment:

- capitalised terms and expressions used in this Letter of Appointment have the same meanings given to them in or pursuant to the Call-Off Terms attached to this Letter of Appointment unless the context otherwise requires;
- references to Appendices are references to the appendices to this Letter of Appointment; and
- the Appendices shall form part of this Letter of Appointment.

2 This Letter of Appointment constitutes an Order for the provision by you to us of the Contract Services (specified in Appendix 1) from the Effective Date (specified in Appendix 1) on the basis of the Day Rates / Contract Charges (set out in Appendix 1) and, save as varied and / or supplemented pursuant to the provisions in accordance with the Call-Off Terms.

3 This Order is placed under Lot number 1 of the Framework Agreement.

- 4 The Supplier's Representative with overall responsibility for the supply of the Contract Services is **REDACTED**. The Key Personnel assigned to the supply of the Contract Services are detailed in the supplier submission.
- 5 The Customer's Representative for the purpose of the Contract is **REDACTED** and any disputes in relation to the Contract shall be escalated to **REDACTED** at City Hall.
6. The Base Location from which the Contract Services will be performed is to be agreed with The Greater London Authority.
- 7 For the purposes of the Contract, the address of each Party is:
 - for the Customer:

For the attention of: **REDACTED**
Tel: **REDACTED**
Email: **REDACTED**
 - for the Supplier:

For the attention of: **REDACTED**
Tel: **REDACTED**
Email: **REDACTED**

Please would you return the attached duplicate of this Letter of Appointment with the acknowledgement signed by the appropriate authorised Partner within your organisation.

You should be aware that by signing and returning this Letter of Appointment you will have entered into a legally binding contract with us to supply the Contract Services specified in Appendix 1 and represent and warrant that you have carried out a conflict check in relation to such contract that revealed no conflicts of interest.

Yours faithfully

NAME REDACTED

POSITION REDACTED

For and on behalf of the Greater London Authority

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I hereby confirm receipt of the above Letter of Appointment and the agreement of **Deloitte LLP** to provide The Greater London Authority with the Contract Services as specified in the Letter of Appointment in accordance with its terms.

Signed:

Date:

Name:

Status:

**Appendix 1
(Contract Services)**

1. TERM

1.1 Effective Date

1.1.1 This Contract shall commence w/c 17 October, 2016.

1.2 Expiry Date

1.2.1 This Contract shall expire w/c 30 January, 2017.

Please note the following –

- a) The above dates and associated milestones have been discussed and confirmed at the inception meeting for the contract.
- b) Detailed task delivery dates to be agreed by **REDACTED**, GLA.

2. SERVICES REQUIREMENTS

Services Required

The supplier will provide such consultancy resources to perform the services required defined as to conduct a skills and capacity audit of housing, land and other development functions of the GLA and GLA Group in accordance the specification document in the Invitation to Tender.

This contract has a value of 103,948.00 Pounds Sterling.

3. PERFORMANCE OF THE SERVICES AND DELIVERABLES

The services and deliverables are as stated in the submission from **Deloitte LLP** received on 30 September 2016 in response to our ITT GLA80879 Stage 2 and is attached to this Letter of Appointment as the Appendix 1.

Appendix 1

Submission from Deloitte LLP – Redacted due to contact information

Appendix 2

Call off terms and conditions

Appendix 3

Conflict of Interest – Redacted due to commercial sensitivity