



Ministry  
of Defence

**Mr Martin Dawes**

Assistant Head Commercial  
Defence Fuels Acquisition Programme  
Elm 2C, #4233  
MOD Abbey Wood  
Bristol,  
BS34 8JH



---

BP Oil International Ltd  
20 Canada Square  
Canary Wharf  
LONDON  
E14 5NJ

FAO: Mr Nick Sim

Please reply to:

Mr Chris Laslett  
[descommodities-comrcl-fuel@mod.uk](mailto:descommodities-comrcl-fuel@mod.uk)

Tel: 030 679 83562  
Our Reference:  
DFFS/5012/0040  
Date:  
09 June 2015

---

Dear Sirs,

**OFFER OF CONTRACT DFFS/5012/0040- BULK FUELS ACQUISITION FRAMEWORK AGREEMENT- SUPPLY F-35 INTO GPSS – JULY 2015.**

Reference:

Tender: BP Oil International Limited, dated 09 June 2015

1. You are hereby informed of the Department's Offer and you are invited to accept the Offer of Contract, in accordance with Framework Agreement DFFS/5012, the attached Schedule of Requirements and Annex A, which details any special conditions specific to this Contract.
2. If you wish to accept this offer, please complete and sign two copies of the DEFFORM 10 returning one copy by post to the point of contact detailed above within 2 working days of the date of this Offer (please send a copy by email and the original in the post). Your acceptance of the Department's offer must be unqualified. If you do not accept the Department's offer within the period specified, then the Department's offer will lapse.
3. All terms and conditions of the overarching Framework Agreement DFFS/5012 shall apply as shall the special terms and conditions attached at Annex A.
4. No contract will come into existence until you have accepted the Department's offer in accordance with paragraph 2 above. Accordingly, prior to your unconditional acceptance of this offer, the Department shall not be responsible in any way whatsoever for any:
  - a. work undertaken by you; or
  - b. any costs incurred by you.
5. When you have accepted the Department's offer in accordance with paragraph 2 above, you must proceed with the performance of the Contract.

6. Nothing contained in this Offer and in the attached Schedule shall be construed as notifying or implying acceptance by the Department of any estimated or suggested price or of any condition of contract which may have been referred to orally or in writing in any previous discussion or correspondence.

Yours faithfully

Mr Martin Dawes  
DES Commodities-NGFP-SCM

|   |  |                                |
|---|--|--------------------------------|
| <b>Supplier:</b><br>BP Oil International Ltd<br>20 Canada Square<br>Canary Wharf<br>LONDON<br>E14 5NJ | <b>MINISTRY OF DEFENCE</b><br><br><b>SCHEDULE OF REQUIREMENTS</b><br><b>FOR THE SUPPLY OF F-35 INTO GPSS</b><br><b>– JULY 2015</b> | Contract No:<br>DFFS/5012/0040 |
| Issued with: Offer of Contract Letter<br>on: 09 June 2015   |  |                                |

**Table 1 - Items**

| Item No | Description  | Estimated Annual Volume m <sup>3</sup> | Firm Price  |
|---------|--|--|-------------|
| 1       | F-35 Aviation Turbine Fuel (Kerosene Type) – Def Stan 91-91, Latest Issue. | 35,000m <sup>3</sup>                   | SEE ANNEX A |

**Table 2 - Packaging Requirements**

| Item No | Packaging Spec/Special Markings etc |
|---------|-------------------------------------|
|         | N/A                                 |

**Table 3 – Delivery Period**

| Item No              | Start        | Rate                        | Finish       | <b>CONDITIONS OF CONTRACT</b><br>This contract is subject to the terms and conditions of Framework Agreement DFFS/5012 and the attached Special Conditions at Annex A |
|----------------------|--------------|-----------------------------|--------------|---|
| Main Contract Period |              |                             |              |   |
| 1                    | 01 July 2015 | As Authorised Demand Orders | 31 July 2015 |   |
| Option Period        |              |                             |              |   |
| 1                    | N/A          | As Authorised Demand Orders | N/A          |   |

ANNEX A TO SCHEDULE OF REQUIREMENTS DFFS/5012/0040

1. **Duration of the Contract**

Supply and Delivery of the product detailed in the Schedule of Requirements (SOR) shall take place during the period 01 – 31 July 2015.

2. **Pricing Mechanism**

The Pricing Mechanism shall be the average of the mean of the month prior to delivery (M-1) published by the Platts Marketscan under the heading CIF NWE ARA JET (Code PJAAU00).

The premium stated at para 3 below shall apply.

3. **Pricing Schedule:**

**Main Contract Period**

| Item | Product and Delivery Location  | Dates             | Premium US\$/m <sup>3</sup>               |
|------|--|-------------------|---|
| 1    | 35,000m <sup>3</sup> (+/-2% tolerance) of F-35 (AVTUR) delivered into the GPSS . | 01 – 31 July 2015 | [Price Redacted – Commercially Sensitive] |

4. **Payment**

Payment shall be made for work authorised and satisfactorily completed against the Contract under the terms of the Framework Agreement.

Please note that the Early Payment Discount shall apply to this requirement.

5. **Invoicing**

Invoices for the supply of F-35 shall be submitted in accordance with Clause 13 of the Framework Agreement.

7. **Delivery**

Delivery requirements are detailed at Appendix 1 to Annex B of the Framework Agreement

## Appendix - Addresses and Other Information

### 1. Commercial Officer

DES Commodities-Comrcl-Fuel-2  
Defence Fuels Acquisition Programme  
Elm 2C, #4233, NH4  
Abbey Wood, Bristol,  
BS34 8JH

Telephone: 030 679 83562  
Email: [DESCommodities-Comrcl-Fuel-2@mod.uk](mailto:DESCommodities-Comrcl-Fuel-2@mod.uk)

### 2. Project Manager, Equipment Support Manager or PT Leader (from whom technical information is available)

DES LCS-LC-DFFS-BCMT1  
Defence Fuels Team  
Elm 2C, #4233, NH4  
Abbey Wood, Bristol,  
BS34 8JH

Telephone: 030 679 33790  
Email: [DESLCS-LC-DFFS-BCMT1@mod.uk](mailto:DESLCS-LC-DFFS-BCMT1@mod.uk)

### 3. Packaging Design Authority

(Where no address is shown please contact the Project Team in Box 2)

### 4. (a) Supply/Support Management Branch or Order Manager:

Tel No:

(b) U.I.N.  
Aviation Fuel: D4819A  
Marine Fuel: N6154B  
Ground Fuel: D4819B

### 5. Drawings/Specifications are available from

### 6. For contracts containing DEFCON 5, mauve Copies of MOD Form 640 are to be sent to

(where no address is shown the mauve copy should be destroyed)

### 7. Quality Assurance Representative:

Commercial staff are reminded that all Quality Assurance requirements should be listed under the General Contract Conditions.

AQAPS and DEF STANs are available from Stan 1, Kentigern House, 65 Brown St, Glasgow, G2 8EX. A self addressed label should be sent with each application. Website is: [www.dstan.mod.uk](http://www.dstan.mod.uk)

### 8. Public Accounting Authority

1. Returns under DEFCON 694 (or SC equivalent) should be sent to DBS Finance ADMT – Assets In Industry 1, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD ☎ 44 (0) 161 233 5397

2. For all other enquiries contact DES Fin FA-AMET Policy, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD ☎ 44 (0) 161 233 5394

### 9. Consignment Instructions

The items are to be consigned as follows:

### 10. Transport. The appropriate Ministry of Defence Transport Offices are:

A. **DSCOM**, DE&S, DSCOM, MoD Abbey Wood, Cedar 3c, Mail Point 3351, BRISTOL BS34 8JH

Air Freight Centre

IMPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943

EXPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943

Surface Freight Centre

IMPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

EXPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

### B. JSCS

JSCS Helpdesk No. 01869 256052 (select option 2, then option 3)

JSCS Fax No. 01869 256837

[www.freightcollection.com](http://www.freightcollection.com)

### 11. The Invoice Paying Authority (see Note 1)

Ministry of Defence ☎ 0151-242-2000

DBS Finance

Walker House, Exchange Flags

Fax: 0151-242-2809

Liverpool, L2 3YL

Website is:

<https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement#invoice-processing>

### 12. Forms and Documentation are available through \*:

Ministry of Defence, Forms and Pubs Commodity Management

PO Box 2, Building C16, C Site

Lower Arcott

Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824)

Applications via fax or email: [DESLCSLS-](mailto:DESLCSLS-OpsFormsandPubs@mod.uk)

[OpsFormsandPubs@mod.uk](mailto:OpsFormsandPubs@mod.uk)

### NOTES

1. **Forms.** Hard copies, including MOD Form 640 are available from address in Box 12., All other invoicing forms e.g. AG Forms 169 and 173, are available from the website address shown at Box 11.

2.\* Many **DEFCONs** and **DEFFORMs** can be obtained from the MOD Internet Site:

<https://www.aof.mod.uk/aofcontent/tactical/toolkit/index.htm>

For Official Use Only Recoverable YES  NO

Issue of Government Property YES  NO

Finance Branch

RAC / LPC No / Project No

VAT Contractor - Country of Origin (delete those not applicable)

|  |  |  |
|--|--|--|
|  |  |  |
|--|--|--|

If EC specify country:

|    |
|----|
| UK |
|----|

Outside the scope

Item Nos

|  |
|--|
|  |
|--|

Exempt

Item Nos

|  |
|--|
|  |
|--|

Taxable Zero Rate

Item Nos

|  |
|--|
|  |
|--|

Taxable - Standard Rate

Item Nos

|  |
|--|
|  |
|--|

Requisition No

|                |
|----------------|
| DFFS/5012/0040 |
|----------------|

Project Management/  
Production branch reference

|  |
|--|
|  |
|--|

Place of manufacture

|  |
|--|
|  |
|--|

Place of packaging

|  |
|--|
|  |
|--|

Contractor's Tel No

|                    |
|--------------------|
| +44 (0)2079 488220 |
|--------------------|

(where a contract is with an overseas contractor JSP 916 should be consulted)