**DPS Schedule 6 (Order Form Template and Order Schedules)**

**Order Form**

**ORDER REFERENCE:** CCZZ21A56

**THE BUYER:** Cabinet Office

**BUYER ADDRESS** ​1 House Guards Road, London, SW1A 2HQ

**THE SUPPLIER:** Yonder Consulting Limited

**SUPPLIER ADDRESS:** 10 Northburgh House, London, EC1V 0AT

**REGISTRATION NUMBER**:4153928

**DUNS NUMBER:** 221349785

**APPLICABLE DPS CONTRACT**

This Order Form is for the provision of the Deliverables and dated Thursday 30 June 2022.

It’s issued under the DPS Contract with the reference number CCZZ21A56 for the provision of the GREAT International Audience Survey

**DPS FILTER CATEGORY(IES):**

Not applicable

**ORDER INCORPORATED TERMS**

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) **RM6126**
3. DPS Special Terms
4. The following Schedules in equal order of precedence:
* Joint Schedules for **RM6126**
	+ Joint Schedule 2 (Variation Form)
	+ Joint Schedule 3 (Insurance Requirements)
	+ Joint Schedule 4 (Commercially Sensitive Information)
	+ Joint Schedule 6 (Key Subcontractors)
	+ Joint Schedule 7 (Financial Difficulties)
	+ Joint Schedule 10 (Rectification Plan)
	+ Joint Schedule 11 (Processing Data)
* Order Schedules for **RM6126**
	+ Order Schedule 1 (Transparency Reports)
	+ Order Schedule 3 (Continuous Improvement)
	+ Order Schedule 5 (Pricing Details)
	+ Order Schedule 7 (Key Supplier Staff)
	+ Order Schedule 8 (Business Continuity and Disaster Recovery)
	+ Order Schedule 9 (Security)
	+ Order Schedule 10 (Exit Management)
	+ Order Schedule 14 (Service Levels)
	+ Order Schedule 20 (Order Specification)
1. CCS Core Terms (DPS version) v1.0.3
2. Joint Schedule 5 (Corporate Social Responsibility) **RM6126**
3. Order Schedule 4 (Order Tender) as long as any parts of the Order Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

**ORDER SPECIAL TERMS** Not applicable

**ORDER START DATE:** Monday 11 July 2022

**ORDER EXPIRY DATE:**  Sunday 31 March 2024

**ORDER INITIAL PERIOD:** Two (2) years, with an option to extend one (1) year which will not surpass Monday 31 March 2025.

**DELIVERABLES**

As per Attachment 3 – Statement of Requirements in section 5, 6 and 7

**MAXIMUM LIABILITY**

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is£331,000 (Three hundred and thirty-one thousand)

**ORDER CHARGES**

Shall not exceed £993,000.00 exclusive of VAT and inclusive of all extension options

**REIMBURSABLE EXPENSES**

Not applicable

**PAYMENT METHOD**

Payment can only be made following satisfactory delivery of pre-agreed certified products and deliverables.

Before payment can be considered, each invoice must include a detailed elemental breakdown of work completed and the associated costs.

All invoices need to include a valid PO number, as provided by the Customer.

**BUYER’S INVOICE ADDRESS:**

Invoices should be submitted to:

Newport SSCL,

Cabinet Office,

PO BOX 405,

Newport,

NP10 8FZ;

apinvoices-CAB-U@gov.sscl.com

**BUYER’S AUTHORISED REPRESENTATIVE**

**REDACTED TEXT under FOIA Section 40, Personal Information**

**BUYER’S ENVIRONMENTAL POLICY**

Not applicable

**BUYER’S SECURITY POLICY**

Not applicable

**SUPPLIER’S AUTHORISED REPRESENTATIVE**

**REDACTED TEXT under FOIA Section 40, Personal Information**

**SUPPLIER’S CONTRACT MANAGER**

**REDACTED TEXT under FOIA Section 40, Personal Information**

**PROGRESS REPORT FREQUENCY**

Fortnightly updates on progress against fieldwork targets. As per Attachment 3 – Statement of Requirements, Section 6 and Section 8.

**PROGRESS MEETING FREQUENCY**

Monthly – days to be confirmed

**KEY STAFF**

**REDACTED TEXT under FOIA Section 40, Personal Information**

**KEY SUBCONTRACTORS**

Phronesis Partners – delivering global telephone interviewing
Toluna – delivering provision of global online sample

Dynata – delivering provision of global online sample

**E-AUCTIONS**

Not applicable

**COMMERCIALLY SENSITIVE INFORMATION**

Not applicable

**SERVICE CREDITS**

Not applicable

**ADDITIONAL INSURANCES**

Not applicable

**GUARANTEE**

Not applicable

**SOCIAL VALUE COMMITMENT**

Not applicable

|  |  |
| --- | --- |
| **For and on behalf of the Supplier:** | **For and on behalf of the Buyer:** |
| Signature: | **REDACTED TEXT under FOIA Section 40, Personal Information** | Signature: | **REDACTED TEXT under FOIA Section 40, Personal Information** |
| Name: | **REDACTED TEXT under FOIA Section 40, Personal Information** | Name: | **REDACTED TEXT under FOIA Section 40, Personal Information** |
| Role: | **REDACTED TEXT under FOIA Section 40, Personal Information** | Role: | **REDACTED TEXT under FOIA Section 40, Personal Information** |
| Date: | 05/07/22 | Date: | 12/07/22 |