**Purchase Order**

**PURCHASE ORDER**

**SC1A PO**

**(Edn04/23)**

**Contract No:** 707831450

**Contract Name:** Girls & Young Women Sponsorship & Engagement – MOOC & Challenges

**Dated:** 19/05/2023

Supply the Deliverables described in the Schedule to this Purchase Order, subject to the attached MOD Terms and Conditions for Less Complex Requirements (up to the applicable procurement threshold).

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| **Contractor** | **Quality Assurance Requirement (Clause 8)** |
| Name: Code First Girls Limited     Registered Address: 10 Devonshire Square, London EC2M 4YP      | Is a Deliverable Quality Plan required for this Contract? (delete as appropriate)[Redacted-Commercial] |

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| **Consignor (if different from Contractor’s registered address)** | **Transport Instructions (Clause 10)** |
| **Name:**     Address:      | Select method of transport of DeliverablesN/ATo be Delivered by the Contractor [Special Instructions]     To be Collected by the Authority [Special Instructions]     Each consignment of the Deliverables shall be accompanied by a delivery note. |

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| **Progress Meetings (Clause 14)** | **Progress Reports (Clause 14)** |
| The Contractor shall be required to attend the following meetings: Subject:  [Redacted-Commercial]Frequency:    [Redacted-Commercial]Location:  [Redacted-Commercial] | The Contractor is required to submit the following Reports: Ad Hoc Reporting as required.Subject: [Redacted-Commercial]Frequency: [Redacted-Commercial]    Method of Delivery: [Redacted-Commercial]   Delivery Address:       |

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| **Payment (Clause 15)** |
| **Payment is to be enabled by CP&F.** |

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| **Forms and Documentation** | **Supply of Hazardous Deliverables (Clause 9)** |
| [Redacted-Commercial] | [Redacted-Commercial] |

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| **Contractor’s Sensitive Information (Clause 5). Not to be published.**This list shall be agreed in consultation with the Authority and the Contractor and may be reviewed and amended by agreement. The Authority shall review the list before publication of any information. |
| Description of Contractor’s Sensitive Information:[Redacted-Commercial] |
| Cross reference to location of Sensitive Information:[Redacted-Commercial] |
| Explanation of Sensitivity:[Redacted-Commercial] |
| Details of potential harm resulting from disclosure:[Redacted-Commercial] |
| Period of Confidence (if Applicable): [Redacted-Commercial] |
| Contact Details for Transparency / Freedom of Information matters:Name: [Redacted-Personal]Position: [Redacted-Personal]Address: [Redacted-Personal]Telephone Number: [Redacted-Personal]E-mail Address: [Redacted-Personal] |
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| **Offer and Acceptance** |
| A) The Purchase Order constitutes an offer by the Contractor to supply the Deliverables. This is open for acceptance by the Authority for       days from the date of signature. By signing the Purchase Order the Contractor agrees to be bound by the attached Terms and Conditions for Less Complex Requirements (Up to the applicable procurement threshold).Name (Block Capitals): [Redacted-Personal]Position: [Redacted-Personal]For and on behalf of the ContractorAuthorised Signatory [Redacted-Personal]Date: 26.05.23 | B) AcceptanceName (Block Capitals): [Redacted-Personal]Position: [Redacted-Personal]For and on behalf of the AuthorityAuthorised Signatory [Redacted-Personal]Date: 06/06/2023 |
| **C) Effective Date of Contract: 06/06/2023**      |