**Fault Study**

**TENDER REFERENCE: STSC-JN-0024**

**Tender Issue Date: 16th February 2018**

**Tender Return Date: 12th March 2018 4pm**

South Tees Site Company Limited

Procurement Department

Teesside Management Offices

Redcar

TS10 5QW

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1. **Introduction**

South Tees Site Company Limired (STSC) have been appointed to maintain the safety of the Redcar site (formally SSI Steel).

South Tees Site Company is a Government owned Company that is part of the BEIS (Business, Energy & Industrial Stratergy) Department.

# Indicative Timetable

The anticipated timetable for this tender exercise is as follows. STSC reserves the right to vary this timetable. Any variations will be published on contracts finder or circulated to all organisations who have registered an interest in notifications.

|  |  |
| --- | --- |
| **Tender Timeline** | **Date** |
| Advert and full invitation to tender issued | 16/02/18 |
| Site Visit – mandatory | 27/02/18 |
| Deadline for questions relating to the tender | 02/03/18 |
| Responses to questions published | 06/03/18 |
| Deadline for receipt of tender | 12/03/18 |
| Invite supplier for bid clarification (if required) | 15/03/18 |
| All suppliers informed of outcome | 23/03/18 |
| Contract award on signature by both parties | 30/03/18 |
| Contract start date | tbc |

The contract is to be for the period of three years (with an option to extend for a further 12 months) unless terminated or extended by the Authority in accordance with the terms of the contract.

1. **Procedure for Submitting Tenders**

The maximum page limit for tenders is 10 pages (excluding declarations).

Please send your proposal clearly marked as “TENDER” and include the Tender Reference Number e.g. STSC-SS-0051 **before** the deadline of 12th March at 4pm to Procurement via email

[procurement@stscltd.co.uk](mailto:procurement@stscltd.co.uk)

For questions regarding the procurement process please contact [procurement@stscltd.co.uk](mailto:procurement@stscltd.co.uk).

Tenders will be received up to the time and date stated. Please ensure that your tender is delivered no later than the appointed time on the appointed date. STSC does not undertake to consider tenders received after that time. STSC requires tenders to remain valid for a period of 60 days

STSC shall have the right to disqualify a bidder from the procurement if they fail to fully complete their response, or do not return all of the fully completed documentation and declarations requested in this ITT. STSC shall also have the right to disqualify you if it later becomes aware of any omission or misrepresentation in your response to any question within this invitation to tender. If you require further information concerning the tender process, or the nature of the proposed email [procurement@stscltd.co.uk](mailto:procurement@stscltd.co.uk). All questions should be submitted by 2nd March 2018 at 4pm. Questions submitted after this date may not be answered. Should questions arise during the tendering period, which in our judgement are of material significance, we will publish these questions with our formal reply by the end of 6th March 2018. All contractors should then take that reply into consideration when preparing their own bids, and we will evaluate bids on the assumption that they have done so.

You will not be entitled to claim from STSC any costs or expenses that you may incur in preparing your tender whether or not your tender is successful.

1. **Evaluation of Responses**

The tender process will be conducted to ensure that bids are evaluated fairly and transparently, in accordance with agreed assessment criteria. Further details are provided in the specification.

There will be an overall 30/70 cost/quality weighting on the evaluation.

Tenders will be evaluated using criteria shown in the Price/Quality Evaluation Criteria Section.

1. **Terms and Conditions applying to this Invitation to Tender**

The Terms and Conditions published with this invitation to tender on Contracts Finder will apply to this contract.



1. **Further Instructions to Contractors**

STSC reserves the right to amend the enclosed tender documents at any time prior to the deadline for receipt of tenders. Any such amendment will be numbered, dated and issued by. Where amendments are significant, STSC may at its discretion extend the deadline for receipt of tenders.

STSC reserves the right to withdraw this contract opportunity without notice and will not be liable for any costs incurred by contractors during any stage of the process. Contractors should also note that, in the event a tender is considered to be fundamentally unacceptable on a key issue, regardless of its other merits, that tender may be rejected. By issuing this invitation STSC is not bound in any way and does not have to accept the lowest or any tender and reserves the right to accept a portion of any tender unless the tenderer expressly stipulates otherwise in their tender.

1. **Documents to be Submitted**

|  |  |
| --- | --- |
| **Requirement** | **Assessment** |
| Declaration 1: Statement of non-collusion | Pass/Fail |
| Declaration 2: Form of Tender | Pass/Fail |
| Declaration 3: Conflict of Interest | Pass/Fail |
| Declaration 4: Questions for Tenderers | Pass/Fail |
| Declaration 5: Agreement to published T&C’s without deviation | Pass/Fail |
| Declaration 6: Use of Sub-Contractors | Pass/Fail |
| Pricing Schedule | Quantitative |
| Response to Quality Assessment Questions | Qualitative |

Note: Failure to comply with one or more pass/fail requirements will deem your tender none-compliant and it will not be evaluated.

1. **Job Background**

The Teesside site was formally a fully integrated steel works. At the sites peak in the late nineteen seventies the site had considerable more load and generation capacity.

In October 2015 all iron and steel production at the site was stopped following the liquidation of SSI UK. The only steel processing activity on the site now is the Universal Beam Mill owned by British Steel, which imports slab and converts them to beams.

The power distribution system of the site has been modified over the years but still has significant capacity to distribute power to the remaining site and third party companies occupying the site via private wire agreements (Drawing 5002-E7221 shows a map of the site and the electrical substations), no third party companies are generating power at this time. There are no connection agreements in place that include load details and there are no committed loads.

The STSC Ltd Teesside electrical power system comprises two distribution networks; ‘Grangetown’ and ‘Corridor’ that can be operated separately electrically. Drawing 5002-E7206 shows the electrical distribution system at 66kV.

The ‘Grangetown’ system is connected to the National Grid network at Grangetown 66 kV Substation via one of the two 120 MVA, 275/66 kV transformers (SGT1B and SGT2B).

The ‘Corridor’ system had the capacity for 92 MW of on-site generation at the Redcar Power Station (not currently operational), and is connected to the National Grid 275 kV network at the Corridor 66 kV switching substation via one of the two 120 MVA, 275/66 kV transformers (SGT1 and SGT2). Redcar Power station has some activity during triad periods.

The two networks are run in parallel (known locally as ‘solid’). The solid network is achieved by closing the interconnector between Grangetown 66 kV and the Kinkerdale 66 kV Substations. This has been the mode of operation since 2010 and is expected to be the future arrangement.

There is another 11kV feed to the Torpedo Repair Workshop; this is fed from the BSC Grangetown 11kV substation which is joint owned between STSC and the supply company.

STSC records half hourly data that will be provided to the successful bidder to allow them to review loads.

Information supplied relating to cable data, all 66kV and 11kV information is complete. Information supplied for protection may need some further surveys to ensure data is complete. STSC does have some historical data but this will need to be clarified as correct prior to including it in the model.

There is a slight flicker on site with regards MPI Arc furnaces, at this time STSC are not aware of any other known load issues.

STSC are not responsible for switching at British Steel or RBT.

STSC’s most important factor on the network is continuous 11kV supply to third parties.

***All Drawings to be made available upon receipt of signed NDA (see checklist of documents to be returned).***

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***Please note if you have already completed and received back a fully signed copy of any NDA previously completed; please state this in your bid.***

1. **Scope**

STSC is required to determine the present capacity of the site distribution network.

The tenderer is required to develop a computer model of the distribution network in its current form; this will be of the whole site and not just STSC areas. STSC will make provisions to allow the completion of surveys on third party supplies. The model should provide STSC information on fault levels, what potential loads can be supplied at various locations throughout the site, the arc flash level for operators of the equipment and the effect on capacity if parts of the network are removed.

STSC also requires the model to be adaptable and for the tenderer to be able to produce the same information requested above when asked to introduce different loads and network configurations.

After the model has been developed for the present, base case, STSC will provide a number of load and network configuration scenarios to be modelled using the system model to determine feasibility and effect on the reset of the network. STSC require access to the software and model following completion. Please provide details of the proposed software and the systems requirement to run. STSC will require a period of training to be included in the implantation of the software.

With regards to voltage stability we require you to produce simple load flow studies.

There is no requirement to model the 3.3kV and 2.75kV at this moment in time except where it is part of the supply to the identified 440V systems for arc flash study.

For 440V arc flash study the following areas are identified as worst case:

* Medical Centre 440V switch board fed via LZ2 and T14 (including associated equipment) [Drawing 5002-E7207]
* Beam Mill Compressor House 440V switch board fed via T110 [Drawing 5002-E7207]
* Redcar Coke ovens preheat 415V switch board fed via T9, T3 or T8 [Drawing 5002-E7200]

There is no requirement for support on power quality surveys.

There is no requirement for the bidder to submit information in relation to insulation coordination studies.

No third party companies are generating power at this time, if this changes STSC will request a variation to the model.

STSC are not aware of any arc flash studies that have been completed by third party companies

Following the completion of the arc flash study, the results will need to inform STSC of their PPE requirements.

1. **Drawings, Specifications and Information**

Drawing 5002-E7221

Drawing 5002-E7206

Drawing 5002-E7207

Drawing 5002-E7200

Site cable and busbar information

Large LV motors





In relation to this set of drawings red indicates that the supply is isolated and locked off prior to disconnection.

1. **Standards**

HSG 230 (2nd Edition) 2015

IET Arc flash Protection Health and Safety Briefing No. 51C 2017

Recommendations for the connection of generating plant to the distribution systems of licensed distribution network operators G59/3 Energy Network Association 2014

IEEE Standard 551-2006 Recommended Practice for Calculating Short Circuit Currents in Industrial and Commercial Power Systems.

Please identify any preferred standards to be used with justification for their selection.

1. **Site Visit**

A site visit is mandatory for this work. You must confirm your intention to attend 48 hours in advance by email to: procurement@stscltd.co.uk

Date: 27th February 2018

Time: 10am

Site Host: Leigh Gooding

You will be required to complete a site induction, this will take around 30 minutes, please make time for the induction.

1. **Health & Safety**

South Tees Site Company Ltd is a top tier COMAH site and as such, is heavily regulated. All contractors and sub-contractors are required to complete the VA01 contractor approval form and return with required documentary evidence (including relevant insurances, ISO and training certificates as are appropriate), in order to be added to the approved contractor register.

**Note: the below documents are for information at this stage, the successful contractor will be required to complete prior to award of the contract.**

  

1. **Budget**

**This contract is for a period of 3 years, with an option to extend for a further 12 months subject to continuation of funding.**

The budget for this project is £30,000 to £150,000 excluding VAT.

Contractors should provide a full and detailed breakdown of costs (including options where appropriate). This should include staff (and day rate) allocated to specific tasks.

In submitting full tenders, contractors confirm in writing that the price offered will be held for a minimum of 60 calendar days from the date of submission. Any payment conditions applicable to the prime contractor must also be replicated with sub-contractors.

STSC aims to pay all correctly submitted invoices within 30 days in line with standard terms and conditions of contract.

1. **Price/Quality Evaluation Criteria**

The weighting for each criterion is presented in brackets

**Price 30 Points**

This includes the ‘Tender Total’. The number of points will be awarded such that the lowest tender receives 30 points, the others will receive points based on their percentage above the lowest tender.

Example

Lowest Tender Total: £15k – 60 Points

Next Lowest Tender: £18k – (15/18 x 60) – 50 Points

Next Lowest tender: £22k – (15/22 x 60) – 41 Points

**Pricing Schedule**

Please provide a fixed lump sum price for this scope of work broken down into the elements below as required (but not exclusive to the tender).

|  |  |  |
| --- | --- | --- |
| Item | Description | Total |
| 1 | Distribution system investigation 66kV & 11kV | £ |
| 2 | Development of distribution model | £ |
| 3 | Base study of present system @ 66 & 11kV; including capacity, fault level and arc flash .Additional arc flash study at 440V in the areas identified in section 9. | £ |
| 4 | Factual Report | £ |
| 5 | Annual cost for software licence to access base study in order to look at various different scenarios that may be required in the future | £ |
| 6 | Cost and time estimate for re-run of model with a change to the distribution system (additional 11kV load) | £ |
| 7  8 |  | £ |
| 8 |  | £  £ |
| 9 |  | £ |
| 10 |  | £ |
| 11 |  | £ |
| 12 |  | £ |
| 13 |  | £ |
| 14 |  | £ |
|  | **Total** | £ |

Provide hourly rates, roles and indication of required team and duration for each subsequent modelling of distribution scenario.

If the work involves a labour element on site please supply a rate breakdown of each trade included in the quotation.

**Quality 70 Points**

Examples

Methodology – 20%

Please provide a comprehensive methodology of how you will meet the requirement sent out in the specification (maximum 1000 words).

*Bidder guidance – The bidder should detail clearly how their bid will meet the requirement including (but not limited to) details of approach taken, the stages of development and the key considerations.*

Including a program of works.

Resource – 20%

Please detail your proposed team for this project. Please ensure you detail your management structure, clearly detailing lines of responsibility and escalation (maximum 1 side of A4).

*Bidder guidance – The bidder should clearly demonstrate the appropriate resource and skill set to meet the requirements of the specification. The bidder should clearly state the lines of reporting/management and escalation methods.*

Evidence of delivering similar projects – complex contract negotiation: (30%)

Please provide details of a minimum three similar projects your company has been engaged in. Please specify if any of these projects included work Top Tier COMAH sites and your understanding of the legislation. 1 A4 side per project.

*Bidder guidance – The bidder is required to outline key challenges faced and how these were overcome, any lessons learned, and how you will utilise these experiences to add value in the realisation of STSC’s commission objectives.*

Contingency – 10%

Please detail how you would manage resources to ensure agreed timescales are met to the agreed programme.

*Bidder guidance – The bidder is required to detail their ability to ensure the required resources are available in order to meet the agreed timescales.*

Turnaround for model iterations-20%

Please supply details of resource management for the prompt turn round of model iterations. This needs to include expected notice period and resource time.

*Bidder guidance – The bidder is required to detail their process to complete the required work and expected time scales required for request of work.*

Scoring Methodology

|  |  |
| --- | --- |
| 0 | The Question is not answered or the response is completely unacceptable. |
| 10 | Extremely poor response – they have completely missed the point of the question. |
| 20 | Very poor response and not wholly acceptable. Requires major revision to the response to make it acceptable.  Only partially answers the requirement, with major deficiencies and little relevant detail proposed. |
| 40 | Poor response only partially satisfying the selection question requirements with deficiencies apparent.    Some useful evidence provided but response falls well short of expectations.  Low probability of being a capable supplier. |
| 60 | Response is acceptable but remains basic and could have been expanded upon.  Response is sufficient but does not inspire. |
| 80 | Good response which describes their capabilities in detail which provides high levels of assurance consistent with a quality provider.   The response includes a full description of techniques and measurements currently employed. |
| 100 | Response is exceptional and clearly demonstrates they are capable of meeting the requirement.  No significant weaknesses noted.  The response is compelling in its description of techniques and measurements currently employed, providing full assurance consistent with a quality provider. |

Where an evaluation criterion is worth 10% then the 0-100 score achieved will be multiplied by 10.

**Example** if a Bidder scores 60 from the available 100 points this will equate to 6% by using the following calculation: Score/Total Points available multiplied by 10 (60/100 x 10 = 6)

1. **Procurement**

All communication relating to this tender must be made via the Procurement Team.

Email: [procurement@stscltd.co.uk](mailto:procurement@stscltd.co.uk)

Please use this email address to:

* Confirm the Tenderer intends to submit a tender.
* Raise any questions during the tender period.
* Return the completed tender.

**Declaration 1: Statement of non-collusion**

To: South Tees Site Company Limited

1. We recognise that the essence of competitive tendering is that STSC will receive a bona fide competitive tender from all persons tendering. We therefore certify that this is a bona fide tender and that we have not fixed or adjusted the amount of the tender or our rates and prices included therein by or in accordance with any agreement or arrangement with any other person.

2. We also certify that we have not done and undertake not to do at any time before the hour and date specified for the return of this tender any of the following acts:

1. communicate to any person other than STSC the amount or approximate amount of our proposed tender, except where the disclosure, in confidence, of the approximate amount is necessary to obtain any insurance premium quotation required for the preparation of the tender;
2. enter into any agreement or arrangement with any other person that he shall refrain for submitting a tender or as to the amount included in the tender;
3. offer or pay or give or agree to pay or give any sum of money, inducement or valuable consideration directly or indirectly to any person doing or having done or causing or having caused to be done, in relation to any other actual or proposed tender for the contract any act, omission or thing of the kind described above.

3. In this certificate, the word “person” shall include any person, body or association, corporate or unincorporated; and “any agreement or arrangement” includes any such information, formal or informal, whether legally binding or not.

……………………………………………………………………………….….

Signature (duly authorised on behalf of the tenderer)

……….………………………………………………………………………….

Print name

…………………………………………………………….…………………….

On behalf of (organisation name)

…………………………………………………………………….…………….

Date

**Declaration 2: Form of Tender**

To: South Tees Site Company Limited

1. Having considered the invitation to tender and all accompanying documents (including without limitation, the terms and conditions of contract and the Specification) we confirm that we are fully satisfied as to our experience and ability to deliver the goods/services in all respects in accordance with the requirements of this invitation to tender.

2. We hereby tender and undertake to provide and complete all the services required to be performed in accordance with the terms and conditions of contract and the Specification for the amount set out in the Pricing Schedule.

3. We agree that any insertion by us of any conditions qualifying this tender or any unauthorised alteration to any of the terms and conditions of contract made by us may result in the rejection of this tender.

4. We agree that this tender shall remain open to be accepted by STSC for 60 days weeks from the date below.

5. We understand that if we are a subsidiary (within the meaning of section 1159 of (and schedule 6 to) the Companies Act 2006) if requested by the Authority we may be required to secure a Deed of Guarantee in favour of STSC from our holding company or ultimate holding company, as determined by STSC in their discretion.

6. We understand that STSC is not bound to accept the lowest or any tender it may receive.

7. We certify that this is a bona fide tender.

…………………………………………………………………………........

Signature (duly authorised on behalf of the tenderer)

…………………………………………………………………………………

Print name

………………………………………………………………………….

On behalf of (organisation name)

………………………………………………………………………….

Email address

………………………………………………………………………….

Telephone Number

………………………………………………………………………….

Date

**Declaration 3: Conflict of Interest**

I have nothing to declare with respect to any current or potential interest or conflict in relation to this tender (or any potential providers who may be subcontracted to deliver this work, their advisers or other related parties). By conflict of interest, I mean, anything which could be reasonably perceived to affect the impartiality of this tender, or to indicate a professional or personal interest in the outcomes from this tender.

Signed …………………………………….

Name …………………………………….

Position …………………………………….

***OR***

I wish to declare the following with respect to personal or professional interests related to relevant organisations\*;

X

X

*Where a potential conflict of interest has been declared for an individual or organisation within a consortia, please clearly outline the role which this individual or organisation will play in the proposed project and how any conflict of interest has or will be mitigated.*

X

X

Signed …………………………………….

Name …………………………………….

Position …………………………………….

Please complete this form and return this with your ITT documentation - Nil returns **are** required.

**\*** These may include (but are not restricted to);

A professional or personal interest in the outcome of this research

For evaluation projects, a close working, governance, or commercial involvement in the project under evaluation

Current or past employment with relevant organisations

Payment (cash or other) received or likely to be received from relevant organisations for goods or services provided (Including consulting or advisory fees)

Gifts or entertainment received from relevant organisations

Shareholdings (excluding those within unit trusts, pension funds etc.) in relevant organisations

Close personal relationship or friendships with individuals employed by or otherwise closely associated with relevant organisations

***All of the above apply both to the individual signing this form and their close family / friends / partners etc.***

If your situation changes during the project in terms of interests or conflicts, you must notify the OGA straight away.

A DECLARATION OF INTEREST WILL NOT NECESSARILY MEAN THE INDIVIDUAL OR ORGANISATION CANNOT WORK ON THE PROJECT; BUT IT IS VITAL THAT ANY INTEREST OR CONFLICT IS DECLARED SO IT CAN BE CONSIDERED OPENLY.

**Declaration 4: Questions for Tenderers**

In some circumstances STSC is required by law to exclude you from participating further in a procurement. If you cannot answer ‘no’ to every question in this section it is very unlikely that your application will be accepted, and you should contact us for advice before completing this form.

Please state ‘Yes’ or ‘No’ to each question.

|  |  |
| --- | --- |
| **Has your organisation or any directors or partner or any other person who has powers of representation, decision or control been convicted of any of the following offences?** | **Answer** |
| 1. conspiracy within the meaning of section 1 or 1A of the Criminal Law Act 1977 or article 9 or 9A of the Criminal Attempts and Conspiracy (Northern Ireland) Order 1983 where that conspiracy relates to participation in a criminal organisation as defined in Article 2 of Council Framework Decision 2008/841/JHA; |  |
| 1. corruption within the meaning of section 1(2) of the Public Bodies Corrupt Practices Act 1889 or section 1 of the Prevention of Corruption Act 1906; where the offence relates to active corruption; |  |
| 1. the offence of bribery, where the offence relates to active corruption; |  |
| 1. bribery within the meaning of section 1 or 6 of the Bribery Act 2010; |  |
| 1. fraud, where the offence relates to fraud affecting the European Communities’ financial interests as defined by Article 1 of the Convention on the protection of the financial interests of the European Communities, within the meaning of: |  |
| 1. the offence of cheating the Revenue; |  |
| 1. the offence of conspiracy to defraud; |  |
| 1. fraud or theft within the meaning of the Theft Act 1968, the Theft Act (Northern Ireland) 1969, the Theft Act 1978 or the Theft (Northern Ireland) Order 1978; |  |
| 1. fraudulent trading within the meaning of section 458 of the Companies Act 1985, article 451 of the Companies (Northern Ireland) Order 1986 or section 993 of the Companies Act 2006; |  |
| 1. fraudulent evasion within the meaning of section 170 of the Customs and Excise Management Act 1979 or section 72 of the Value Added Tax Act 1994; |  |
| 1. an offence in connection with taxation in the European Union within the meaning of section 71 of the Criminal Justice Act 1993; |  |
| 1. destroying, defacing or concealing of documents or procuring the execution of a valuable security within the meaning of [section 20](http://www.lexisnexis.com:80/uk/legal/search/runRemoteLink.do?langcountry=GB&linkInfo=F%23GB%23UK_ACTS%23section%2520%25sect%2520%25num%251968_60a%25&risb=21_T12077301839&bct=A&service=citation&A=0.5036676212568264) of the Theft Act 1968 or section 19 of the Theft Act (Northern Ireland) 1969; |  |
| 1. fraud within the meaning of section 2, 3 or 4 of the Fraud Act 2006; or |  |
| 1. making, adapting, supplying or offering to supply articles for use in frauds within the meaning of section 7 of the Fraud Act 2006; |  |
| 1. money laundering within the meaning of section 340(11) of the Proceeds of Crime Act 2002; |  |
| 1. an offence in connection with the proceeds of criminal conduct within the meaning of section 93A, 93B or 93C of the Criminal Justice Act 1988 or article 45, 46 or 47 of the Proceeds of Crime (Northern Ireland) Order 1996; or |  |
| 1. an offence in connection with the proceeds of drug trafficking within the meaning of section 49, 50 or 51 of the Drug Trafficking Act 1994; or |  |
| 1. any other offence within the meaning of Article 45(1) of Directive 2004/18/EC as defined by the national law of any relevant State. |  |

**Declaration 5: Agreement to Published Terms &Condition**

To: South Tees Site Company Limited

We confirm agreement to the published Terms and Conditions in relation to this tender without deviation.

……………………………………………………………………………….….

Signature (duly authorised on behalf of the tenderer)

……….………………………………………………………………………….

Print name

…………………………………………………………….…………………….

On behalf of (organisation name)

…………………………………………………………………….…………….

Date

**Declaration 6: Use of Sub-Contractors**

To: South Tees Site Company Limited

We intend to use the below sub-contracts in delivering this tender.

|  |  |
| --- | --- |
| Sub-contractor | Nature of Work |
|  |  |
|  |  |
|  |  |

…………………………………………………………………………….….

Signature (duly authorised on behalf of the tenderer)

……….………………………………………………………………………….

Print name

…………………………………………………………….…………………….

On behalf of (organisation name)

…………………………………………………………………….…………….

Date

***OR***

We do not intend to use sub-contractors in delivering this tender.

…………………………………………………………………………….….

Signature (duly authorised on behalf of the tenderer)

……….………………………………………………………………………….

Print name

…………………………………………………………….…………………….

On behalf of (organisation name)

…………………………………………………………………….…………….

Date