**CONTRACT ORDER FORM**

This Contract Order Form is issued in accordance with the provisions of the Apprenticeship Training Provider Dynamic Marketplace (DMP) Agreement for the provision of Agreement for the provision of Apprenticeship Training Services. Dated 30th April 2019.

The Supplier agrees to supply the Goods and/or Services specified below on and subject to the terms of this Contract.

For the avoidance of doubt this Contract consists of the terms set out in this Contract Order Form and the Contract Terms

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| Order Number | CCZP20A13 |
| From | Crown Commercial Service (“Customer”) |
| To | Estio Training Limited (“Supplier”) |

1. CONTRACT PERIOD

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| 1.1 | Commencement Date | 6th November 2020 |
| 1.2 | Expiry Date  (Apprenticeship programme completion date / End Point Assessment completion date) | 5th November 2023 |

2. SERVICES REQUIRED

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| 2.1 | Services Required.    APPRENTICESHIP TRAINING PROVIDER SERVICES / END POINT ASSESSOR SERVICES / BOTH.  LOCATION  APPRENTICESHIP TYPE AND SPECIFIC APPICABLE INSTITUTE FOR APPRENTICESHIPS STANDARD  NUMBER OF STUDENTS  CLASS BASED  ADDITIONAL SERVICES | Level 3 Software Development Technician – STO128  Level 4 Data Analyst – ST0118  Level 4 Cyber Security Technologist – ST0124  Estio Training Limited will be the training provider.  A separate EPA is not required.  The apprentices will be based in all Crown Commercial Service locations, but due to the current COVID-19 restrictions all training will be delivered virtually. When restrictions are lifted training will be a blended mixture of classroom, workplace and virtual delivery.  Level 3 Software Development Technician  Level 4 Data Analyst  Level 4 Cyber Security Technologist  Number of learners: Please see in contract charges below.  Please note that the volumes of work cannot be guaranteed.  Due to the current COVID-19 restrictions all training will be delivered virtually. When restrictions are lifted training will be a blended mixture of classroom, workplace and virtual delivery  Review of candidate details.  Induction session with CCS Managers and Apprentices as and when required. |

3. CONTRACT PERFORMANCE

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| 3.1 | Required Apprenticeship Standard [ie the required apprenticeship course] | Level 3 Software Development Technician  Level 4 Data Analyst  Level 4 Cyber Security Technologist |

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| 3.1 | Quality Standards | Continued adherence to the relevant Institute for Apprenticeships industry standard. ([www.instituteforapprenticeships.org/](http://www.instituteforapprenticeships.org/))  Maintained ESFA registration and accreditation.  General industry good practice |

4. PAYMENT

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| 4.1 | Contract Charges | Level 3 Software Development Technician – STO128 – **REDACTED**   1. For Each Apprentice:  **REDACTED** 2. For Total Requirement :  **REDACTED**   Level 4 Data Analyst – ST0118 - **REDACTED**   1. For Each Apprentice:  **REDACTED** 2. For Total Requirement :  **REDACTED**   Level 4 Cyber Security Technologist – ST0124 - **REDACTED**   1. For Each Apprentice:  **REDACTED** 2. For Total Requirement :  **REDACTED**   Please note that the volumes of work cannot be guaranteed. |
| 4.2 | Payment terms/Profile | Payment to be made in accordance with the current in force ESFA funding rules.  Further additional terms in Annex 2 of Contract Schedule 3 |
| 4.3 | Customer billing address | Crown Commercial Service, 9th Floor, The Capital, Old Hall Street, Liverpool, L3 9PP. |

5. LIABILITY AND INSURANCE

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| 5.1 | Suppliers limitation of Liability | In Clause 25 of the Contract Terms |
| 5.2 | Insurance | Professional Indemnity Insurance cover of £1 million any one claim.  Public Liability Insurance cover of £1 million any one claim.  Employers Liability insurance cover of £5 million any one claim. |

FORMATION OF CONTRACT

By signing and completing this Contract Order Form the Supplier and the Customer agree to enter into a binding contract governed by the terms of this Contract Order Form and the attached terms and conditions.

For and on behalf of the Supplier:

|  |  |
| --- | --- |
| Name and Title | **REDACTED** |
| Date | **REDACTED** |

For and on behalf of the Customer:

|  |  |
| --- | --- |
| Name and Title | **REDACTED** |
| Date | **REDACTED** |