



Department
for Environment
Food & Rural Affairs

CONTRACT CHANGE NOTE

Contract Change Note Number	One (1)
Contract Reference Number and Title	V-01467 - C14594 - 30821 – Contract for the Servicing of “MediaClave Jet” Equipment at Weybridge and Newcastle
Variation Title	Twenty-four (24) month extension
Number of Pages	3

Whereas the Contractor (Scientific Laboratory Supplies Limited) and the Authority entered a Contract, dated 26th October 2020 (the “Original Contract”), for the Servicing of “MediaClave Jet” Equipment at Weybridge and Newcastle, and now wish to amend the Original Contract.

It is agreed as follows:

1. With effect from 1st November 2023 the Original Contract shall be amended as set out in this Contract Change Note:

Change Requestor / Originator	[REDACTED]	
Summary of Change	<p>The Original Contract period was from 1st November 2020 to 31st October 2023.</p> <p>A twenty-four (24) month extension is required from 1st November 2023 to 31st October 2025.</p> <p>This allowable extension period was detailed in the Original Contract, Reference 30821.</p>	
Reason for Change	Twenty-four (24) month extension from 1 st November 2023 to 31 st October 2025.	
Revised Contract Price	Original Contract Value	[REDACTED]

	Contract Change Note One (CCN001)	£19,300.00
	New Contract Value	██████████
Revised Payment Schedule	As detailed at Annex One (1).	
Revised Specification	As detailed at Annex One (1).	
Revised Contract Period	1 st November 2020 to 31 st October 2025	
Change in Contract Manager(s)	As per the Original Contract.	
Other Changes	N / A	

2. Save as herein amended all other terms and conditions of the Original Contract shall remain in full force and effect.

Execution of the Contract Change Note is carried out in accordance with EU Directive 99/93 (Community framework for electronic signatures) and the Electronic Communications Act 2000. The revised Contract is formed on the date on which both Parties communicate acceptance of its terms on the Authority's electronic contract management system ("Atamis").

Supplier Signature:

Authority Signature:

Annex One (1)

Schedule 2 – Specification

2.6 Delivery of Services

The Equipment covered under the Contract is located at the following addresses. Please note, line 2 serial number has been changed.

Number	Instrument	Serial Number	Location
1	Mediaclave 10	14010530	APHA Weybridge
2	Mediaclave 9	10309339	APHA Weybridge
3	Mediaclave 10	17090975	APHA Weybridge
4	Mediaclave Jet	10311431	APHA Weybridge
5	Mediaclave Jet	10317897	APHA Weybridge
6	Mediaclave Jet	10308242	APHA Weybridge
7	Mediaclave Jet	10308243	APHA Weybridge
8	Mediaclave Jet	10306062	APHA Newcastle

- APHA Weybridge, Woodham Lane, New Haw, Addlestone, Surrey KT15 3NB
- APHA Newcastle, Whitley Road, Longbenton, Newcastle-upon-Tyne NE12 9SE

Schedule 3 – Pricing

The total fixed price over two years will be [REDACTED] as shown below:

Financial Year	Total (exc. VAT)
1 st November 2023 to 31 st October 2024	[REDACTED]
1 st November 2024 to 31 st October 2025	[REDACTED]
Total	[REDACTED]

The payment will be made in two (2) annual amounts of [REDACTED] at the beginning of each contractual year.

Emergency breakdown/call outs will be charged at [REDACTED] to include travel to and from site and three (3) hours labour. Additional labour will be charged at [REDACTED] per hour.

Emergency call outs not covered by the contract are charged at [REDACTED] per hour.

[REDACTED] discount will be on all repair parts from listed price.

All prices are exclusive of VAT.

All prices are shown in £ Sterling (GBP).