Tendering Contractors

Our ref: 502319/ST/nh 4th August 2022

Dear Sirs,

Orpen Village Hall, West Bergholt – WC Refurbishment Works

Please find attached a copy of the following to enable you to prepare and submit a tender for the above works:

* A copy of the NBS specifications with schedule of works
* Drawings as per drawing issue register
* Pre-construction health and safety information
* Form of Tender
* Tender return date 31st August 2022 at 3pm

We would be obliged if you could please acknowledge receipt of the enclosed tender documentation and complete and return the form of tender to arrive no later than **31st August 2022 at 3pm**.

\*Please return your tender through the Government's Contracts Finder website\*

Due to time constraints with this project, please ensure that a full tender breakdown is included within your tender returns in order to facilitate our tender analysis promptly.



Arrangements for access must be made as detailed within the preliminary section of the specification. Should you have any queries with respect to this specification, please do not hesitate to contact me. Yours faithfully,

Sam Taylor

Director

Ingleton Wood LLP sam.taylor@ingletonwood.co.uk

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