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DPS Schedule 6 (Order Form Template and Order Schedules)

Order Form

ORDER REFERENCE: Project 4148

THE BUYER: Department for Business and Trade

DPS Ref: RM6225 Audio Visual Technical Consultancy & Commissioning

DUNS NUMBER: 503682205

DPS SUPPLIER REGISTRATION SERVICE ID: 503682205

APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated 27th August 2024.

It's issued under the DPS Contract with the reference number RM6225 for the provision of Audio-Visual Supplier.

DPS FILTER CATEGORY(IES):

Not applicable.

DPS Ref: RM6225 Audio Visual Technical Consultancy & Commissioning Project Version: v1.1 1

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ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing, we are not using those schedules. If the documents conflict, the following order of precedence applies:

- 1. This Order Form including the Order Special Terms and Order Special Schedules.
- 2. Joint Schedule 1(Definitions and Interpretation) RM6225
- 3. DPS Special Terms
- 4. The following Schedules in equal order of precedence:
 - Joint Schedules for RM6225
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 6 (Key Subcontractors)
 - o Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Order Schedules for Project 4148
 - Order Schedule 1 (Transparency Reports)
 - o Order Schedule 2 (Staff Transfer)
 - Order Schedule 3 (Continuous Improvement)
 - Order schedule 4 (Order Tender)
 - Order Schedule 5 (Pricing Details)
 - Order Schedule 9 (Security)
 - Order Schedule 10 (Exit Management)
 - Order Schedule 11 (Installation Works)
 - Order Schedule 13 (Implementation Plan and Testing)
 - Order Schedule 15 (Order Contract Management)
 - Order Schedule 18 (Background Checks)
 - Order Schedule 20 (Order Specification)
 - CCS Core Terms (DPS version) v1.0.3
- 5. Joint Schedule 5 (Corporate Social Responsibility) RM6225
- 6. Order Schedule 4 (Order Tender) as long as any parts of the Order Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

ORDER START DATE: 27th August 2024

ORDER EXPIRY DATE: 26th August 2027

ORDER INITIAL PERIOD: 36 Months

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ORDER OPTIONAL EXTENSION: Not Applicable

CALL-OFF CONTRACT VALUE: up to £270,000 ex VAT

DELIVERABLES

See details in Order Schedule 20 (Order Specification)

MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £90,000.

ORDER CHARGES

See details in Order Schedule 5 (Pricing Details)

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

Payment will be made within 30 days of receipt of invoice subject to inclusion of the appropriate Purchase Order number and satisfactory completion of all Deliverables in accordance with the terms of this Contract.

BUYER'S INVOICE ADDRESS:

Department for Business and Trade c/o UK SBS, Queensway House West Precinct Billingham TS23 2NF

Email: Telephone:

BUYER'S AUTHORISED REPRESENTATIVE

IT Ops Service Stability Engineer

BUYER'S ENVIRONMENTAL POLICY

Not Applied.

BUYER'S SECURITY POLICY

Appended at Call-Off Schedule 9 (Security)

SUPPLIER'S AUTHORISED REPRESENTATIVE

Senior Bid Manager

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SUPPLIER'S CONTRACT MANAGER

Bid Manager,

PROGRESS REPORT FREQUENCY

Not Required

PROGRESS MEETING FREQUENCY

Not Required

KEY STAFF

Head of PMO Planning & Trade Negotiation Logistics

Logistics Lead

KEY SUBCONTRACTOR(S)

Not Applicable

E-AUCTIONS

Not Applicable

COMMERCIALLY SENSITIVE INFORMATION

Detailed in Joint Schedule 4 (Commercially Sensitive Information)

SERVICE CREDITS

Not Applicable

ADDITIONAL INSURANCES

Not Applicable

GUARANTEE

Not Applicable

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Order Contract, that it will comply with the social value commitments in Order Schedule 4 (Order Tender).

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For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:	Managing Director	Role:	Commercial Lead
Date:	22/8/2024	Date:	22/8/2024

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