

Annex A - Schedule of Processing, Personal Data and Data Subjects

The Supplier shall only process in accordance with the instructions as advised below and comply with any further written instructions with respect to processing by the Contracting Authority. Any such further written processing instructions required by the Contracting Authority shall be incorporated into this Schedule and shall be a subject of a formal amendment to this Contract.

Description	Details
Subject matter of the processing	BBSRC CID and Evaluation colleagues will be carrying out an external evaluation with a nominated supplier. As part of the evaluation, the supplier will be conducting surveys and interviews. Personal data of persons that BBSRC has supported via projects or vouchers would need to be shared in order to conduct the evaluation.
Duration of the processing	March 2022 to September 2022
Nature and purposes of the processing	The nature of the processing of the personal data would be collection and storage, and analysis of the data for the preparation of the evaluation report.
Type of Personal Data	Name, email and phone number, audio and video recording of interviews.
Categories of Data Subject	Principle Investigator
Plan for return and destruction of the data once the processing is complete UNLESS requirement under union or member state law to preserve that type of data	The data will be sent encrypted electronically and it will be destroyed once the evaluation has completed.