

**PART 4** **Notification of PhD Project Completion** (To be completed by the Contractor)

All work on this PhD Project is complete and all deliveries (where applicable) have been dispatched.

I hereby notify the Authority's Project manager that the above PhD Project was completed on

Name

Signed  Position

On behalf of  Date

Telephone Number

E-mail Address

**PART 5** **Confirmation of PhD Project Completion** (To be completed by the Authority)

I confirm that all work on the above PhD Project has been completed to the satisfaction of the Project Manager

The completion date for this PhD Project was

Comments on Task report

Your claim for payment in accordance with the terms and conditions of the contract may now be submitted.

Name of Project Manager

Signed  Post Title  Date

Telephone Number

E-mail Address

### **PART 3** Price Agreement And Dstl Authorisation

#### **PROJECT MANAGER**

I confirm that the time-scale and level of work detailed in Parts 1 and 2 are acceptable for this task

A completion date of  is therefore considered appropriate and acceptable.

Dstl Project Office Approval is hereby given for the Task to proceed at a  Ex VAT Price of

Name of Project Manager

Signed  Post Title  Date

Telephone Number

E-mail Address

#### **COMMERCIAL OFFICER**

Approval to proceed with the Task at the price of  Ex VAT is hereby given

Name Of Dstl Commercial Officer

Signed  Post Title  Date

Telephone Number

E-mail Address

UPON COMPLETION OF THIS PART, THE CONTRACTOR IS AUTHORISED TO COMMENCE WORK

**PART 2****Contractor's Proposal (to be priced in accordance with the "Pricing – Direct Award Process" detailed at Condition 8 of the R-Cloud V4 Terms and Conditions)****Labour  
Grade****Hours****Rate****Price £**


**Sub-Total****Sub-Total****Materials****Details****Price £**



**Sub-Total****Sub-Contracts****Sub-Contractor****Price £**



**Sub-Total****Other Costs****Details****Price £**



**Sub-Total****Sub-Total****Total Firm Price (EX VAT)****GFA Requirements Specific To PhD  
Project****Assumptions and Dependencies****Signed****Position****On behalf of****Date****Telephone Number****E-mail Address**

THE CONTRACTOR IS NOT AUTHORISED TO COMMENCE WORK ON THIS PhD PROJECT UNTIL PART 3 IS COMPLETED

R-Cloud (Version 4) Terms and Conditions of the R-CLOUD Agreement, together with any additional Conditions detailed at Part A of the R-Cloud Tasking Form apply to all work detailed below.

## **Line Item 2 - PhD Project Tasking Form (PPTF)**

<b>R-Cloud Task PA Reference</b>	<input type="text"/>	<b>PhD Project Number</b>	<input type="text"/>
<b>Originating Reference</b>	<input type="text"/>	<b>Issue Number</b>	<input type="text"/>
<b>Equipment</b>	<input type="text"/>	<b>Issue Date</b>	<input type="text"/>
<b>Brief Description</b>	<input type="text"/>		

### **PART 1**

(Completed by the Authority's Project Manager)

**Name of Originator**

**Proposed PhD Project Title**

**Statement Of Requirements**

**Quality Assurance / DEFSTANS (specific to PhD Project)**

**Acceptance Criteria / Task Output / Deliverables / IP**

**Security Classification of PhD Project**

**Cyber Risk Assessment Reference / Risk Level**

**Proposed PhD Project Duration**

**Signed**

**Position**

**On behalf of**

**Date**

**Telephone Number**

**E-mail Address**

THE CONTRACTOR IS NOT AUTHORISED TO COMMENCE WORK ON THIS PhD PROJECT UNTIL PART 3 IS COMPLETED

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<b>1.8</b>	<b>Specific Deliverable Acceptance Criteria</b>
	The Authority representatives will review all deliverables. Comments and feedback to be incorporated by the Contractor within 10 working days for final issue.

<b>2</b>	<b>Evaluation Criteria</b>						
2.1	Method Explanation						
	Redacted under FOI Exemption						
2.2	Evaluation Criteria						
	<p>The Contractors proposal for <b>Line Item 1</b> of this Task shall be evaluated against the following Mandatory Criteria:</p> <table border="1"> <tr> <td> <b>Pricing</b>   Redacted under FOI Exemption        </td><td>Pass / Fail</td></tr> <tr> <td> <b>Technical Compliance</b>   Redacted under FOI Exemption    </td><td>Pass / Fail</td></tr> <tr> <td> <b>Research Worker Forms</b>   Redacted under FOI Exemption          </td><td>Pass / Fail</td></tr> </table>	<b>Pricing</b>  Redacted under FOI Exemption    	Pass / Fail	<b>Technical Compliance</b>  Redacted under FOI Exemption  	Pass / Fail	<b>Research Worker Forms</b>  Redacted under FOI Exemption     	Pass / Fail
<b>Pricing</b>  Redacted under FOI Exemption    	Pass / Fail						
<b>Technical Compliance</b>  Redacted under FOI Exemption  	Pass / Fail						
<b>Research Worker Forms</b>  Redacted under FOI Exemption     	Pass / Fail						

**1.7 Standard Deliverable Acceptance Criteria**

All Reports included as Deliverables under the Contract e.g. Progress and/or Final Reports etc. must be provided in accordance with Condition 19 (Deliverable Report Marking) of the R Cloud (Version 4) Terms and Conditions of the RCloud Agreement and comply with the Defence Research Reports Specification (DRRS) which defines the requirements for the presentation, format and production of scientific and technical reports prepared for MoD.

If upon review of the progress reports and/or the final PhD thesis (as relevant), The Authority does not accept the deliverables, the Contractor shall provide acceptable replacement Deliverables at no additional cost to the Authority.

**Line Item 1 – PhD Project for “Improved Forensic Analysis by Pure Shift NMR Spectroscopy”**

D **Redacted under FOI Exemption**

[Redacted text block containing multiple lines of blacked-out content]

The above representatives will review Deliverables and make any recommendations for changes.

The PhD thesis (Deliverable 3) will be reviewed by both the Contractors Academic Supervisor and by the Authority’s representatives who will make suggested changes.

In the event that the Contractor wishes to propose any information for external publication, the Contractor shall submit notice to the Authority in writing in accordance with Clause 8 (Publication) of Annex A: IPR Terms to the R Cloud (Version 4) Terms and Conditions of the RCloud Agreement.

**Line Item 2 – Provision of additional Research and Development Services, comprising additional PhD Projects**

As detailed on individual PhD Project Task Form (PPTF).



1.6	<b>Deliverables &amp; Intellectual Property Rights (IPR) – Line Item 1</b> <u>Line Item 1 – PhD Project for “Improved Forensic Analysis by Pure Shift NMR Spectroscopy”</u>				
Ref.	Title	Due by	Format	Expected classification (subject change) to	What information is deliverable
D – 1	Quarterly Progress Meeting Slide Pack (Meeting to be hosted by the Contractor)	T0+3 Months and every 3 months thereafter	Summary Slide Pack	Redacted under FOI Exemption 1	Presentation pack to include to: • Update on technical progress
D - 2	Annual Progress Reports	T0+12 Months and every 12 months thereafter	Summary Report	Redacted under FOI Exemption 1	Formal written report of progress
D - 3	Final Thesis	T0+36 months		Redacted under FOI Exemption 1	Full PhD Thesis  Production of a PhD thesis recognised by the relevant university

	<p>(Commercial) will hold a copy as an audit of PhD Projects completed under Line Item 2 of this R-Cloud Task.</p> <p>g. Where necessary, attachments may be added to Part(s) of the PPTF provided that they are clearly referenced with both the PPTF Number and R-Cloud Task Number.</p>
<b>1.4</b>	<b>Contract Management Activities</b>
	<p>Redacted under FOI Exemption</p> <p>[Redacted]</p> <p>[Redacted]</p> <p>[Redacted]</p> <p>[Redacted]</p> <p>[Redacted]</p> <p>[Redacted]</p>
<b>1.5</b>	<b>Health &amp; Safety, Environmental, Social, Ethical, Regulatory or Legislative aspects of the requirement</b>
	<p><b>ISO9001</b> (Quality Management Systems)</p>

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[REDACTED]

NOTE: Payment will be annually in arrears, and upon satisfactory completion of all deliverables at the end of each PhD Year.

### **Additional Definitions**

“PHD Year” A consecutive twelve (12) Month period during the Term, commencing on the date that the Authority formally confirms approval of the student in writing

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[REDACTED]

## **1.3 Options or follow on work**

Line Item 2 – Provision of additional Research and Development Services, comprising additional PhD Projects

### **PROCESS FOR ADDITIONAL RESEARCH AND DEVELOPMENT SERVICES (LINE ITEM 2)**

a. The PhD Project Task Form (PPTF) at Annex A to this Task Form Part B is to be used in order to raise Phd Projects under Line Item 2.

b. Part 1 of the PPTF shall be raised by the Authority's Representative (Project) for specific PhD Projects and shall be completed to show the PPTF Number, Project Title and details of the PhD Requirement. It should also record any telephone conversations/emails/meetings etc. where the scope of work has been agreed between the Authority and the Contractor.

c. Part 2 of the PPTF shall be completed and signed on behalf of the Contractor by an authorised representative. It shall include the Contractor's price offer, supported by a breakdown using the agreed Pricing Matrix Rates detailed on R-Cloud Version 4. Where a PPTF requires Materials to be procured, the Contractor's Offer must include a breakdown of the Materials and their costs. The original copy of the PPTF together with the price breakdown should be returned to the Authority's Representative (Project) detailed at Part 1 of the PPTF for consideration.

d. Part 3 of the PPTF shall be completed by the Authority's Representative (Project) before being passed to the Authority's Representative (Commercial) for final authorisation. NO Work is to be commenced by the Contractor until a price has been agreed by the signature of the Authority's Representative (Commercial). This will then constitute the Contractor's Authority to proceed with the PhD Project.

e. Following completion of the PhD Project, an authorised representative of the Contractor shall complete Part 4 of the PPTF and pass the PPTF back to the Authority's Representative (Project).

f. The Authority's Representative (Project) shall complete Part 5 of the PPTF as confirmation of PhD Project completion/closure/cancellation. On completion of Part 5, the Authority's Representative

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Line Item 1 – PhD Project for “Improved Forensic Analysis by Pure Shift NMR Spectroscopy”

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Line Item	Description	Price (£) EX VAT
1	Redacted under FOI Exemption [REDACTED] [REDACTED]	Redacted under FOI Exemption [REDACTED] [REDACTED]
2	Redacted under FOI Exemption [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]	Redacted under FOI Exemption [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] Redacted under FOI Exemption

## RCloud Tasking Form – Part B: Statement of Requirement (SoR)

<b>Title of Requirement</b>	Redacted under FOI Exemption
<b>Requisition No.</b>	RQ0000024249
<b>Purchasing Agreement No.</b>	Redacted under FOI Exemption
<b>Purchase Order No.</b>	DSTL0000031566
<b>SoR Version</b>	0.1

<b>1.</b>	<b>Statement of Requirements</b>
<b>1.1</b>	<b>Summary and Background Information</b>
	<p>The Authority has a requirement for a proposed PhD project, as set out below.</p> <p>In seeking to tender for the PhD project, an internal review has been conducted, which has identified that improvements can be made to increase the efficiency of our contract placement process.</p> <p>To this, recognising that the Authority has:</p> <ul style="list-style-type: none"> <li>a) Redacted under FOI Exemption</li> <li>b) the current PhD project requirement as set out below, with up to Redacted under FOI Exemption of funding available; and</li> <li>c) potential future requirements identified as potentially to be contracted on a non-competitive basis with the Contractor in the future (Redacted under FOI Exemption)</li> </ul> <p>Redacted under</p> <p>The Authority intends to use this current procurement as an opportunity to establish an enduring PhD Project tasking mechanism to allow further work to be contracted by the Authority in the future.</p>