

## Statement of Methodology and Criteria to be adopted in evaluating tenderers' submissions

### Evaluation of Tenders

ECITB will evaluate all tenders on basis of Most Economically Advantageous Tender.

The ECITB will weight and score the price and non-price elements of the of the tenderer's submission.

The price information will be submitted in Section 1 of the tender, and the non-price information will be submitted in Section 2.

The weighting between price and non-price elements is as follows:

- **18% weighting on price.**
- and**
- **82% on non-price elements.**

Each submission will be scored from a maximum achievable total of **280** points.

Thus, up to **50** points will be awarded in respect of the submission relating to price, and up to **230** points will be awarded in respect of the submission relating to non-price elements.

### Scoring and Criteria.

In scoring Section 1 and each sub-section of Section 2 a score between 0 and 5 marks will be awarded. In section 1 the score will be awarded on the following basis:

Description of Scoring System	Score
Best financial response received.	5
2nd best financial response received.	4
3rd best financial response received.	3
4th best financial response received.	2
5th best financial response received.	1
No response provided.	0

In Section 2, a score will be awarded in respect of each of 4 sub-sections on the following basis:

Description of Scoring System	Score
Meets all of the basic requirements and offers innovative and/or additional benefits.	5
A satisfactory response that meets all of the basic requirements.	4
Indications that the response will meet the majority of the requirements in a satisfactory manner.	3
Indications that the response will meet only a minority of the requirements in a satisfactory manner.	2
Very poor submission/ unsatisfactory response which suggests that the tenderer will have serious difficulties meeting the requirements.	1
No response provided.	0