

CHANGE CONTROL NOTICE (CCN)

Contract Title:	Contract for the Provision of E-PIMS SUPPORT AND MAINTENANCE AGREEMENT 2020- 2021		
Contract Reference:	CCSO20A18	Contract Change Number:	CCSO20A18-2
Date CCN issued:	06/08/2021	Date Change Effective from:	09/08/2021

Between: The Cabinet Office (The Customer) and Corporate Document Services LTD (The Supplier)

1. The Contract is varied as follows:
2. Increased the total value of £175,000 bringing the total contract value to £1,020,000. This change covers the research for both the InSite Platform and the Government Property Portal. The contracting authority wishes to further expand on scope and deliverables as below;

Provision of research and UX design support on InSite and Government Property Profession

- On-going User Researcher / UX Consultant contracted to support system development for each site; delivering evidence to support and conform to GDS Service assessment requirements over the course of the contract.
- Additional researcher time to support moderation of tests and findings debrief
- Core User Researcher / UX Consultant available to attend UAT sessions and participate in other activities as agreed by OGP and Supplier
- Two accessibility audits completed and full report provided
- User recruitment
- See Annex A for estimated breakdown of monthly costs these are based upon the supplier's rate card as per the digital marketplace and will remain firm for the duration of the contract. Due to the nature of the research and it being driven by progress in the system build the monthly costs are estimates and these will be scoped by OGP and the supplier on a monthly/program driven basis to maximise efficiency of budget and system build progress.
- This is a G-Cloud contract, the maximum length is 2 years. The contract cannot be extended further if the additional works are not completed within the term.

3. Words and expressions in this Change Control Notice shall have the meanings given to them in the Contract.
4. The Contract, including any previous Contract changes, authorised in writing by both Parties, shall remain effective and unaltered except as amended by this Change Control Notice.

OFFICIAL



REDACTED	01/09/2021	REDACTED	Change authorised to proceed by: (Customer's representative):
Print Name and Job Title	Date	Signature	

Authorised for and on behalf of the Supplier:	REDACTED	REDACTED	19/8/2021
	Signature	Print Name and Job Title	Date

Authorised for and on behalf of the Customer:	REDACTED	REDACTED	31/08/2021
	Signature	Print Name and Job Title	Date