



Crown
Commercial
Service

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CM Monitor (Britain Thinks) Ltd
Metherell Gard
Morval
Loee
PL13 1PN

Attn: [REDACTED]

Date: 22 September 2020

Contract reference: CCZZ20A22 – Lot 2

Dear [REDACTED]

Award of Contract for the Provision of:

Lot 2 - Immigration, Europe and International Qualitative

Communications Research Services to Support the Home Office (Lotted)

Following our recent correspondence, I can now confirm that the standstill period has expired and I am delighted to inform you that your organisation has now been awarded the Contract, subject to your signature.

The call-off contract shall commence 23 day of September 2020 and the Expiry Date will be 22 day of September 2022. The Contracting Authority reserves the option to extend the call-off contract by 2 periods of 12 months (2 +1+1). The total contract value shall be £1,400,000.00 excluding VAT, including all extension options.

This procurement activity was a Call Off under Commercial Agreement RM6018 Research Marketplace DPS and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please print and sign a copy of the Letter of Appointment and forward to the Procurement Lead electronically via the e-Sourcing Suites' messaging service by 17:30hrs Wednesday 23 September 2020. A copy of the Letter of Appointment signed on behalf of the Contracting Authority will be returned for your records.

Contract Onboarding Meeting:

The Contracting Authority will hold an onboarding meeting starting at 09:30hrs and finishing 16:00hrs on Thursday 24 September 2020. A meeting room has been booked at 2 Marsham Street, London, SW1P 4DF, with Google Meet dial-in details for those attendees preferring to join remotely.

Please can you confirm the names and email addresses of your attendees via the eSourcing Suite messaging system by 12:00hrs Wednesday 23 September, so that calendar invitation details can be issued by the Contracting Authority and details can be confirmed directly with them. Photo ID will be required for anyone joining in person.

Should you have any queries regarding this Award of Contract or any other matter please do not hesitate to contact me.

Yours sincerely,

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[REDACTED]

Signed for and on behalf of **the Home Office**

Name: [REDACTED]

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