

## Joint Schedule 2 (Variation Form)

This form is to be used in order to change a contract in accordance with Clause 24 (Changing the Contract)

Contract Details											
This variation is between:	UK Research & Innovation (UKRI) (the "Contracting Authority") And Reed Specialist Recruitment Ltd ("the Supplier")										
Contract name:	THE SUPPLY OF NON CLINICAL STAFFING RM6277 CALL OFF ("the Contract")										
Contract reference number:	GSS23647										
Details of Proposed Variation											
Variation initiated by:	UK Shared Business Services Ltd										
Variation number:	003										
Date variation is raised:											
Proposed variation	To extend the contract end date of the Temporary Work-Seeker from 30 <sup>th</sup> September 2024 to 31 <sup>st</sup> January 2025.										
Reason for the variation:	To extend the Temporary Work-Seeker's end date.										
An Impact Assessment shall be provided within:	N/A										
Impact of Variation											
Likely impact of the proposed variation:	Low										
Outcome of Variation											
Contract variation:	<p>This Contract detailed above is varied as follows:</p> <p>   Administrator</p> <p>Contract Start Date: 3<sup>rd</sup> August 2023</p> <p>Contract End Date extended to: 21<sup>st</sup> January 2025</p> <p>Additional Working Days @ ex VAT = £17,297.18 ex VAT. Total Contract Value is £72,504.89 ex VAT.</p>										
Financial variation:	<table border="1"> <tbody> <tr> <td>Original Contract Value:</td> <td>£11,570.46 ex VAT</td> </tr> <tr> <td>Additional cost due to variation 001:</td> <td>£18,093.74 ex VAT</td> </tr> <tr> <td>Additional cost due to variation 002:</td> <td>£25,543.51 ex VAT</td> </tr> <tr> <td>Additional cost due to variation 003:</td> <td>£17,297.18 ex VAT</td> </tr> <tr> <td>New Contract value:</td> <td>£72,504.89 ex VAT</td> </tr> </tbody> </table>	Original Contract Value:	£11,570.46 ex VAT	Additional cost due to variation 001:	£18,093.74 ex VAT	Additional cost due to variation 002:	£25,543.51 ex VAT	Additional cost due to variation 003:	£17,297.18 ex VAT	New Contract value:	£72,504.89 ex VAT
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Additional cost due to variation 003:	£17,297.18 ex VAT										
New Contract value:	£72,504.89 ex VAT										

1. This Variation must be agreed and signed by both Parties to the Contract and shall only be effective from the date it is signed by the Contracting Authority.
2. Words and expressions in this Variation shall have the meanings given to them in the Contract.
3. The Contract, including any previous Variations, shall remain effective and unaltered except as amended by this Variation.

Signed by an authorised signatory for and on behalf of the Contracting Authority

Signature

[Redacted Signature]

Date

[Redacted Date]

Name (in Capitals)

[Redacted Name]

Address

[Redacted Address]

Signed by an authorised signatory to sign for and on behalf of the Supplier

Signature

[Redacted Signature]

Date

[Redacted Date]

Name (in Capitals)

[Redacted Name]

Address

[Redacted Address]

**Joint Schedule 2 (Variation Form)**  
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