

08.11.2019

Dear Sirs,

RE: STREET PARISH ROOMS - TENDER

On behalf of our client, The Street Parish Council, we hereby invite you to tender for the above works.

Please take note the following in preparing your tender:

- Our clients anticipate that work will commence approximately March 2020, please could you make note of your preferred start date and provide the time frame that you require to complete the works to Practical Completion.
- Your tender return should include a fully costed breakdown in line with the schedule of work.

You are advised to contact the client to arrange a site visit at any time during the tender process. Linda Ruff should be contacted at 01458 440588, or using the email address below.

If you wish to submit a tender, please notify myself and the client, Linda Ruff at the following email addresses in order for us to remain in contact regarding any updates to the tender documentation and process:

james@orme-architecture.com
street.pariah@street-pc.gov.uk

Contractors to provide 2 contactable references for previous clients and details of 2 similar/ appropriate projects completed.

Contractor selection will be made based on price, time required to complete project and general suitability for the work. The lowest (or any) tender submitted will not necessarily be selected for the project.

Contractors are prohibited from contacting councillors or staff to encourage or support their tender outside the prescribed process in accordance with the terms of the Bribery Act 2010.

Please use the attached Tender Return Form to present the submitted information. Tenders are to be returned to the site address (below) on or before 12h00 midday on Friday 20 December 2019.

orme

architecture for the environment

Tenders must be addressed to: The Clerk, Street Parish Council, Street Parish Rooms, 6 Leigh Road Street, Somerset, BA160HA, and submitted in writing in a sealed marked envelope, not by email.

Yours Faithfully,

[James Ellis](#)
on behalf of ORME Ltd

STREET PARISH ROOMS – PROVISIONAL SUMS

Provisional Sums excluding labour and VAT to be allowed:

Additional allowance to be made for **labour**, profit and attendance by contractors.
This work would be undertaken by a **domestic** subcontractor to the main contractor.
Specification and details will be provided for each item.

- Light fittings £ 2 500
- Hopper Basin for Clean Store £ 280
- Wc seats x 2 for upstairs toilets £ 200
- Mixer for above hopper £ 150
- Baby Change for Accessible Wc £ 250
- Door furniture £ 1 000
- Vinyl floor finish £ 25/ m2 Refer to Finishes Plan for Area. Allowance to be made for cut and waste.

Provisional Sums including labour and VAT to be allowed:

Additional allowance to be made for overheads and profit by contractors. Labour is included in these provisional sums.
This work would be undertaken by a **named** subcontractor to the main contractor.
Suppliers to be discussed once building contract has been awarded.

- Lift £ 15 000

Contingency

- Allowance is to be made for an additional **10%** on the tender price to allow for unforeseeable conditions. This allowance will be for the principle agent to manage and the client to approve.
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PARISH ROOMS – TENDER RETURN FORM

Names of Company

Contact Person

Contact Number

Contact Email

Tender Price including provisional sums & contingency, excl. VAT

Schedule of Repair Works Essential Works, excl. VAT

Schedule of Repair Works Intermediate Level Repairs, excl. VAT

Required time frame to complete the work in weeks.

Conditions (if any)

