

CONTRACT ORDER FORM

This Contract Order Form is issued in accordance with the provisions of the Apprenticeship Training Provider Dynamic Marketplace (DMP) Agreement for the Provision of Finance Apprenticeships for Cabinet Office. Dated 13/11/2020.

The Supplier agrees to supply the Services specified below on and subject to the terms of this Contract.

For the avoidance of doubt this Contract consists of the terms set out in this Contract Order Form and the Contract Terms

Order Number	CCZP20A14
From	Cabinet Office ("Customer")
To	Skills Training UK Limited

1. CONTRACT PERIOD

1.1	Commencement Date	09 February 2021
1.2	Expiry Date (Apprenticeship programme completion date / End Point Assessment completion date)	18 months from start date to 29 th July 2022 The is an option to extend the contract by a further 6 months,

2. SERVICES REQUIRED

2.1	Services Required. APPRENTICESHIP TRAINING PROVIDER SERVICES / END POINT ASSESSOR SERVICES / BOTH. LOCATION APPRENTICESHIP TYPE AND SPECIFIC APPLICABLE INSTITUTE FOR APPRENTICESHIPS STANDARD	Apprenticeship training provider to run the following programmes, which includes the End Point Assessment Services: Location = the Customer wants to offer apprenticeships to all of their staff, including in the regions. This will be London primarily but may also include (but not limited to); Manchester, Newcastle, Leeds, Bristol, Liverpool, Nottingham, Sheffield & York Apprenticeship Standard: ST0556 Level 6 Improvement Leader ST0555 Level 5 Improvement Specialist ST0192 4 Improvement Practitioner
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	NUMBER OF STUDENTS	ST0193 Level 3 Improvement Technician Up to 20 learners for Level 6 Up to 30 learners for Level 3, 4 and 5
	CLASS BASED	Delivery method = blended mix of online/classroom based
	ADDITIONAL SERVICES	Additional services = the Customer would like the option of using the provider for recruitment and to use their marketing materials to promote the programmes in the department.

3. CONTRACT PERFORMANCE

3.1	Required Apprenticeship Standard	ST0556 Level 6 Improvement Leader ST0555 Level 5 Improvement Specialist ST0192 Level 4 Improvement Practitioner ST0193 Level 3 Improvement Technician
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3.1	Quality Standards	Continued adherence to the relevant Institute for Apprenticeships industry standard. (www.instituteforapprenticeships.org/) Maintained ESFA registration and accreditation. General industry good practice
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4. PAYMENT

4.1	Contract Charges	Total contract Charges = £812,250 REDACTED Includes the cost of any subcontractors and the cost of an approved end point assessor.
4.2	Payment terms/Profile	Payment to be made in accordance with the current in force ESFA funding rules. Further additional terms in Annex 2 of Contract Schedule 3
4.3	Customer billing address	REDACTED

5. LIABILITY AND INSURANCE

5.1	Suppliers limitation of Liability	In Clause 25 of the Contract Terms
5.2	Insurance	(Clause 26 of the Contract Terms): Professional Indemnity Insurance cover of £1 million any one claim. Public Liability Insurance cover of £1 million any one claim. Employers Liability insurance cover of £5 million any one claim.

FORMATION OF CONTRACT

By signing and completing this Contract Order Form the Supplier and the Customer agree to enter into a binding contract governed by the terms of this Contract Order Form and the attached terms and conditions.

For and on behalf of the Supplier:

Name and Title	REDACTED
Date	REDACTED

For and on behalf of the Customer:

Name and Title	REDACTED
Date	REDACTED