



Purchase Order

Order No. P100075 For enquiries please contact: XXXXXXXX Tel: 01392 88 6989

A. To Supplier

EVOLVE BUSINESS CONSULTANCY
 THE FORGE
 GRANGE COURT, GRANGE ROAD
 TONGHAM, FARNHAM
 SURREY
 GU10 1DW

B. From Purchaser

Met Office
 Procurement Branch
 FitzRoy Road
 Exeter
 Devon EX1 3PB United Kingdom
 Tel:

Please proceed with this order in accordance with the Terms and Conditions overleaf.

Signed:

Date: 3rd June 2015

C.

Item No.	Description of Goods/Services Required	Quantity <small>each unless otherwise stated</small>	Unit Price <small>per each carriage paid</small> £	Firm Price <small>carriage paid</small> £
1	Order placed in accordance with BIS Contract Vehicle reference IT120058 and your proposal dated April 2015 IT Health Check/Penetration Testing Services 2015/16	XXXXXXXX	XXXXXXXX	XXXXXXXX

For deliveries over 20kg please telephone the Met Office on +44 (0)1392 885994 Mon to Fri 9am to 5pm to arrange a delivery time.

Total Value (Ex VAT)	50000.00
Standard Rate VAT (If Applicable)	10000.00
Total Value of Order	60000.00

D. Deliver To:

CHIEF TECHNOLOGY OFFICER

E. Invoice To: *(Invoices must quote Order Number)*

Please email invoices to:
accountspayable@metoffice.gov.uk
 Met Office
 Accounts Payable
 FitzRoy Road
 Exeter
 Devon EX1 3PB United Kingdom
 Tel: +44 (0)1392 886966

F. Delivery Date

1st March 2016

Consignee Reference

XXXXXXXX

Contract No

Vendor ID

V012057

