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| Our Ref: LTC-TP-13.0  You Ref: LTC-TP-36      LTC Cascade  Via CEMAR | Jessica Openshaw  Procurement Delivery  1st Floor  Woodlands  Manton Lane  Bedford MK41 7LW  Direct Line: 0300 4704945    29 July 2021 |

A picture containing logo

Description automatically generated**Lower Thames Crossing- Technical Partner Contract**

**Task Order 13.0 – Statutory Consultation coding report**

Dear Sir/ Madam,

On behalf of National Highways, I am writing to place Task Order 13.0 – Statutory Consultation coding report under the terms of the Lower Thames Crossing- Technical Partner contract.

The commencement date for this Task Order is 02 January 2019 and its completion date is 19 April 2019 (no works are to take place after this date).This Task Order will be paid as an Option G (Time Charge) contract and the value of this Task Order is £1,287,375.45. This will form Task Order LTC-TP-13.0 to the Agreement.

Please refer to the Task Order Call off form attached for further details. Please complete the Contract Data Part 2 and return it via Bravo within 14 days of receipt of this letter.

You will be provided with a copy of the Collaborative Performance Framework (CPF) for Performance Measurement by the Project Manager. The arrangements for measuring performance on this contract should be agreed with the Project Manager at the inception of the work. As an absolute minimum a complete Key Performance Indicator (KPI) will be required in accordance with the CPF guidance and measured against the contract KPIs. This is one of a number of factors that will be considered by National Highways when allocating future work.

Invoices should be sent as a PDF file to FS Payments at National Highways via invoices@highwaysengland.co.uk. The invoice should quote the Project Manager’s name and Purchase Order number, which will be obtainable from the Project Manager.

Please note you must not make any public announcements and all media enquiries should be directed to the National Highways Press Office.

Please acknowledge receipt of this letter by return.

Yours faithfully,

Letter

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Jessica Openshaw

Senior Procurement Advisor

Lower Thames Crossing Procurement

Email: [CIP.Procurement@highwaysengland.co.uk](mailto:CIP.Procurement@highwaysengland.co.uk)