

CFE Research, Phoenix Yard, Upper Brown Street, Leicester, LE1 5TE

30th July 2018



# RESEARCH PROJECT: TEACHER MOBILITY IN CHALLENGING AREAS REASEARCH PROJECT REFERENCE: EOR/SBU/2018/015

Please find attached a Variation of Agreement for this Research Contract.

I would be grateful if you could print off two copies and sign and date both copies for and on behalf of your organisation and return them to me by Wednesday 1st August 2018 at the address below:

DfE, Sanctuary Buildings, Great Smith Street, London SW1P 3BT

One copy of the Variation will be returned to your organisation once it has been signed for and on behalf of the Department.

Yours sincerely



VARIATION TO THE CONTRACT WITH: CFE

**CONTRACT NUMBER:** 

EOR/SBU/2018/015

CONTRACT DATE:

18th June

**VARIATION NUMBER:** 

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## REASON

To change the timelines to allow fieldwork to take place after the summer break and extend the end date of the contract by one month.

#### **SCHEDULE ONE**

The description of activites and their costs have not changed, just the timing.

A revised timeline of outputs are provided below.

Milestone	Payment Amount	Payment Date
Scoping interventions	List of proposed interventions	31 <sup>st</sup> July 2018
Conducting phase one interviews and focus groups		5 <sup>th</sup> October 2018
Analysis of interviews and focus groups	Interim output mapping findings to the COM-B model and recommending refinements to the proposed interventions	26 <sup>th</sup> October 2018
Refine interventions to test and agee topic guides for phase two interviews	Agreed list of interventions and topic guides	16 <sup>th</sup> November 2018
Conducting 60 depth interviews with teachers, NQTs and head teahcers		12 <sup>th</sup> December 2019
Analysis and reporting	Draft final report	11th January 2019
Finalising report	Final report	31st January 2019

## SCHEDULE TWO

Milestone	Payment Amount	Payment Date
Scoping, list of proposed interventions, project management, design of draft research materials and mail out of recruitment survey		31 <sup>st</sup> July 2018
Additional payment for CATI if required		28 <sup>th</sup> September 2018
Completion of phase one research (20 depth interviews, 6 focus groups); project management; transcriptions; travel costs/refreshments for group participants; interim reporting; design of research materials and recruitment for phase two		30 <sup>th</sup> November 2018
Completion of 60 depth interviews (phase 2); transcriptions		4 <sup>th</sup> January 2019

Project management, analysis and	31st January 2019
reporting	

Expenditure for the financial year 2018-2018 shall not exceed £80,000 excluding VAT

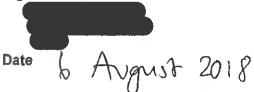
# Total Project expenditure shall not exceed £80,000 excluding VAT

We agree that all other terms and conditions of the Contract remain unaltered and that no other liabilities, financial or otherwise, shall accrue to the Department because of the above amendment. We confirm acceptance of the Variation of the terms specified above.

As witness the hands of the parties

Authorised to sign for and on behalf of the Secretary of State for Education

**Signature** 



Name in Capitals

**Position and Address** 

DEPUTY DIRECTOR

SANCTURARY BUILDINGS

GT SWITH ST

LONDON

SM

Authorised to sign for and on behalf of the Contractor

Signature (

Date

30 /7/2018

Name in Capitals

Position and Address

Managing Director

CFE Research.

Phoenix land

Upper Brown Street

Leicester

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