

This notice in TED website: <http://ted.europa.eu/udl?uri=TED:NOTICE:146268-2017:TEXT:EN:HTML>

**United Kingdom-Norwich: Real estate services
2017/S 075-146268**

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1) Name, addresses and contact point(s)

The Minister for the Cabinet Office acting through Crown Commercial Service
Rosebery Court, Thorpe St Andrew's Business Park
NR7 0HS Norwich
United Kingdom

Telephone: +44 3450103503

E-mail: expressionofinterest@crowncommercial.gov.uk , enablement@crowncommercial.gov.uk

Internet address(es):

General address of the contracting authority: <http://www.gov.uk/ccs>

Address of the buyer profile: <https://gpsesourcing.cabinetoffice.gov.uk>

Further information can be obtained from: The above mentioned contact point(s)

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from: The above mentioned contact point(s)

Tenders or requests to participate must be sent to: The above mentioned contact point(s)

I.2) Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local sub-divisions

I.3) Main activity

Other: Public Procurement

I.4) Contract award on behalf of other contracting authorities

Section II: Object of the contract

II.1) Description

II.1.1) Title attributed to the contract by the contracting authority:

RM 3816 Estates Professional Services.

II.1.2) Type of contract and location of works, place of delivery or of performance

Services

Service category No 27: Other services

Main site or location of works, place of delivery or of performance: Primarily in the UK with some limited requirements overseas.

NUTS code UK

II.1.3) Information about a public contract, a framework agreement or a dynamic purchasing system (DPS)

The notice involves the establishment of a framework agreement

II.1.4) Information on framework agreement

Framework agreement with several operators

maximum number of participants to the framework agreement envisaged: 60

Duration of the framework agreement

Duration in years: 4

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT: 430 000 000 GBP

II.1.5) Short description of the contract or purchase(s)

Crown Commercial Service as the Contracting Authority is putting in place a Pan Government Collaborative Framework Agreement for use by UK public sector bodies identified at VI.3 (and any future successors to these organisations), which include Central Government Departments and their Arm's Length Bodies and Agencies, Non Departmental Public Bodies, NHS bodies and Local Authorities.

The above Public Sector Bodies have a need for the professional management, advice guidance, negotiation and assistance on land, property and estates issues.

The Services covered are divided into the following Lots:

1) National;

2) Regional Panels:

Regional Panel 2A — East Anglia,

Regional Panel 2B — East and West Midlands,

Regional Panel 2C — London and South East England,

Regional Panel 2D — North East England,

Regional Panel 2E — North West England and North Wales,

Regional Panel 2F — Northern Ireland,

Regional Panel 2G — Scotland,

Regional Panel 2H — South Wales and South West England;

Lot 3 Vertical Real Estates (VRE);

Lot 4 Facilities Management and Property Services (Procurement Managed Service).

Potential Providers have the opportunity to bid for all or any combination of the 4 Lots. Where a Potential Provider is successful in Lot 1 and Lot 2 the Potential Provider will only be awarded a place on Lot 1. Potential Providers have the opportunity to bid for all or any combination of Regional Panels in Lot 2. The maximum number of Regional Panels that a Potential Provider will be awarded is 3. Where a Potential Provider is successful in more than 3 Regional Panels the Potential Provider will be awarded only 3 according to the Potential Provider's order of preference. In this instance the next ranking Potential Provider will take its place in the other Regional Panels.

Potential Providers that are bidding independently for Lots 1 and or Lot 2 should not also bid for these Lots as a member of a Group of Economic Operators. Potential Providers doing so will be required to withdraw the independent bid or the bid may be considered to be non-compliant or the Authority may require the Potential Providers place in the Group of Economic Operators to be removed. For the avoidance of doubt any Potential Provider that decides to bid both independently and as part of a consortia then the Authority reserves the right to exclude any bid where it has sufficiently plausible indications that the bid distorts competition.

Crown Commercial Service reserves the right for an electronic auction to be held by Public Sector bodies during further competition among the parties to the Framework Agreement(s).

The Authority reserves the right to Award all Lots or any combination thereof. The Lots may be awarded independently and at different times e.g. if the Authority were to be facing a potential challenge for Lot 4, the Authority would still award (following the conclusion of the mandatory standstill period) the other Lots. The Authority would then award Lot 4 at a later date.

With reference to the Fixed Number shown in II.1.4 Potential Providers should be aware that may be certain circumstances (such as dead heat in scoring) where the number of Suppliers Awarded a place on the Framework Agreement may increase above this number. The process for this is detailed in the Invitation To Tender.

Potential suppliers should note that, in accordance with the UK Government's policies on transparency, Crown Commercial Service intends to publish the Invitation to Tender (ITT) document and the text of any Framework Agreement awarded, subject to possible redactions at the discretion of Crown Commercial Service. The terms of the proposed Framework Agreement will also permit a public sector contracting authority, awarding a contract under this Framework Agreement, to publish the text of that contract, subject to possible redactions at the discretion of the contracting authority. Further information on transparency can be found at:

<https://www.gov.uk/government/publications/procurement-and-contracting-transparency-requirements-guidance>

The Contracting Authority expressly reserves the right (i) not to award any contract as a result of the procurement process commenced by publication of this notice; and (ii) to make whatever changes it may see fit to the content and structure of the tendering competition; and in no circumstances will the Contracting Authority be liable for any costs incurred by the candidates. If the Contracting Authority decides to enter into a Framework Agreement with the successful supplier, this does not mean that there is any guarantee of subsequent contracts being awarded. Any expenditure, work or effort undertaken prior to contract award is accordingly a matter solely for the commercial judgement of potential suppliers. Any orders placed under this Framework Agreement will form a separate contract under the scope of this Framework between the supplier and the specific requesting other contracting body. The Contracting Authority and other contracting bodies utilising the Framework reserve the right to use any electronic portal during the life of the agreement.

The duration referenced in Section II.1.4 is for the placing of orders.

The value provided in Section II.1.4 is only an estimate. We cannot guarantee to suppliers any business through this framework agreement.

II.1.6) Common procurement vocabulary (CPV)

70000000, 32200000, 32210000, 32233000, 32260000, 32424000, 32429000, 32530000, 32531000, 64210000, 64216200, 70100000, 70110000, 70111000, 70112000, 70120000, 70121000, 70121100, 70121200, 70122000, 70122100, 70122110, 70122200, 70122210, 70123000, 70123100, 70123200, 70130000, 70200000, 70210000, 70220000, 70300000, 70310000, 70311000, 70320000, 70321000, 70322000, 70330000, 70331000, 70331100, 70332000, 70332100, 70332200, 70332300, 70333000, 71314300, 71315100, 71315200, 71315210, 71315300, 71315400, 71317100, 71317210, 71324000, 71621000, 71800000, 75112100, 79211120, 79313000, 79340000, 79342400, 79418000, 79419000, 79421000, 79933000, 79994000, 90711200, 90711300, 90711500, 90712100, 90713100, 90714000, 90714200

II.1.7) Information about Government Procurement Agreement (GPA)

The contract is covered by the Government Procurement Agreement (GPA): yes

II.1.8) Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9) Information about variants

Variants will be accepted: no

II.2) Quantity or scope of the contract

II.2.1) Total quantity or scope:

The Services covered are divided into the following Lots:

1) National;
2) Regional Panels:
Regional Panel 2A — East Anglia,
Regional Panel 2B — East and West Midlands,
Regional Panel 2C — London and South East England,
Regional Panel 2D — North East England,
Regional Panel 2E — North West England and North Wales,
Regional Panel 2F — Northern Ireland,
Regional Panel 2G — Scotland,
Regional Panel 2H — South Wales and South West England;
Lot 3 Vertical Real Estates (VRE);
Lot 4 Facilities Management and Property Services (Procurement Managed Service).
The value provided in Section II.1.4 is only an estimate.
Estimated value excluding VAT: 430 000 000 GBP

II.2.2) **Information about options**

Options: no

II.2.3) **Information about renewals**

II.3) **Duration of the contract or time limit for completion**

Duration in months: 48 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: National

1) **Short description**

The Supplier shall deliver all mandatory services, including but not limited to professional management, workplace planning and space optimisation including but not limited to demand assessment and capacity testing; advice, guidance, negotiation and assistance on land, property and estates issues, on a national basis. International services shall be provided as an optional service.

2) **Common procurement vocabulary (CPV)**

70000000, 90711200, 70200000, 70331100, 70120000, 71324000, 90711500, 90714000, 70210000, 70321000, 70322000, 70330000, 70332300, 70333000, 70121200, 70122200, 71317210, 90712100, 70123200, 70300000, 71800000, 70111000, 70332100, 79933000, 75112100, 70122000, 71314300, 71315400, 79421000, 79342400, 70122210, 70220000, 70310000, 71621000, 70112000, 70121100, 70122100, 71315100, 90711300, 70123000, 70311000, 70332000, 79211120, 70110000, 70122110, 71315210, 90713100, 70123100, 70331000, 70332200, 70100000, 70121000, 71317100, 90714200, 70130000, 70320000, 71315200, 71315300

3) **Quantity or scope**

4) **Indication about different date for duration of contract or starting/completion**

5) **Additional information about lots**

Lot No: 2

Lot title: Regional Panel 2A — East Anglia

1) **Short description**

Services that are mandatory or optional. Potential Providers shall deliver Services, including but not limited to professional management, advice, guidance, negotiation and assistance on property and estates issues, on a regional basis.

2) **Common procurement vocabulary (CPV)**
70000000, 70123200, 70121200, 70111000, 70100000, 70121000, 70320000, 70122100, 70321000, 70332000, 70332200, 70210000, 70122200, 70220000, 70122110, 70200000, 70331100, 70331000, 70123000, 70122210, 70310000, 70130000, 70110000, 70121100, 70122000, 70300000, 70123100, 70311000, 70322000, 70120000, 70112000, 70332100, 70330000

3) **Quantity or scope**

4) **Indication about different date for duration of contract or starting/completion**

5) **Additional information about lots**

Lot title: Regional Panel 2B — East and West Midlands

1) **Short description**

Services that are mandatory or optional. Potential Providers shall deliver Services, including but not limited to professional management, advice, guidance, negotiation and assistance on property and estates issues, on a regional basis.

2) **Common procurement vocabulary (CPV)**

70000000, 70121200, 70332200, 70210000, 70110000, 70122110, 70320000, 70122200, 70130000, 70122100, 70331100, 70123100, 70322000, 70120000, 70330000, 70300000, 70112000, 70332100, 70122000, 70111000, 70321000, 70122210, 70311000, 70310000, 70121100, 70200000, 70123000, 70220000, 70100000, 70121000, 70123200, 70331000, 70332000

3) **Quantity or scope**

4) **Indication about different date for duration of contract or starting/completion**

5) **Additional information about lots**

Lot title: Regional Panel 2C — London and South East

1) **Short description**

Services that are mandatory or optional. Potential Providers shall deliver Services, including but not limited to professional management, advice, guidance, negotiation and assistance on property and estates issues, on a regional basis.

2) **Common procurement vocabulary (CPV)**

70000000, 70123200, 70100000, 70122110, 70121000, 70321000, 70130000, 70123100, 70210000, 70310000, 70123000, 70112000, 70332000, 70331000, 70332100, 70200000, 70122000, 70332200, 70121200, 70300000, 70110000, 70120000, 70122210, 70121100, 70320000, 70111000, 70311000, 70322000, 70331100, 70122200, 70330000, 70220000, 70122100

3) **Quantity or scope**

4) **Indication about different date for duration of contract or starting/completion**

5) **Additional information about lots**

Lot title: Regional Panel 2D — North East England

1) **Short description**

Services that are mandatory or optional. Potential Providers shall deliver Services, including but not limited to professional management, advice, guidance, negotiation and assistance on property and estates issues, on a regional basis.

2) **Common procurement vocabulary (CPV)**

70000000, 70110000, 70123200, 70121000, 70200000, 70322000, 70311000, 70130000, 70220000, 70321000, 70122000, 70122200, 70210000, 70332100, 70123100, 70332200, 70300000, 70123000, 70122100,

70122210, 70121100, 70100000, 70331100, 70310000, 70332000, 70121200, 70331000, 70120000, 70330000, 70112000, 70111000, 70122110, 70320000

- 3) **Quantity or scope**
- 4) **Indication about different date for duration of contract or starting/completion**
- 5) **Additional information about lots**

Lot title: Regional Panel 2E — North West England and North Wales

- 1) **Short description**
Services that are mandatory or optional. Potential Providers shall deliver Services, including but not limited to professional management, advice, guidance, negotiation and assistance on property and estates issues, on a regional basis.
- 2) **Common procurement vocabulary (CPV)**
70000000, 70320000, 70123000, 70311000, 70322000, 70330000, 70121000, 70122000, 70100000, 70332100, 70331100, 70300000, 70220000, 70200000, 70321000, 70121100, 70122100, 70332000, 70210000, 70122210, 70110000, 70123100, 70123200, 70122200, 70332200, 70310000, 70331000, 70122110, 70130000, 70120000, 70111000, 70121200, 70112000
- 3) **Quantity or scope**
- 4) **Indication about different date for duration of contract or starting/completion**
- 5) **Additional information about lots**

Lot title: Regional Panel 2F — Northern Ireland

- 1) **Short description**
Services that are mandatory or optional. Potential Providers shall deliver Services, including but not limited to professional management, advice, guidance, negotiation and assistance on property and estates issues, on a regional basis.
- 2) **Common procurement vocabulary (CPV)**
70000000, 70322000, 70112000, 70331000, 70122210, 70122200, 70123100, 70122000, 70100000, 70120000, 70121100, 70123000, 70300000, 70121200, 70320000, 70321000, 70123200, 70122100, 70332000, 70210000, 70331100, 70122110, 70111000, 70332100, 70220000, 70121000, 70200000, 70110000, 70311000, 70130000, 70310000, 70330000, 70332200
- 3) **Quantity or scope**
- 4) **Indication about different date for duration of contract or starting/completion**
- 5) **Additional information about lots**

Lot title: Regional Panel 2G — Scotland

- 1) **Short description**
Services that are mandatory or optional. Potential Providers shall deliver Services, including but not limited to professional management, advice, guidance, negotiation and assistance on property and estates issues, on a regional basis.
- 2) **Common procurement vocabulary (CPV)**
70000000, 70120000, 70122100, 70122200, 70122000, 70100000, 70110000, 70130000, 70332000, 70121000, 70311000, 70112000, 70332100, 70220000, 70200000, 70210000, 70122210, 70322000, 70123100, 70122110, 70331000, 70123000, 70310000, 70330000, 70320000, 70332200, 70300000, 70121100, 70123200, 70111000, 70331100, 70121200, 70321000
- 3) **Quantity or scope**

4) **Indication about different date for duration of contract or starting/completion**

5) **Additional information about lots**

Lot title: Regional Panel 2H — South Wales and South West England

1) **Short description**

Services that are mandatory or optional. Potential Providers shall deliver Services, including but not limited to professional management, advice, guidance, negotiation and assistance on property and estates issues, on a regional basis.

2) **Common procurement vocabulary (CPV)**

70000000, 70121200, 70122210, 70321000, 70310000, 70122200, 70300000, 70320000, 70121100, 70112000, 70322000, 70122110, 70111000, 70122000, 70122100, 70200000, 70311000, 70330000, 70332000, 70220000, 70210000, 70121000, 70130000, 70123200, 70332200, 70120000, 70332100, 70123100, 70123000, 70331100, 70331000, 70100000, 70110000

3) **Quantity or scope**

4) **Indication about different date for duration of contract or starting/completion**

5) **Additional information about lots**

Lot No: 3

Lot title: Vertical Real Estate (VRE)

1) **Short description**

The Potential Provider shall deliver all applicable Services, including but not limited to administration of the VRE projects, supporting Digital Strategy, on a national basis.

2) **Common procurement vocabulary (CPV)**

70000000, 70220000, 32200000, 79211120, 70332000, 32233000, 32530000, 79340000, 70332300, 64216200, 70100000, 70332200, 71621000, 32531000, 32210000, 32260000, 32424000, 70130000, 70300000, 64210000, 32429000, 70200000

3) **Quantity or scope**

4) **Indication about different date for duration of contract or starting/completion**

5) **Additional information about lots**

Lot No: 4

Lot title: Facilities Management and Property Services (Procurement Managed Service)

1) **Short description**

The Potential Provider shall deliver all applicable Services, including but not limited to:

Full end-to-end managed procurement service;

Procurement strategy development;

Procurement and project management advice ensuring timely activity;

Option analysis;

Development of customer business case; for Central Government Departments, assist with the Cabinet Office Controls Process;

Asset verification and condition surveys;

Compiling asset information for population to the data pack, service matrix, cost models, KPI's and ITT documentation;

Managing the procurement process and overseeing the mobilisations process;

Agreeing the contract terms and conditions with the the client;

Management of contractors/ suppliers, on a national basis.

- 2) **Common procurement vocabulary (CPV)**
70000000, 66171000, 72246000, 71241000, 66121000, 79200000, 79400000, 66523000, 72200000, 98200000, 71311300, 72266000, 72220000, 79311400, 66519600, 71800000, 72100000, 72600000
- 3) **Quantity or scope**
- 4) **Indication about different date for duration of contract or starting/completion**
- 5) **Additional information about lots**

Section III: Legal, economic, financial and technical information

III.1) Conditions relating to the contract

III.1.1) Deposits and guarantees required:

Participants will be advised if this is necessary during the procurement. Parent company and/or other guarantees of performance and financial liability may be required by Crown Commercial Service if considered appropriate.

III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:

III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded:

No special legal form is required but if a contract is awarded to a consortium, the Contracting Authority may require the consortium to form a legal entity before entering into the Framework Agreement.

III.1.4) Other particular conditions

III.2) Conditions for participation

III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers

Information and formalities necessary for evaluating if the requirements are met: Candidates will be assessed in accordance with Section 5 of the 2015 Public Contract Regulations (implementing the Directive) on the basis of information provided in response to an Invitation to Tender ('ITT').

This procurement will be managed electronically via the Crown Commercial Service's e-Sourcing Suite. To participate in this procurement, participants must first be registered on the e-Sourcing Suite.

If you have not yet registered on the eSourcing Suite, this can be done online at <https://gpsesourcing.cabinetoffice.gov.uk> by following the link 'Register for CCS eSourcing'. Please note that, to register, you must have a valid DUNS number (as provided by Dun and Bradstreet) for the organisation which you are registering, who will be entering into a contract if invited to do so. Full instructions for registration and use of the system can be found at <https://www.gov.uk/government/publications/esourcing-tool-guidance-for-suppliers>

Once you have registered on the eSourcing Suite, a registered user can express an interest for a specific procurement. This is done by emailing ExpressionOfInterest@crowcommercial.gov.uk

Your email must clearly state: the name and reference for the procurement you wish to register for; the name of the registered supplier; and the name and contact details for the registered individual sending the email. Crown Commercial Service will process the email and then enable the supplier to access the procurement online via the e-Sourcing Suite. The registered user will receive a notification email to alert them once this has been done.

As a user of the e-Sourcing Suite you will have access to the Emptoris messaging service which facilitates all messages sent to you and from you in relation to any specific RFX event. Please note it is your responsibility to access these messages on a regular basis to ensure you have sight of all relevant information.

For technical assistance on use of the e-Sourcing Suite please contact Crown Commercial Service Support Desk email: eEnablement@crownccommercial.gov.uk
Responses must be published by the date in IV.3.4.

III.2.2) Economic and financial ability

Information and formalities necessary for evaluating if the requirements are met: Candidates will be assessed in accordance with Section 5 of the 2015 Public Contract Regulations (implementing the Directive) on the basis of information provided in response to an Invitation to Tender ('ITT').

The ITT can be accessed at: <https://gpsesourcing.cabinetoffice.gov.uk> using the instructions detailed in III.2.1

The Contracting Authority may take into account any of the following information:

- (a) appropriate statements from banks or, where appropriate, evidence of relevant professional risk indemnity insurance;
- (b) the presentation of balance-sheets or extracts from the balance-sheets, where publication of the balance-sheet is required under the law of the country in which the economic operator is established;
- (c) a statement of the undertaking's overall turnover and, where appropriate, of turnover in the area covered by the contract for a maximum of the last three financial years available, depending on the date on which the undertaking was set up or the economic operator started trading, as far as the information on these turnovers is available.

III.2.3) Technical capacity

Information and formalities necessary for evaluating if the requirements are met:

Candidates will be assessed in accordance with Section 5 of the 2015 Public Contract Regulations (implementing the Directive) on the basis of information provided in response to an Invitation to Tender ('ITT').

The ITT can be accessed at: <https://gpsesourcing.cabinetoffice.gov.uk> using the instructions detailed in III.2.1

The Contracting Authority may have regard to any of the following means in its assessment:

- (a) a list of the principal deliveries effected or the main services provided in the past 2 years, with the sums, dates and recipients, whether public or private, involved. Evidence of delivery and services provided shall be given: — where the recipient was a contracting authority, in the form of certificates issued or countersigned by the competent authority, — where the recipient was a private purchaser, by the purchaser's certification or, failing this, simply by a declaration by the economic operator;
- (b) an indication of the technicians or technical bodies involved, whether or not belonging directly to the economic operator's undertaking, especially those responsible for quality control and, in the case of public works contracts, those upon whom the contractor can call in order to carry out the work;
- (c) an indication of the proportion of the contract which the services provider intends possibly to subcontract;

III.2.4) Information about reserved contracts

III.3) Conditions specific to services contracts

III.3.1) Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2) Staff responsible for the execution of the service

Section IV: Procedure

IV.1) Type of procedure

IV.1.1) Type of procedure

Open

IV.1.2) Limitations on the number of operators who will be invited to tender or to participate

IV.1.3) Reduction of the number of operators during the negotiation or dialogue

IV.2) **Award criteria**

IV.2.1) **Award criteria**

The most economically advantageous tender in terms of the criteria stated below

1. Price. Weighting 55
2. Quality. Weighting 45

IV.2.2) **Information about electronic auction**

An electronic auction will be used: no

IV.3) **Administrative information**

IV.3.1) **File reference number attributed by the contracting authority:**

RM3816

IV.3.2) **Previous publication(s) concerning the same contract**

Prior information notice

Notice number in the OJEU: [2016/S 195-352307](#) of 8.10.2016

IV.3.3) **Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

IV.3.4) **Time limit for receipt of tenders or requests to participate**

15.5.2017 - 15:00

IV.3.5) **Date of dispatch of invitations to tender or to participate to selected candidates**

IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up**

English.

IV.3.7) **Minimum time frame during which the tenderer must maintain the tender**

in days: 120 (from the date stated for receipt of tender)

IV.3.8) **Conditions for opening of tenders**

Place:

Electronically, via web-based portal

Section VI: Complementary information

VI.1) **Information about recurrence**

This is a recurrent procurement: no

VI.2) **Information about European Union funds**

The contract is related to a project and/or programme financed by European Union funds: no

VI.3) **Additional information**

Crown Commercial Service wishes to establish a Framework Agreement for use by the following UK public sector bodies (and any future successors to these organisations):

Central Government Departments, Local Government and Public Corporations that can be accessed at the Public Sector Classification Guide:

<https://www.ons.gov.uk/economy/nationalaccounts/uksectoraccounts/datasets/publicsectorclassificationguide>

Please note Central Government departments may be subject to Government Digital Service approval before using the Framework Agreement.

Local Authorities

<https://www.ons.gov.uk/economy/nationalaccounts/uksectoraccounts/datasets/publicsectorclassificationguide>

<http://openlylocal.com/councils/all>

<http://www.idea.gov.uk/idk/org/la-data.do>

www.ubico.co.uk Agent acting on behalf of Cheltenham Borough Council. <https://www.gov.uk/find-local-council>

NDPBs
<https://www.gov.uk/government/organisations>

National Parks Authorities
<http://www.nationalparks.gov.uk/>

Educational Establishments in England and Wales, maintained by the Department for Children, Schools and Families including Schools, Universities and Colleges but not Independent Schools
<http://www.education.gov.uk/edubase/home.xhtml>
<http://www.hefce.ac.uk/workprovide/unicoll/>
<http://www.uniswales.ac.uk/universities/>
<http://www.collegeswales.ac.uk/Find-a-College>

Police Forces in the United Kingdom
http://www.police.uk/?view=force_sites
<http://apccs.police.uk/about-the-apcc/>

Fire and Rescue Services in the United Kingdom
<http://www.fireservice.co.uk/information/ukfrs>
<http://www.nifrs.org/areas-districts/>
<http://www.firescotland.gov.uk/your-area.aspx>

NHS Bodies England
<http://www.nhs.uk/ServiceDirectories/Pages/AcuteTrustListing.aspx>
<http://www.nhs.uk/ServiceDirectories/Pages/MentalHealthTrustListing.aspx>
<http://www.nhs.uk/ServiceDirectories/Pages/CareTrustListing.aspx>
<http://www.nhs.uk/ServiceDirectories/Pages/AmbulanceTrustListing.aspx>
<http://www.nhs.uk/ServiceDirectories/Pages/SpecialHealthAuthorityListing.aspx>
<http://www.nhs.uk/ServiceDirectories/Pages/OtherListing.aspx>

Hospices in the UK
<http://www.helpthehospices.org.uk/about-hospice-care/find-a-hospice/uk-hospice-and-palliative-care-services/>
https://www.hospiceuk.org/?gclid=COiD1Kv_39ACFaQV0wo_dQHgILg <http://www.nahf.org.uk/hospice-directory.html>

Registered Social Landlords (Housing Associations)
Third Sector and Charities in the United Kingdom
<http://www.charitycommission.gov.uk/find-charities/>
<http://www.oscr.org.uk/search-charity-register/>
<https://www.charitycommissionni.org.uk/ShowCharity/RegisterOfCharities/RegisterHomePage.aspx>
<https://www.gov.uk/government/publications/currentregistered-providers-of-social-housing>

Citizens Advice in the United Kingdom
<http://www.citizensadvice.org.uk/index/getadvice.htm>
www.cas.org.uk
<http://www.citizensadvice.co.uk/>

Scottish Public Bodies
The Framework Agreement will be available for use by any Scottish Public Sector Body: the Authority; Scottish Non-Departmental Public Bodies; offices in the Scottish Administration which are not ministerial offices; cross-border public authorities within the meaning of section 88(5) of the Scotland Act 1998; the Scotland Office;

the Scottish Parliamentary Corporate Body; councils constituted under section 2 of the Local Government etc. (Scotland) Act 1994 (except where they are acting in their capacity as educational authority); Scottish joint fire boards or joint fire and rescue boards; Scottish joint police boards or any successor National Police or Fire Authority; Scottish National Park authorities, bodies registered as social landlords under the Housing (Scotland) Act 2001, Scottish health boards or special health boards, Student Loans Company Limited, Northern Lighthouse Board, further or higher education institutions being fundable bodies within the meaning of section 6 of the Further and Higher Education (Scotland) Act 2005 any public body established by or under the Scotland Act 1998 or any Act of the Scottish Parliament, any association of or formed by one or more of the foregoing, bodies financed wholly or mainly by one or more of the foregoing, bodies subject to management supervision by one or more of the foregoing and bodies more than half of the board of directors or members of which, or, in the case of a group of individuals, more than half of those individuals, being appointed by one or more of the foregoing.

Scottish Government <http://www.scotland.gov.uk/Home> Scottish Parliament <http://www.scottish.parliament.uk/abouttheparliament/27110.aspx> Scottish Public Services Ombudsman Scottish Information Commissioner Commissioner for Children and Young People in Scotland Scottish Commission for Human Rights Commission for Ethical Standards in Public Life in Scotland Standards Commission for Scotland Scottish Local Authorities <http://www.scotland.gov.uk/About/Government/councils> <http://www.scotland-excel.org.uk/home/AboutUs/OurMembers/AssociateMembers.aspx> Scottish Agencies, NDPBs <http://www.scotland.gov.uk/Topics/Government/public-bodies/about/Bodies> Scottish NHS Bodies <http://www.scotland.gov.uk/Topics/Health/NHS-Workforce/NHS-Boards> Scottish Further and Higher Education Bodies <http://www.universities-scotland.ac.uk/index.php?page=members> http://www.sfc.ac.uk/aboutus/council_funded_institutions/WhoWeFundColleges.aspx Scottish Police <http://www.scotland.police.uk/your-community/> Scottish Housing Associations http://www.sfha.co.uk/component/option,com_membersdir/Itemid,149/view,membersdir/ The Scotland Office <http://www.scotlandoffice.gov.uk/scotlandoffice/33.30.html> Registered Social Landlords (Housing Associations) — Scotland

Scottish Schools Primary Schools

[http://www.ltscotland.org.uk/scottishschoolsonline/index.asp?](http://www.ltscotland.org.uk/scottishschoolsonline/index.asp?schoolsearchstring=&addresssearchstring=&authority=&strTypes=isprimaryschool&bSubmit=1&Submit=Search)

[schoolsearchstring=&addresssearchstring=&authority=&strTypes=isprimaryschool&bSubmit=1&Submit=Search](http://www.ltscotland.org.uk/scottishschoolsonline/index.asp?schoolsearchstring=&addresssearchstring=&authority=&strTypes=isprimaryschool&bSubmit=1&Submit=Search)
Secondary Schools

[http://www.ltscotland.org.uk/scottishschoolsonline/index.asp?](http://www.ltscotland.org.uk/scottishschoolsonline/index.asp?schoolsearchstring=&addresssearchstring=&authority=&strTypes=issecondaryschool&bSubmit=1&Submit=Search)

[schoolsearchstring=&addresssearchstring=&authority=&strTypes=issecondaryschool&bSubmit=1&Submit=Search](http://www.ltscotland.org.uk/scottishschoolsonline/index.asp?schoolsearchstring=&addresssearchstring=&authority=&strTypes=issecondaryschool&bSubmit=1&Submit=Search)
Special Schools

[http://www.ltscotland.org.uk/scottishschoolsonline/index.asp?](http://www.ltscotland.org.uk/scottishschoolsonline/index.asp?schoolsearchstring=&addresssearchstring=&authority=&strTypes=isspecial&bSubmit=1&Submit=Search)

[schoolsearchstring=&addresssearchstring=&authority=&strTypes=isspecial&bSubmit=1&Submit=Search](http://www.ltscotland.org.uk/scottishschoolsonline/index.asp?schoolsearchstring=&addresssearchstring=&authority=&strTypes=isspecial&bSubmit=1&Submit=Search)

Scottish Public Bodies

National Records of Scotland

Historic Scotland

Disclosure Scotland

Registers of Scotland

Scottish Qualification Authority

Scottish Courts Service

Scottish Prison Service

Transport Scotland

The Scottish Government Core Directorates

Highlands and Islands Enterprise

Crown Office & Procurator Fiscal Service
Scottish Police Authority
National Museums of Scotland
Scottish Children's Reporter Administration
Scottish Enterprise
Scottish Environment Protection Agency
Scottish Legal Aid Board
Scottish Natural Heritage
Skills Development Scotland
Visit Scotland
Aberdeen City Council
Aberdeenshire Council
Angus Council
Argyll and Bute Council
City of Edinburgh Council
Clackmannanshire Council
Comhairle nan Eilean Siar
Dumfries and Galloway Council
Dundee City Council
East Ayrshire Council
East Dunbartonshire Council
East Lothian Council
East Renfrewshire Council
Falkirk Council
Fife Council
Glasgow City Council
Highland Council
Inverclyde Council
Midlothian Council
Moray Council,
The North Ayrshire Council
North Lanarkshire Council
Orkney Islands Council
Perth and Kinross Council
Renfrewshire Council
Scottish Borders Council
Shetland Islands Council
South Ayrshire Council
South Lanarkshire Council
Stirling Council
West Dunbartonshire Council
West Lothian Council
Central Scotland Fire and Rescue Service
Dumfries and Galloway Fire and Rescue Service
Fife Fire and Rescue Service

Grampian Fire and Rescue Service
Highlands and Islands Fire and Rescue Service
Lothian and Borders Fire and Rescue Service
Strathclyde Fire and Rescue Service
Tayside Fire and Rescue Service
Golden Jubilee Hospital (National Waiting Times Centre Board)
NHS 24
NHS Ayrshire and Arran
NHS Borders
NHS Dumfries and Galloway
NHS Education for Scotland
NHS Fife
NHS Forth Valley
NHS Grampian
NHS Greater Glasgow and Clyde
NHS Health Scotland
NHS Highland
NHS Lanarkshire
NHS Lothian
NHS Orkney
Healthcare Improvement Scotland
NHS Shetland
NHS Tayside
NHS Western Isles
Scottish Ambulance Service
The Common Services Agency for the Scottish Health Service
The State Hospital for Scotland
Aberdeen College
Adam Smith College
Angus College
Annie'sland College
Ayr College
Banff and Buchan College
Barony College
Borders College
Cardonald College
Carnegie College
Central College of Commerce
Clydebank College
Coatbridge College
Cumbernauld College
Dumfries and Galloway College
Dundee College
Edinburghs Telford College
Elmwood College

Forth Valley College
Glasgow College of Nautical Studies
Glasgow Metropolitan College
Inverness College
James Watt College
Jewel and Esk College
John Wheatley College
Kilmarnock College
Langside College
Lews Castle College
Moray College
Motherwell College
Newbattle Abbey College
North Glasgow College
North Highland College
Oatridge College
Orkney College
Perth College
Reid Kerr College
Sabhal Mor Ostaig
Shetland College
South Lanarkshire College
Stevenson College
Stow College
West Lothian College
Edinburgh College of Art
Edinburgh Napier University
Glasgow Caledonian University
Glasgow School of Art
Heriot-Watt University
Queen Margaret University
Robert Gordon University
Royal Scottish Academy of Music and Drama
Scottish Agricultural College
UHI Millennium Institute
University of Aberdeen
University of Abertay Dundee
University of Dundee
University of Edinburgh
University of Glasgow
University of St Andrews
University of Stirling
University of Strathclyde
University of the West of Scotland
Cairngorms National Park Authority

Office of Scottish Charity Regulator
Forestry Commission Scotland
Audit Scotland
Welsh Public Bodies
National Assembly for Wales,
Welsh Assembly Government and Welsh Local Authorities, and all bodies covered by: <http://www.assemblywales.org/abthome/abt-links.htm> <http://new.wales.gov.uk/about/civilservice/directorates/?lang=en> NHS Wales <http://www.wales.nhs.uk/ourservices/directory> Housing Associations — Registered Social Landlords Wales NI Public Bodies Northern Ireland Government Departments <http://www.northernireland.gov.uk/gov.htm> Northern Ireland Public Sector Bodies and Local Authorities <http://www.northernireland.gov.uk/az2.htm> Schools in Northern Ireland <http://www.nidirect.gov.uk/index/search.lsim?sr=0&nh=10&cs=iso-8859-1&sc=nidirectcms&sm=0&mt=1&ha=nidirect-cms&cat=Banner&qt=SCHOOLS> Universities in Northern Ireland <http://www.deni.gov.uk/links.htm#colleges> Health and Social care in Northern Ireland <http://www.hscni.net/index.php?link=hospitals> <http://www.hscni.net/index.php?link=boards> <http://www.hscni.net/index.php?link=agencies> <http://www.hscni.net/index.php?link=councils> Northern Ireland Housing Associations <http://www.nidirect.gov.uk/index/contacts/contacts-az.htm/housing-associations-contact> Police Service of Northern Ireland <http://www.psni.police.uk/index.htm>

Entities which are not public sector bodies may also use the Framework Agreements if the Authority is satisfied that: such entity is calling off Goods and Services directly, solely and exclusively in order to satisfy contractual obligations to one (1) or more public sector bodies, all of which are entitled to use the Framework Agreements on their own account; all Goods and Services to be called-off by it are to be used directly, solely and exclusively to provide energy at sites occupied by such public sector body(-ies); and it will pass the benefit of the Call-Off Contract to such public sector body(-ies) directly, in full and on a purely 'pass-through' basis. Accordingly there must be no mark-up, management fee, service charge or any similar cost solely in relation to the supply of energy imposed on the relevant public sector body(-ies), who must be able to benefit from the terms of the Framework Agreements in a like manner and to the same extent as if using the Framework Agreements on its/ their own account.

This Framework Agreement will also be accessible for use by any corporation established, or a group of individuals appointed to act together, for the specific purpose of meeting needs in the general interest, not having an industrial or commercial character, and

- (i) financed wholly or mainly by another Contracting Authority (listed above in this section VI.3) of this notice;
- (ii) subject to management supervision by another Contracting Authority (listed above in this section VI.3) of this notice; or
- (iii) more than half of the board of directors or members of which, or, in the case of a group of individuals, more than half of those individuals, are appointed by another Contracting Authority (listed above in this section VI.3) of this notice;
- (iv) an association of or formed by one (1) or more of the Contracting Authorities (listed above in this section VI.3) of this notice.

From 2.4.2014 the Government is introduced its new Government Security Classifications (GSC) classification scheme to replace the Government Protective Marking Scheme (GPMS). A key aspect of this is the reduction in the number of security classifications used. All potential suppliers should make themselves aware of the changes as it may impact on this Requirement. The link below to the Gov.uk website provides information on the new GSC:

<https://www.gov.uk/government/publications/government-security-classifications>

Some Contracts related to a Project and/or Programme maybe Financed by EU Funds and this will be specified by Contracting Authorities at Call Off. Project(s) and/or Programmes include but are not limited to; European Regional Development Funding ERIF <https://www.gov.uk/government/publications/draft-european-regional-development-fund-operational-programme-2014-to-2020>
European Structural Investment Funds ESIF <https://www.gov.uk/european-structural-investment-funds>
http://ec.europa.eu/regional_policy/en/funding/

VI.4) **Procedures for appeal**

VI.4.1) **Body responsible for appeal procedures**

VI.4.2) **Lodging of appeals**

Precise information on deadline(s) for lodging appeals: There is no right of appeal in this procurement. If you have a complaint or seek to challenge the outcome, please follow the guidance on procedure contained in the previous section.

VI.4.3) **Service from which information about the lodging of appeals may be obtained**

VI.5) **Date of dispatch of this notice:**

12.4.2017