



RELX (UK) Limited T/A LexisNexis
LexisNexis
Lexis House
30 Farringdon Street
London
EC4A 4HH

Attn: **REDACTED**

Email: **REDACTED**

Date: **16/11/2020**

Contract Reference: **CCOU20A04**

Dear Sir/Madam,

Award of contract for the Provision of Key Legal Text Books for HM Treasury

Following your bid / proposal for the provision of **Key Legal Text Books** for **HM Treasury**, (The Contracting Authority) we are pleased to award this contract to you.

This letter (Award Letter) and its Annexes set out the terms of the contract between **HM Treasury** as the Contracting Authority and **RELX (UK) Limited T/A LexisNexis** as the Supplier for the provision of the Goods. Unless the context otherwise requires, capitalised expressions used in this Award Letter have the same meanings as in the terms and conditions of contract set out in Annex 1 to this Award Letter (the "**Conditions**"). In the event of any conflict between this Award Letter (and its Annexes) and the Conditions, this Award Letter (and its Annexes) shall prevail. Please do not attach any Supplier terms and conditions to this Award Letter as they will not be accepted by the Customer and may delay the conclusion of the Agreement.

1. For the purposes of the Agreement, the Contracting Authority and the Supplier agree as follows:

- 1.1. The Goods shall be delivered to the location provided by the Contracting Authority at the time of purchase order request to the supplier.
- 1.2. The charges for the Goods shall be as set out in Annex 2. The total contract value shall be £52,500.00 (ex VAT).
- 1.3. The specification of the Goods to be supplied is as set out in Annex 3 and within the Supplier's response at Annex 4 [subject to any clarifications as set out in Annex 5]. Where there is conflict Annex 3 shall take precedence.

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1.4. The contract term is backdated and commenced on **Sunday 1st November 2020** (the "Start Date") and the Expiry Date shall be **Sunday 31st March 2024** on which the contract will end unless extended or subject to early termination.

1.5. The address for notices of the Parties are:

Contracting Authority

**HM-TREASURY
Treasury Legal Advisers
Room 3/23
1 Horse Guards Road
London
SW1A 2HQ**

Attention: **REDACTED**
Email: **REDACTED**

Supplier

**RELX (UK) Limited T/A LexisNexis
LexisNexis
Lexis House
30 Farringdon Street
London
EC4A 4HH**

Attention: **REDACTED**
Email: **REDACTED**

1.6. The following persons are Key Personnel for the purposes of the Agreement:

1.6.1. For the Supplier:

Name	Title/Role for the Supplier
REDACTED	Strategic Account Manager

1.7.2 For the Contracting Authority:

Name	Title/Role for the Contracting Authority
REDACTED	HEO Office Manager
REDACTED	Senior Lawyer

For the purposes of the Agreement the data security requirements are outlined within Annex 3.

2. Payment

Payment can only be made following satisfactory delivery of pre-agreed certified products and deliverables.

Before payment can be considered, each invoice must include a detailed elemental breakdown of work completed and the associated costs.

Invoices should be submitted to:

REDACTED
Treasury Legal Advisers
Room 3/23
1 Horse Guards Road
London
SW1A 2HQ



3. Liaison

For general liaison your contact will continue to be **REDACTED, email: REDACTED** or, in their absence, **REDACTED, email: REDACTED**.

Please confirm your acceptance of the award of this contract by signing and returning the enclosed copy of this letter to via email within **two (2) days** from the date of this letter. No other form of acknowledgement will be accepted. Please remember to quote the Contract Reference number above in any future communications relating to this Contract. You are reminded that no engagement with the Contracting Authority is permitted until a copy of the signed contract is received.

Thank you for your cooperation.

Yours faithfully,

Signed for and on behalf of **HM Treasury** ("the Customer")
Name: **REDACTED**

Job Title: **Senior Lawyer**

Signature: **REDACTED**

Date: 19/11/2020

We accept the terms set out in this letter and its Annexes, including the Conditions.

Signed for and on behalf of **RELX (UK) Limited T/A
LexisNexis** ("the Supplier")

Name: **REDACTED**

Job Title: **REDACTED**

Signature: **REDACTED**

Date: 16/11/2020