



Department for Transport

Ordnance Survey
By email

██████████
Commercial Relationship Manager
Department for Transport
Group Commercial Services
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Direct Line: (██████████)
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Web Site: www.dft.gov.uk

Our Ref: PPRO 04/012/083

9 February 2017

FAO ██████████

Contract Number PPRO 04/012/083

Transport Networks Intelligent Transport Systems Spatial Data (TN-ITS)

1. I refer to your recent discussions with the ██████████ at the Department for Transport, in respect of the above contract.
2. On behalf of the Secretary of State for Transport, I accept your tender dated January 2017, the documents listed below form a binding contract between you and this Department.
 - (i) The Department's Statement of Requirement dated 11 August 2016
 - (ii) Department of Transport Terms and Conditions at <https://www.gov.uk/government/publications/general-conditions-of-contract-for-services>
 - (iii) Your proposal dated January 2017
3. The operative period of the Contract will be 12 months, commencing from 1 January 2017 and ending 31 December 2017.
4. The firm price for the Contract is as agreed as £68,224.00 (ex VAT). This amount is not to be exceeded without the Department's prior permission in writing.
5. You will be issued with an official Purchase Order Number. Invoices must quote the correct Purchase Order Number and should be submitted as directed in the **Purchase Order to:**

**Accounts Payable,
DfT Shared Service Centre,
5 Sandringham Park,
Swansea Vale,
Swansea
SA7 0EA.**

Or via email to SSa.invoice@sharedservicesarvato.co.uk

Invoices received without the correct Purchase Order Number are likely to be returned to you and will delay receipt of payment.

6. Please acknowledge receipt of this letter by 16/02/2017. You may contact the Contract Manager, [REDACTED] via e-mail on [REDACTED] or by phone on [REDACTED] to discuss any matters relating to the commencement of the Contract.

Yours sincerely

[REDACTED]

[REDACTED]

By authority of the Secretary of State for Transport

Signed:.....
Name: [REDACTED]
Date:.....